
Professional Development Committee Meeting

Minutes

Location: HSS 261 or [Online meeting](#) for non-committee members only
Date: October 1, 2024
Time: 3:00 pm – 4:30pm

- I. Who was in attendance in person: Lea Hald, Brian Rodas, Esmeralda Martinez, Jessica Krug, Amanda Delatorre, Marissa Morena, Guest: Erin Cue and Clay Barham
- II. Online: Erin O'Neill, Abigail Orosz, Hannah Mock, Peter Murray, Ana Gino
- III. Erin Cue from the New Faculty Institute shared information about a potential keynote speaker for Spring PD Day - [Dr. Bettina Love](#).
 - Total in-person amount is \$25,000
 - The keynote would celebrate cultural backgrounds and learning to meet our students' needs.
 - In general, Dr. Love talks about policies and educational reform with the idea that if we want to get the route to success or to get the route to changing things, we have to look at those who are most marginalized. If we are able to impact them, then it supports everyone else.
 - We discussed the cost and interest in an in-person keynote or having Dr. Love on Zoom and the audience in person. We decided an in-person event was necessary for this topic.
 - Erin has secured \$13,000 from EEO funds for this keynote. PDC/CPDC does not have funds to contribute, but would be applying for EpiCenter funds to make up the remaining amount.
 - We discussed the importance of getting all of SMC as an audience, but wanted to make sure that it would be relevant to all employees.
 - We briefly talked about other potential keynotes but decided to revisit the topic at the following meeting.
 - We would like to also have a workshop where people could debrief and implement ideas from the keynote. This would have to be facilitated by SMC people due to cost reasons.
- IV. Approved [minutes for September 17, 2024](#)
- V. Update on increasing PDC funding for conferences
 - Lea shared the following information
 - i. Current budget: \$228,210
 - ii. PDC gets \$75,000 each year and what we don't use rolls over.
 - iii. 60% of applicants are full-time
 - iv. 40% of applicants are part-time
 - v. New funding amounts will start October 14th.
 - vi. We increased funding amounts to \$1500 for full-time, \$1700 for part-time for the 2024-25 academic year.
 - vii. FYI: ~34% of applications have unmet needs (expenses greater than current maximum (\$1100 full-time, \$1300 part-time))
 - viii. At current rate of part-time (40%) & full-time (60%) applications we can fully fund:
 - ix. ~91 full-time faculty members
 - x. ~53 part-time faculty members.

xi. This academic year we have had 26 applications as of Sept 30

- VI. Update poll for campus about PD wishes - Lea shared a quick view of the poll and will send out a more detailed view of the results soon.
- VII. Spring PD day planning - quick update on venue.
- There is a possibility of having Spring PD day in the Pavillion. Issues related to it: Reggie Ellis (Athletic Director): possible men's volleyball match on March 19 & March 20 practice at 2:30.
 - Volleyball schedule will not be available until early January.
 - Elaine Roque (Chair Kinestheology): I am fine with the PD day being in the gym as long as our spring sports don't have games that day and can still access the gym for practices in the late afternoon.
 - Dennis Biddle (Director Facilities Operations): Only issue I see is ensuring the gym floor is protected as it was just recently redone.
 - Rob Rudolph (Director Facilities Programming): supports the idea.
 - **Action item:** Lea will attend the next Facilities meeting on October 8 to discuss this possibility with the facilities leaders.
- VIII. Faculty Forum update - Lea shared that the EDC will give a workshop at the end of October on equitizing syllabi. Exact date TBD.
- IX. Faculty PD applications approved - no discussion was needed.

Adjournment at 4:24 pm