

Website Creation

Purpose:

To document all the work you do during each quarter for grading. This website can also be an electronic journal of all your accomplishments throughout the year for all your classes and into high school to be used in your college application.

Construction Time:

One class period

Instructions:

- Log on to a desktop or laptop
- Open your school gmail account
- Open your Google Drive
 - Use the App icon located in the upper right corner
- Open a new tab, search for 7 images
 - Right click on each image and select “save image as”
 - Save to the desktop or your student folder
 - They will become your website banner (*save to the server or desktop*)
- Open Adobe Photoshop
 - Select “File” then “New” the project will be named “banner”
 - Dimensions are: 1200 pixels horizontal / 250 pixels vertical
 - Drag and drop your images to your work canvas (white area in the middle of your screen)
 - Arrange all pictures to your liking
 - Save the project to your student folder (only a Photoshop project right now)
 - Export or “Save As” a PNG and JPEG file type (make sure they are saved or exported to your student folder)
- Create personal website
 - Select a new tab
 - Search for the website provider “WEEBLY”
 - Select the first WEEBLY link in your search
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 - Create the site by going through the steps (**USE YOUR FIRST AND LAST NAME AS THE SITE NAME**)
 - Make the website public (select share in the upper right corner /

- select “Advanced” / select “change)
 - Copy the website URL in the share window and paste it to Mr. Sparks’ website in the corresponding class you are in
 - Submit the website URL
- Adding the banner
 - Select the option arrow in the upper right corner of your website
 - Select “Edit site layout”
 - Click on upper middle of your website (near your name)
 - Select custom logo
 - Search for your banner logo
 - Change the alignments to “CENTER” and “MIDDLE”
 - Save your banner after it appears in the logo window
- Your website is now complete. You will add information and update your website several times each quarter.