

Board of Trustees Agenda
September 24, 2024
6:00 p.m. Regular Session
Administrative Complex Board Room

*Board of Trustees: Zone 1 Liz Bingham, Zone 2 Peter Gibbons, Zone 3 Jeff Schroeder, Zone 4 Annette Lott, Zone 5 Staci Leavitt
Superintendent Brent Johnson, Assistant Superintendent Ryan Evans, Business Manager Brian Bridwell, Clerk Jodi Stewart*

“The Jerome School Board of Education is committed to supporting students’ need to graduate from high school equipped with the character, skills and knowledge to successfully enter work or postsecondary training. ”

The Jerome School District School Board Meetings will be conducted in person and available by audio as a courtesy to Jerome School District staff and patrons.
(The meetings will not be recorded.)

The board meeting will be available by audio to the public through the following link:

Video call link: <https://meet.google.com/frr-spzc-ahp>

Or dial: (US) +1 470-705-3645 PIN: 911 806 151#

All public comments or questions will be accepted in written form and can be sent to the District Clerk via email to jodi.stewart@jeromeschools.org

Board of Trustees present: Zone 1 Liz Bingham, Zone 2 Peter Gibbons, Zone 3 Jeffrey Schroeder, Zone 5 Staci Leavitt. Trustees not present: Zone 4 Annette Lott. Others present: Superintendent Brent Johnson, Business Manager Brian Bridwell, District Clerk Jodi Stewart, HR Director Gina Cakebread, Technology Director Tyler Wardle, Child Nutrition Director Vanessa Fitzsimons, Lorri Prescott, community members, teachers and staff.

1) Call to Order 6:00 p.m.

- a) Pledge of Allegiance
- b) Waive reading of the minutes of the previous board meeting as submitted to each board member.
- c) Approval of Agenda

A motion was made by Liz Bingham and seconded by Jeff Schroeder to waive the reading of the minutes of the previous board meeting and approve the agenda as presented. The motion passed by the following:

AYE: Staci Leavitt

Liz Bingham

Jeff Schroeder

Peter Gibbons

2) Jerome School District Presentations:

- a) Excellence in Education Staff Awards for September 2024. Presented by Superintendent Johnson.
 - i) Certified Secondary: Valerie Chappell
 - ii) Certified Elementary: Peggy Fehringer
 - iii) Classified: Kristi Eudey
- b) Administrator Special Reports
 - i) Cliff Creek
 - ii) [Vanessa Fitzsimons](#)

3) Consent Agenda

- a) Approval of Previous Minutes
 - i) Regular Meeting [August 27, 2024](#)
 - ii) Special Meeting [September 6, 2024](#)
- b) Financial Report
 - i) Cash Report
 - (1) [Reconciliation Report](#)
 - ii) Accrual Report
 - (1) [Revenue and Expense Summary](#)
 - (2) [Balance Sheet](#)

iii) Building Financial Reports

- (1) [Jefferson Elementary School -- Reconciliation -- Check Register -- Balance Sheet](#)
- (2) [Frontier Elementary School -- Reconciliation -- Check Register -- Balance Sheet](#)
- (3) [Horizon Elementary School -- Reconciliation -- Check Register -- Balance Sheet](#)
- (4) [Summit Elementary School -- Reconciliation -- Check Register -- Balance Sheet](#)
- (5) [Jerome Middle School -- Reconciliation -- Check Register -- Balance Sheet](#)
- (6) [Jerome High School -- Reconciliation -- Check Register -- Balance Sheet](#)
- (7) [Falls City Academy -- Reconciliation -- Check Register -- Balance Sheet](#)
- (8) [Special Services -- Reconciliation -- Check Register -- Balance Sheet](#)

c) [Personnel Changes 2024-25](#)

A motion was made by Liz Bingham and seconded by Jeff Schroeder to approve the Consent Agenda as presented. The motion passed by the following:

AYE: Staci Leavitt

Liz Bingham

Jeff Schroeder

Peter Gibbons

4) **Scheduled Visitors:** There were no scheduled visitors for the September 2024 Meeting.

5) **Audience of Citizens:** There were no Audience of Citizens for the September 2024 Meeting.

6) **Correspondence to the Board:** There was no Correspondence to the Board for the September 2024 Meeting. Trustees used this time to share about their individual school visits.

7) **Reports (Information)**

a) Committee Reports:

- i) Teacher Leadership Team - Brent Johnson
- ii) Policy Review Committee - Kim Lickley
- iii) Curriculum Committee - Ryan Evans
- iv) Transportation and Facilities Committee - Brian Bridwell
- v) District Discipline Review Committee -
- vi) Safety Committee - Tyler Wardle
- vii) Wellness Committee - Vanessa Fitzsimons

b) District Leadership Team Report

- i) Ryan Evans
- ii) Brian Bridwell
- iii) Gina Cakebread
- iv) Kim Lickley
- v) Toni Harbaugh

c) Superintendent:

- i) [Max Enrollment](#) (Information)
- ii) Community event
- iii) Achievement goal setting philosophy
- iv) [Shared Goals](#)
- v) [Policy 1000 Series](#)

8) **Approval of Bills**

a) [Bills Approval](#) A motion was made by Liz Bingham and seconded by Peter Gibbons to approve the bills as presented. The motion passed by the following:

AYE: Staci Leavitt

Liz Bingham

Jeff Schroeder

Peter Gibbons

9) **Board Business**

a) Continuing Business

- i) [Policy 1500P](#) Board Meetings - Board Meeting Procedure:

A motion was made by Liz Bingham and seconded by Peter Gibbons to approve Policy Policy 1500P as presented for second reading. The motion passed by the following:

AYE: Staci Leavitt
Liz Bingham
Jeff Schroeder
Peter Gibbons

ii) [Policy 3320](#) Substance and Alcohol Abuse:

A motion was made by Liz Bingham and seconded by Jeff Schroeder to approve Policy 3320 as presented for second reading. The motion passed by the following:

AYE: Staci Leavitt
Liz Bingham
Jeff Schroeder
Peter Gibbons

b) New Business

i) Approval of Continuous Improvement Plan for the 2024-25 School Year

(1) [Continuous Improvement Plan: Narrative](#)

(2) [Continuous Improvement Plan: Metrics](#)

A motion was made by Liz Bingham and seconded by Peter Gibbons to approve the Continuous Improvement Plan, Narrative and Metric, for the 2024-25 School Year as presented. The motion passed by the following:

AYE: Staci Leavitt
Liz Bingham
Jeff Schroeder
Peter Gibbons

ii) Policies

(1) [Policy 1300](#) District Policy (1st Reading - Information)

(2) [Policy 3330](#) Student Discipline (1st Reading - Information)

(3) [Policy 3350](#) Detention (1st Reading - Information)

(4) [Policy 4210](#) Community Use of School Facilities (1st Reading - Information)

(5) [Policy 4210F3](#) Facilities Use Agreement Form (1st Reading - Information)

(6) [Policy 4210P](#) Community Use of School Facilities Procedure (1st Reading - Information)

(7) [Policy 5360](#) Dress and Appearance (1st Reading - Information)

iii) Consideration of New [District Transportation Director Position and Job Description](#):

A motion was made by Liz Bingham and seconded by Jeff Schroeder to approve the new District Transportation Director Position and Job Description as presented. The motion passed by the following:

AYE: Staci Leavitt
Liz Bingham
Jeff Schroeder
Peter Gibbons

iv) Declaration for Disposal of Jerome School District Obsolete/Damaged Property.

(1) [Curriculum](#)

(2) [Special Services](#)

(3) [Food Service](#)

(4) [Miscellaneous Building Supplies](#) and [Surplus Inventory with estimated Value in excess of \\$1,000.00](#):

A motion was made by Liz Bingham and seconded by Jeff Schroeder to approve the Disposal of Jerome School District Obsolete or Damaged Property as listed and dispose of or sell items according to district policy. The motion passed by the following:

AYE: Staci Leavitt
Liz Bingham
Jeff Schroeder
Peter Gibbons

v) [Declaration that an area of need exists](#) for the 2024-25 school year in the schools as listed:

A motion was made by Liz Bingham and seconded by Jeff Schroeder to declare that an area of need exists for the following certified position: Jerome Middle School, Teacher English Language Arts: Kelli Sue Montague.

The motion passed by the following:

AYE: Staci Leavitt
Liz Bingham
Jeff Schroeder
Peter Gibbons

- vi) Approval of Internship for [Keyli Gonzales](#) at Jefferson Elementary School for the SY 2024-25:
A motion was made by Liz Bingham and seconded by Peter Gibbons to approve the Administrative Internship of Keyli Gonzales Jefferson Elementary School for the 2024-25 school year. Motion passed by the following:
AYE: Staci Leavitt
Liz Bingham
Jeff Schroeder
Peter Gibbons
- vii) Approval of Jerome High School Choir, Drama & Band [Out of State Travel](#) :
A motion was made by Liz Bingham and seconded by Peter Gibbons to approve the out of state travel requests for Jerome High Schools Choir, Drama and Band. Motion passed by the following:
AYE: Staci Leavitt
Liz Bingham
Jeff Schroeder
Peter Gibbons
- viii) Approve MOU between Jerome School District and [49 Alpha](#):
A motion was made by Liz Bingham and seconded by Peter Gibbons to approve the MOU between Jerome School District and 49 Alpha. Motion passed by the following:
AYE: Staci Leavitt
Liz Bingham
Jeff Schroeder
Peter Gibbons
- ix) Consideration of Special Education Department [eLUMA additional Contract Services](#) for SY 2024-25:
A motion was made by Liz Bingham and seconded by Peter Gibbons to approve the Special Education Departments additional contract services with eLUMA as presented. Motion passed by the following:
AYE: Staci Leavitt
Liz Bingham
Jeff Schroeder
Peter Gibbons

10) **Agenda Planning:** Trustees discussed dates for upcoming Trustee Professional Development Planning.

11) **Executive Session:** There was no Executive Session for the September 2024 Meeting.

- a) IC 74-206(1)(b)(d) – Personnel or Student.
 - (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student; and (d) to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code.
- i) Personnel Issues
- ii) Student Issues

12) **Adjourn:** There being no other business before the board, Chairman Staci Leavitt adjourned the meeting at 8:35 p.m.