

Lake Lenape Association
March 9, 2022
Board Meeting
Minutes

Call to order: Time 7:05 pm. Recited the Pledge of Allegiance and observed a moment of silence to acknowledge those in the Ukraine. The meeting took place via Google Meet. A public link was provided on the LLA website.

Attendance:

The following members were present: Vito Apollo, Trish Artrip, Brian Brennan, Pam Brennan, Matthew Dunbar, Joe Kimble, Joe Liccardi, and Peggy Widgren

The following members were absent:
Kyle Lewis

Approval of Minutes:

Discussion-Revisions: minutes were discussed and amended.

Motion to approve the minutes from February as amended was made by Pam Brennan - Seconded by Joe Liccardi. Unanimously passed.

President's Report (Brian Brennan):

- We looked at Teleserve company to hire security and an administrative assistant for seasonal operations. Using the payroll option would be a viable solution to hiring staff and ensuring the payroll and insurance were managed appropriately. We are unable to use them to hire our own lifeguards due to the insurance associated with the lifeguard responsibilities.
 - Pam Brennan made a motion and Joe Kimble seconded it that we use a third party employment agency to manage payroll for an administrative assistant and beach security. The motion unanimously passed.
 - The administrative assistant position will be 10-15 hours per week at \$15 per hour from April 1 to June 15.
 - The Lake Security position will be 15-25 hours per week at \$15 per hour from the Memorial Day picnic through Labor Day weekend.
- We are waiting for the equipment to be available so that we can finally install the HVAC system in the clubhouse. The equipment is coming from National and the installation is being handled by Dennis Roman. Joe Kimble will be assisting with the set up.
- Up and Above will return this Spring to repair our roofing issues. The cost is projected to be about \$1800 for updates on roofing maintenance.
- John Lambert submitted his quote for the tree removal and maintenance work
 - \$3200 - removal of ash tree on Elm Ave.
 - \$1200 - brush removal from Lenape Ave.
 - \$1200 - Removal of tree from creek on Hemlock
 - Pam Breenan made a motion to allocate \$5600 for tree maintenance. Joe Liccardi seconded the motion. Unanimously passed.
- Brian Brennan and Matthew Dunbar took down as many Cattails as possible. Work may need to continue next year.

Treasurer's Report (Joe Liccardi):

- General - \$64,961.74
- Scholarship - \$3,603.67
- Dam - \$15,217.03

Other information

- Early reporting on membership applications shows approx \$9500 in membership and boat storage fees
- All bills are paid to date.

Secretary's Report (Peggy Widgren):

- We will need to create a job description in order to hire an administrative assistant for the summer to maintain the membership database and to facilitate communication. We will investigate using a temp agency to fill this position.

Membership Committee (Peggy Widgren):

- We will post the positions for the administrative assistant and beach security positions this week.
- We had over one hundred responses to the Natural Gas Interest Survey that was sent out. This was a collaborative effort between the Andover Township Committee and the Lake Lenape Association. This type of survey is a valuable and effective tool in providing feedback to the town.

Buildings and Grounds (Matthew Dunbar):

- We are continuing to look at the Lenape Avenue lake access. We need to clean the area and upgrade. We will be investigating the installation of boat racks. This may be a summer project.

Socials (Joe Kimble):

- Adult Nights:
 - May 20 - Steve Minnick
 - August 12 - Craig Dickerson
 - We are in the process of finalizing July 15

COLA (Pam Brennan):

- Ernie Hoffer retired as president after 35 years.
- Bill SanPierre from Lake Parsippany will communicate via Facebook and will provide links the the Lake Lenape Website and FB.
- NJCOLA will have meetings at different locations and provide streaming to incorporate lakes.
- NJCOLA discussed insurance issues for lake communities around the State. There were no solutions.
- Lifeguard recertification training will be posted on the website.

Lifeguards (Kyle Lewis):

We have not received any options at this point.

Fundraiser (Peggy Widgren):

No report.

Water Quality (Vito Apollo):

- Thank you for taking care of Cattails. We will take care of the rest later.
- We received a quote of \$1320 for the lake treatments for the 2022 season.
- Canada Geese are becoming an issue. We will spray the yard and use geese deterrent gun. We also have the permit to shake the eggs until June.

Dam (Joe Liccardi):

- GZA is writing a letter and answering the technical questionnaire that are associated with Phase 1 of the Dam inspection that needs to be completed.
- We need to complete the following tasks for Phases 2 and 3 of the Dam inspection:
 - Inspection and inspection report submitted to the State. (approx. \$9000)
 - Updated EAP (Our dam is classified as a Class 1 High Hazard Dam.)
- Joe is recommended that we split the costs of the Dam Inspection and associated State submission documents between the General fund and the Dam fund. And that, we should continue to keep a healthy Dam fund in the case of needed repairs or other costs.
- We need to clear the clean outs and repair the sprawling prior to the 6-year inspection.
- The final costs of the Inspection are a total of \$9500.
- Joe Liccardi made a motion to complete the 6 year Dam inspection. Pam Brennan seconded the motion. Unanimously passed

Boat Storage (Vito Apollo):

- We are beginning to get some applications. We will be looking at assignments on a first come first serve basis.

Security (Kyle Lewis):

- Ice Fishing has gone very well this season. No issues.

Information Technology (Pam Brennan):

- The following information is posted on the website and Facebook
 - Scholarship applications
 - Membership applications
 - Boatslip applications
- Will post a list of reminders for the summer season. We should come up with a list to print along with the receipts and distribute them with the badges and boat decals.

Clubhouse Rental(Trish Artrip):

- We have rentals coming up in April. We will have the clubhouse ready. People may need to bring space heaters if the HVAC unit does not come in on time.

Scholarship:

- Scholarship applications are available on the website and through Naviance at Sussex Tech and Newton HS.

Old business:

- We are still waiting to hear about insurance. We may need to have two separate policies. One for the Clubhouse and property and the other for the lake/dam. We are looking at all possibilities and collaborating with other lake communities around the State.

Public Comment: No comments

Adjournment: Joe Liccardi made a motion to adjourn, Vito Apollo seconded the motion. Unanimously passed. The meeting was adjourned at 8:49 pm.