

Town of Leading Ticks

A regular meeting was held on Wednesday, October 8th, 2025

Meeting was called to order by Mayor, Melissa Chippett at 5:59 PM.

In attendance:

Mayor: Melissa Chippett **Deputy Mayor:** Leona Newman

Councilors: Dexter Loveman, Clayton Blundell, Carolyn Cooke, and Caralee Hemmeon (via messenger face time)

Absent:

Present: **Town Clerk/Manager:** Dianese Cook

Resolution # 25-116: Clayton Blundell/Leona Newman

Resolved that the agenda of October 8th, 2025 of the regular meeting held of the Council be adopted and circulated.

In Favour: **Mayor:** Melissa Chippett **Deputy Mayor:** Leona Newman
 Councilors: Dexter Loveman, Carolyn Cooke, Caralee Hemmeon, and Clayton Blundell

Opposed: 0

Abstaining: 0

Resolution Carried:

Resolution #25-117: Leona Newman/Trudy Chippett

Resolve that the minutes of the regular meeting on September 17th, 2025, be adopted.

In Favour: **Mayor:** Melissa Chippett **Deputy Mayor:** Leona Newman
 Councilors: Dexter Loveman, Clayton Blundell, Carolyn Cooke, and Caralee Hemmeon

Opposed: 0

Abstaining: 0

Resolution Carried:

Resolution #25-118: Dexter Loveman/Leona Newman

Mayor, Melissa Chippett asked if there were any errors or omissions to the minutes of the regular meeting held on September 17th, 2025, which was circulated with the agenda.

Date or next meeting was wrong. Town Clerk fixed this.

In Favour: **Mayor:** Melissa Chippett **Deputy Mayor:** Leona Newman
Councilors: Carolyn Cooke, Clayton Blundell, Caralee Hemmeon, and Dexter Loveman

Opposed: 0
Abstaining: 0
Resolution Carried:

Ongoing issues:

- **It was decided to check into getting repairs completed on the Heritage building in the fall.**
- **Check out Funding to get the fish stage repaired underneath.**
- **Town Clerk to check with small craft harbors to see who is responsible for the dilapidated wharfs and sheds washing away in the harbour.**

Correspondence:

- It was agreed to have a community bonfire at Rocky Bearcove on November 7th, 2025
- It was agreed by all members to send resolution to Government pertaining to CUPW.
- CEEP project was cancelled due to lack of experience for work needed completed.
- Town agreed that they would get the crosswalk sign fixed near Garland Hemmeon's house, it is not property of the Town's to remove.
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Resolution # 25 – 119: Leona / Dexter Loveman

Resolution was made to keep the rule and regulation pertaining to missed council meetings, which states:

Any Councillor who will not be present for a meeting shall let the Town Clerk know by 3 pm on the day of the meeting. If three consecutive months of meetings are not attended by a Councillor, he/she must inform the Town Clerk, in writing, why they cannot attend the meeting. Only reasons due to work, sickness, or emergency will be accepted. Failure to do so will result in that councillor's seat to become vacant.

In Favour: Mayor: Melissa Chippett **Deputy Mayor:** Leona Newman
Councilors: Dexter Loveman, Caralee Hemmeon, Carolyn Cooke and Clayton Blundell.

Opposed: 0
Abstaining: 0
Motion Carried

Resolution # 25-120: Dexter Loveman / Clayton Blundell

Resolution was made to start the By-Election process.

In Favour: Mayor: Melissa Chippett Deputy Mayor: Leona Newman
Councilors: Dexter Loveman, Clayton Blundell, Carolyn Cooke, and Caralee Hemmeon.

Opposed: 0
Abstaining: 0
Motion Carried:

Resolution # 25-121: Dexter Loveman/Clayton Blundell

It was resolved to accept the financial statement and the Independent Auditors Report for 2024.

In Favour: Mayor: Melissa Chippett **Deputy Mayor:** Leona Newman
Councilors: Dexter Loveman, Caralee Hemmeon, Carolyn Cooke, and Clayton Blundell

Opposed: 0
Abstaining: 0
Motion Carried:

Resolution # 25-122: Dexter Loveman/Leona Newman

Resolved to pay bills.

In Favour: Mayor: Melissa Chippett **Deputy Mayor:** Leona Newman
Councilors: Dexter Loveman, Caralee Hemmeon, Carolyn Cooke and Clayton Blundell.

Opposed: 0
Abstaining: 0
Motion Carried

Resolution # 25-123: Clayton Blundell / Leona Newman

Resolved that the meeting is now adjourned at 7:101 pm, and scheduled to meet again on Wednesday, October 29th, 2025

In Favour: Mayor: Melissa Chippett Deputy Mayor: Leona Newman
Councilors: Dexter Loveman, Carolyn Cooke, Caralee Hemmeon, and Clayton Blundell

Opposed: 0
Abstaining: 0
Motion Carried:

Deputy Mayor
(Original signed by Deputy Mayor)

Town Clerk
(Original signed by Clerk)

Financial Statement for Sept 11 – Oct 7, 2025

Amounts received:

Date	Amount received	Received from
11-Sep-25	\$5,553.00	ACTIVE NL FUND
15-Sep-25	\$100.00	BOAT STORAGE
16-Sep-25	\$20.00	RENOVATION PERMIT
17-Sep-25	\$50.00	NEW SHED BUILD
22-Sep-25	\$100.00	BOAT STOREAGE
23-Sep-25	\$100.00	WINTER STORAGE
23-Sep-25	\$20.00	RENOVATION PERMIT
16-Sep-25	\$100.00	PARK BUILDING RENTAL
22-Sep-25	\$100.00	RENTAL SPACE IN OVERFLOW PARKING
23-Sep-25	\$100.00	RENTAL SPACE IN OVERFLOW PARKING
26-Sep-25	\$20.00	RENOVATION PERMIT
29-Sep-25	\$1,820.00	EXPLOITS COMMUNITY EMPLOYMENT CORP;
01-Oct-25	\$200.00	POST OFFICE RENTAL
02-Oct-25	\$20.00	RENOVATION PERMIT
03-Oct-25	\$20.00	RENOVATION PERMIT
03-Oct-25	\$20.00	RENOVATION PERMIT

Bills to be paid:

DATE	DESCRIPTION	AMOUNT	CHEQUE
18-Sep-25	CANADA POST (Stamps)	\$142.60	171
18-Sep-25	VOID	\$0.00	172
18-Sep-25	WOLSELEY (3 Sets of Curb stops)	\$677.24	173
18-Sep-25	HETEK SOLUTIONS INC (Max XT 11, Confined Space Kit)	\$4,253.64	174
19-Sep-25	BELL MOBILITY (Cell Phone for Sept. 2025)	\$60.66	175
22-Sep-25	H. WAREHAM & SONS (Equipment Rental for Outfall, Frank Ward)	\$1,932.00	176
22-Sep-25	EVERETT ROWSELL (PAYROLL)	738.92	177
22-Sep-25	DARREN ROWSELL (PAYROLL)	482.98	178
22-Sep-25	DIANESE COOK (PAYROLL)	686.87	179
23-Sep-25	ATLANTIC PURIFICATION SYSTEMS (6 Chlorine Test Bottles)	\$234.60	180
23-Sep-25	J & C Construction (Equipment Rental, Fix main Waterline, Parson's Hill)	\$966.00	181
23-Sep-25	CHEQUE WRITTEN IN WRONG SEQUENCE, WRITTEN FOR BELL ALIANT	\$0.00	182

23-Sep-25	BELL ALIANT-VOID (CANADA POST ON STRIKE) SENT THROUGH ONLINE BANKING)	\$389.19	183
25-Sep-25	VOID CHEQUE (MNL, CONFERENCE – CANADA POST STRIKE)	0.00	184
26-Sep-25	CHANDLER (CHLORINE)	\$1,696.25	185
29-Sep-25	DICKS & COMPANY (OFFICE SUPPLIES)	\$161.91	186
29-Sep-25	BELL ALIANT	\$382.19	7120
01-Oct-25	RODGER ROWSELL (PAYROLL)	\$606.76	187
01-Oct-25	DIANESE COOK (PAYROLL)	\$686.87	188
01-Oct-25	DARREN ROWSELL (PAYROLL)	\$482.98	189
01-Oct-25	VOID CHEQUE	\$0.00	190
01-Oct-25	J.M CONSTRUCTION (CAMERA AT OUTFALL NEAR FRANK WARDS X 2)	\$747.50	8513
01-Oct-25	MNL CONFERENCE (REGISTRATION X 3)	\$1,725.00	4586
02-Oct-25	EVERETT ROWSELL (PAYROLL)	\$664.84	191
03-Oct-25	DICKS & COMPANY (OFFICE SUPPLIES)	\$39.09	192
03-Oct-25	WENDY ROWSELL (BADMINTON RACKETS & BIRDIES (ACTIVE NL GRANT)	\$71.26	193
03-Oct-25	HAROLD PECKFORD (SHINGLING COOKHOUSE AT PARK)	\$1,100.00	3437
03-Oct-25	CNWM (GARBAGE FOR SEPT)	\$973.40	2426
07-Oct-25	EVERETT ROWSELL (PAYROLL)	683.96	194
07-OCT-25	DIANESE COOK (PAYROLL)	691.84	195
07-OCT-25	DARREN ROWSELL (PAYROLL)	482.98	196
07-10-25	MELISSA CHIPPETT (REMUNERATION)	200.00	197
07-OCT-25	DEXTER LOVEMAN (REMUNERATION)	200.00	198
07-OCT-25	CLAYTON BLUNDELL(REMUNERATION)	200.00	199
07-OCT-25	WENDY ROWSELL (REMUNERATION)	200.00	200
07-OCT-25	MICHAEL CHIPPETT (REMUNERATION)	200.00	201
07-OCT-25	TRUDY CHIPPETT (REMUNERATION)	200.00	202

Amount in accounts:

Operating RBC: \$ 71,218.33
Heritage RBC: \$ 16,521.84
Park RBC: \$ 22,737.36
Gas Tax RBC: \$ 38,903.39
Capital works RBC: \$ 20,855.37