



BYLAWS OF THE LEAGUE OF WOMEN VOTERS OF GREATER TUCSON

Adopted April 25, 2026

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ARTICLE I – NAME

Section 1. Name.

The name of this organization shall be the League of Women Voters of Greater Tucson, hereinafter referred to in these Bylaws as LWVGT, or as the Local League. This Local League is an integral part of the League of Women Voters of the United States, hereinafter referred to as the LWVUS, and of the League of Women Voters of Arizona, hereinafter referred to as LWVAZ.

ARTICLE II – PURPOSES AND POLICIES

Section 1. Purposes.

The purposes of the LWVGT are to promote political responsibility through informed and active participation in government and to act on selected governmental issues.

Section 2. Policies.

The policies of the LWVGT are:

1. Political Policy. The League shall not support or oppose any political party or candidate.
2. Diversity, Equity, and Inclusion Policy. The League is fully committed to ensure compliance—in principle and in practice—with the LWVUS's Diversity, Equity, and Inclusion Policy.

ARTICLE III – MEMBERSHIP

Section 1. Eligibility.

Any person who subscribes to the purposes and policies of the LWVUS shall be eligible for membership in the LWVGT.

Section 2. Types of Membership.

Individuals may join any local league regardless of their residence or may join as a member-at-large of a state league.

1. Persons at least 16 years of age who join the Local League shall be voting members of the LWVGT, the LWVAZ, and of the LWVUS.
2. All others who join the League and who are not affiliated with the LWVGT shall not vote in matters of the Local League.
3. Those who have been members of the League for 50 years or more shall be life members excused from the payment of dues.

ARTICLE IV – OFFICERS

Section 1. Qualifications, Election, and Term of Officers.

The officers of the LWVGT are the President, President-Elect, Secretary, and Treasurer. All officers shall be voting members of the LWVGT.

1. *President.* The President-Elect shall become President at the close of the Annual Meeting and serve as President for one (1) year. The President shall reside within the LWVGT boundaries.
2. *President-Elect.* The President-Elect shall be elected by the membership at the Annual Meeting, take office at the close of that meeting, and hold office for one (1) year.
3. *Secretary:* The Secretary shall be elected in even-numbered years, take office at the close of the Annual Meeting, and hold office for two (2) years.
4. *Treasurer:* The Treasurer shall be elected in odd-numbered years, take office at the start of the fiscal year (July 1) following the Annual Meeting, and hold office for two (2) years.

Section 2. Co-Officers.

The Nominating Committee may nominate co-officers for any office, as long as one of the officers is willing to be designated as the “[Officer title] of Record”. Each shared office will have one (1) vote.

Section 3. Duties of the Officers.

1. *President.*
 - a. The President shall preside at membership meetings and at all meetings of the Board of Directors, hereinafter referred to as the Board, and the Executive Committee unless the President designates someone else to preside in his/her stead.
 - b. The President shall prepare the President-Elect to serve as President the following year.
 - c. The President is responsible for maintaining a working relationship with the presidents of LWVAZ and LWVUS.
 - d. The President shall, in the absence, resignation, disability, removal for cause, or death of the Treasurer, sign or endorse checks, drafts, and notes.
 - e. The President shall be, *ex-officio*, a member of all committees except the Nominating Committee, shall have such usual powers of supervision and management as may pertain to the office of President, and shall perform such other duties as may be designated by the Board.

- f. In the event of absence, resignation, disability, removal for cause, or death of the President, if the President-Elect cannot assume the duties of President, the Board shall fill the vacancy from among the officers or elected directors.

2. President-Elect.

- a. The President-Elect shall assist the President and perform such other duties as the President may assign.
- b. The President-Elect shall, in the event of absence, resignation, disability, removal for cause, or death of the President, serve as President.
- c. The President-Elect shall serve as chair of the Governance Committee.

3. Secretary.

- a. The Secretary shall keep minutes of the Annual Meeting, all meetings of the Board, and other meetings as directed by the Board.
- b. The Secretary shall notify all officers and directors of their election.
- c. The Secretary shall sign with the President all contracts and other instruments when so authorized by the Board.
- d. The Secretary shall perform such other duties as required by the President and the Board.

4. Treasurer.

- a. The Treasurer shall perform such duties as customarily pertain to the office, facilitate, and serve as a voting member on the annual audit of the Financial Books and Records as designated by the Board (Art. VI, Sec. 4.4).
- b. The Treasurer, at the direction of the Board, shall maintain deposits in authorized financial institutions.
- c. The Treasurer shall present statements to the Board at its regular meetings and an annual report at the Annual Meeting.

ARTICLE V – DIRECTORS

Section 1. Qualifications, Election, Term of Directors.

The Directors of the LWVGT shall consist of five (5) Directors elected by the membership and no more than four (4) Directors appointed by the Board. All Directors shall be voting members of the LWVGT.

1. *Elected Directors.*

- a. The Directors elected by the membership are the Advocacy Director, Voter Services Director, Membership Director, Communications Director, and Fund Development/Events Director.
- b. These Directors shall be elected by a majority vote of the membership present at the Annual Meeting.
 - i. The Advocacy Director and the Voter Services Director shall be elected in even-numbered years.
 - ii. The Membership Director, the Communications Director, and the Fund Development/Events Director shall be elected in odd-numbered years.
 - iii. In special circumstances, with Board approval, a Director who has already served at least one (1) full term can be elected for an additional full term.
 - iv. The Directors shall serve a term of two (2) years

2. *Appointed Directors:*

- a. The Board may appoint no more than four (4) Directors on a date and for a time as deemed necessary to carry out additional duties.
- b. At no time may the Board have more than four (4) appointed Directors.
- c. The maximum term shall be two (2) years for a single appointed Director.

Section 2. Co-Directors.

The Nominating Committee may nominate co-directors for any elected directorship as long as one (1) of the Directors is willing to be designated as the "Director of Record." Each shared directorship will have one (1) vote.

ARTICLE VI – BOARD OF DIRECTORS

Section 1. Composition of Board of Directors.

The Board of Directors of the LWVGT shall consist of the four (4) Officers, five (5) Directors elected by the membership, no more than four (4) Directors appointed by the Board, and the President Emeritus.

Section 2: President Emeritus.

1. The immediate past president may serve as President Emeritus, a non-voting member of the Board, in an advisory capacity.
2. The transition to “emeritus” occurs automatically upon the termination of their presidential term.
3. They shall not be counted for purposes of establishing a quorum but may attend all Board and Executive Committee meetings.
4. If the immediate past president is unable to serve, the President may appoint the most recent willing past president to fill the vacancy.

Section 3. Vacancies/Absences.

1. Any vacancy occurring on the Board, other than the President (Art. IV, Sec. 3.1.f), shall be filled until term completion by the appointment of a new Board member by a majority vote of the remaining members of the Board.
2. The Board shall declare vacant the office of a director due to absence, resignation, disability, removal for cause, or death.
3. Four (4) absences from Board meetings of any member in one (1) fiscal year shall be deemed a resignation.
4. A director may resign effective upon giving written or electronic notice to the President or the Board.

Section 4. Powers and Duties.

1. The Board shall have full power and authority to manage the property and business of the LWVGT.
2. The Board may form committees as it deems necessary.
3. In executing the duties of their office, Board members are expected to carry out applicable laws and regulations as well as League bylaws, mission, policies, principles, positions, standards, and procedures.
4. The Board shall have the authority to appoint an auditing committee to review the Financial Books and Records of the LWVGT (Art. IV, Sec. 3.4.a). This audit will be done annually.

Section 5. Representatives to the LWVAZ Board of Directors and the LWVAZ Education Fund.

1. The LWVGT Board shall appoint two (2) voting members of the LWVGT to serve a two (2)-year term on the Board of Directors of the LWVAZ as the LWVGT's representatives, as provided in the LWVAZ bylaws.
2. The LWVGT Board shall appoint one (1) voting member of the LWVGT to serve a two (2)-year term on the LWVAZ Education Fund as the LWVGT's representative, as provided in the LWVAZ bylaws.
3. It is their responsibility to represent the LWVGT's interests and positions at the state level and to communicate the actions and concerns of the LWVAZ to the LWVGT Board. These representatives who are not otherwise members of the LWVGT Board, shall be *ex officio* members of the LWVGT Board, but will not have the power to vote on matters before the LWVGT Board.

Section 6. Meetings.

1. A majority of the voting members of the Board shall constitute a quorum.
2. The Board may conduct a meeting by any means of communication that permits all voting members participating in such a meeting to speak and to hear each other during the meeting, such as video or audio conferencing. An individual member who through such a communication system attends a meeting shall be deemed to be personally present at that meeting.
3. There shall be at least nine (9) regular yearly meetings of the Board.
4. Special meetings are reserved for issues needing a decision before the next scheduled Board meeting.
 - a. The President may call a special meeting of the Board.
 - b. The President must call a special meeting upon written request to the President by five (5) members of the Board.
 - c. As soon as possible, notice of any special meeting, stating the questions to be considered, shall be sent to all members of the Board.

Section 7. Removal.

Any member of the Board may request an emergency Executive Committee meeting (Art. VII) to discuss the possible removal of an Officer, Director or chair.

1. The Executive Committee will convene, according to its requirements, review the concerns, and make a recommendation to the Board regarding the removal.
2. The Executive Committee shall send a written statement of the reason or reasons for removal to the person in question at least five (5) days before any final action is taken by the Board. This statement shall be accompanied by a notice of the time and the place where the Board is to act on the recommendation for the removal.
3. The person being considered for removal shall be given an opportunity to be heard at that meeting.
4. The Board may remove an Officer, Director or Chair by a two-thirds (2/3) vote of the Board at any regular or special Board meeting.

NOTE. Please refer to the LWVGT policies, such as, but not limited to: Code of Conduct Policy; Conflict of Interest Policy; Diversity, Equity and Inclusion (DEI) Policy; Nonpartisan Policy.

ARTICLE VII – EXECUTIVE COMMITTEE

Section 1. Number and Manner of Selection.

The Executive Committee shall be composed of the President, President-Elect, Secretary, Treasurer, and one (1) elected director as determined by the President and confirmed by the Board at their first meeting following the Annual Meeting.

Section 2. Powers.

The Executive Committee shall conduct necessary business that arises between meetings of the Board and shall exercise such power and authority as may be delegated to it by the Board. This Committee shall make no decisions entailing any change in public policy direction.

Section 3. Meetings.

The Executive Committee may conduct a meeting by any means of communication that permits all members participating in such a meeting to hear each other during the meeting, such as video or audio conferencing. An individual member who through such a communication system attends a meeting shall be deemed to be personally present at that meeting.

1. Four (4) members of the Executive Committee shall constitute a quorum.
2. Meetings shall be held at the call of the President or any three (3) members of the Executive Committee.
3. A full report of the Executive Committee meeting will be presented by the President at the

next meeting of the Board.

ARTICLE VIII – GOVERNANCE COMMITTEE

Section 1. Number and Manner of Selection.

The Governance Committee shall be composed of the President-Elect as Chair and two (2) Directors.

Section 2. Duties.

The Governance Committee shall:

1. Select the chair and a Board member to serve on the Bylaws Committee.
2. Oversee compliance with the Bylaws.
3. Review the Board meeting minutes and Treasurer's reports for completeness and accuracy.
4. Ensure individual committees have the necessary number of members.
5. Advise the Board on other matters of governance as needed.
6. Ensure regular reports are received and shared with the Board from the LWVAZ Board of Directors and the LWVAZ Education Fund representatives.

ARTICLE IX – FINANCIAL ADMINISTRATION

Section 1. Fiscal Year.

The fiscal year of the LWVGT shall run from July 1st through June 30th.

Section 2. Dues.

Members shall pay dues in accordance with LWVUS Policy.

Section 3. Budget Committee.

1. The Board shall appoint the Budget Committee no more than one hundred fifty (150) days following the Annual Meeting.
2. The committee shall have no more than five (5) members. A majority of the members, including the chair, shall not be members of the Board. The Treasurer shall be a voting member of the committee.

3. This committee shall prepare and submit to the Board a recommended budget for the ensuing year at least sixty (60) days prior to the Annual Meeting.
4. This proposed budget will be sent to all members thirty (30) days before the Annual Meeting.
5. The budget shall be approved at the Annual Meeting by a majority vote of those members qualified and present.

Section 4. Budget Adjustments or Amendments. The annual budget may be adjusted or amended within the fiscal year by the Board by an amount that is no more than ten percent (10%) of the total budget amount.

Section 5. Distribution of Funds on Dissolution.

1. In the event of the dissolution of the LWVGT:
 - a. All monies and securities which may at the time be owned by, or under the control of the LWVGT, shall be paid to the LWVAZ or the LWVAZ Education Fund after other obligations have been met, with the exception noted in item 2 below.
 - b. All other property of whatsoever nature, whether real, personal, or mixed, which may at the time be owned or under the control of the LWVGT shall be disposed of to such person, organization, or corporation for such public, charitable, or educational uses and purposes as the Board, in its discretion, may designate in accord with applicable law.
2. Distribution of funds or principal of the League of Women Voters of Greater Tucson Endowment fund held at the Jewish Philanthropies shall be done in accordance with the agreement between the LWVGT and the Jewish Philanthropies, signed on June 16, 2010, and any subsequent revisions or amendments to that agreement.

ARTICLE X – MEETINGS

Section 1. Quorum.

Ten percent (10%) of the voting members in attendance shall constitute a quorum at all membership meetings of the LWVGT.

Section 2. Annual Meeting.

1. An Annual Meeting shall be held at a time, place, and manner to be determined by the Board.
2. LWVGT members shall be entitled to only one (1) vote; absentee or proxy voting shall not be permitted.
3. The Call is a meeting workbook that provides notice of the time, place, and business of the

Annual Meeting.

- a. No later than thirty (30) days prior to the meeting, the Call shall be sent to each member, in print or electronically, and posted on the LWVGT website.
 - b. The Call shall contain information on any business to come before the membership for discussion and vote including, but not limited to, an agenda for the meeting, meeting rules, minutes of the previous Annual Meeting, recommended budget for the next year (Art. IX, Sec. 3), recommended new or revised Public Policy Positions (Art. XII, Sec. 2-3), the Nominating Committee report (Art. XI, Sec. 3), and any recommended changes to the Bylaws.
4. The Annual Meeting attendees shall:
- a. Adopt local Public Policy Positions (as defined in Art. XII, Sec. 2-3) for the ensuing year.
 - b. Elect Board Officers and Directors as required.
 - c. Elect the Chair and two (2) non-board members of the Nominating Committee.
 - d. Adopt the annual budget.
 - e. Vote on the Bylaws as presented by the Bylaws Committee.
 - f. Transact such other business as may properly come before it.

Section 3. Special Membership Meetings.

1. The President may call a special membership meeting.
2. Upon the request of five percent (5%) of the membership or upon the request of five (5) members of the Board, the President shall call a special membership meeting.
3. Notice of the date, time, and place of each special membership meeting shall be given to members at least ten (10), but no more than thirty (30) days, before the meeting date unless otherwise required.
4. Notice shall include a description of the purpose for which the meeting is called.

Section 4. Voter Education Meetings.

The Board shall schedule periodic voter education meetings designed to educate and inform the public about current issues. The Board may schedule membership meetings to coincide with these meetings, as needed.

ARTICLE XI – NOMINATIONS AND ELECTIONS

Section 1. Nominating Committee.

The Nominating Committee shall consist of five (5) members, two (2) of whom shall be members of the Board. The chair and two (2) members shall not be members of the Board and shall be elected at the Annual Meeting.

1. Nominations for these three (3) elected members shall be made by the current Nominating Committee. The other members shall be appointed by the Board at their first meeting following the Annual Meeting.
2. Suggestions for nominations for officers and directors may be sent to this committee by any voting LWVGT member.
3. Nominating Committee members shall hold office for a term of one (1) year, their term ending with the election of a new Nominating Committee at the Annual Meeting. The Nominating Committee will assist in the recruitment and filling of any open positions throughout the year.

Section 2. Vacancies.

Any vacancy on the Nominating Committee shall be filled by the Board by appointing either a member of the Board or a non-board member depending on the type of vacancy.

Section 3. Report of Nominating Committee.

The report of the Nominating Committee will be sent to the members thirty (30) days before the Annual Meeting. Nominations may be made from the floor of the Annual Meeting following this report, provided the consent of the nominee has been obtained.

Section 4. Election.

When there is only one (1) nominee for an office, voting may be done by voice or show of hands. Otherwise, voting will be done in a manner that assures secrecy, such as ballot or private poll. A majority vote of those present, qualified to vote, and voting, shall constitute an election. Absentee or proxy voting shall not be permitted.

ARTICLE XII – PRINCIPLES AND PUBLIC POLICY POSITIONS

Section 1. Principles.

The Principles are concepts of government adopted by the National Convention and supported by the League as a whole. They are the authorization for the adoption of Public Policy Positions.

Section 2. Public Policy Positions.

The Public Policy Positions of the League of Women Voters of Greater Tucson shall consist of the following:

1. Action approved by the Board to support and implement Public Policy Positions adopted by the LWVUS, LWVAZ or LWVGT.
2. Those local governmental issues chosen at the Annual Meeting for concerted study, concurrence, and action. In selecting local governmental issues for concerted study, the Annual Meeting shall use the following procedures:
 - a. Members may make recommendations to the Board at least sixty (60) days prior to the Annual Meeting.
 - b. The Board shall consider those recommendations, any of their own, and any from LWVAZ and/or LWVUS.
 - c. The Board shall then formulate a proposed Public Policy Position, which will be sent to all members at least thirty (30) days before the Annual Meeting and shall be approved by a majority vote.
 - d. Any recommendations for Public Policy Positions submitted to the Board at least sixty (60) days prior to the Annual Meeting shall require a majority vote. Those not recommended by the Board, may be adopted at the Annual Meeting provided that the item receives a majority vote for consideration, and a two-thirds (2/3) vote of members present, qualified, and voting for adoption.
 - e. Changes in the Public Policy Positions, in the case of altered conditions, may be made provided if information concerning the proposed changes has been sent to all members at least seven (7) days prior to a membership meeting at which the change is to be discussed.

Section 3. Concurrence.

If a proposed position of another League is submitted to LWVGT for concurrence, that League shall send background information, including pros and cons on the issue and an explanation of the rationale for using this form of member agreement, to the LWVGT at least sixty (60) days prior to the Annual Meeting or to a membership meeting wherein the issue will be discussed. A two-thirds (2/3) vote of the members who are present and voting is required to adopt a league position by concurrence.

Section 4. Member Action.

Generally, the President speaks for the LWVGT. LWVGT members may act or speak in the name of the LWVGT when authorized to do so by the President or the Board. They shall act or speak in conformity with, and not contrary to, positions taken by the LWVGT, the LWVAZ and/or the LWVUS with the authorization of those respective Boards.

ARTICLE XIII – NATIONAL CONVENTION, STATE CONVENTION AND COUNCIL

Section 1. National Convention.

The Board shall select delegates to the National Convention in the number allotted the LWVGT under the provisions of the Bylaws of the LWVUS. The President shall have the power to fill any vacancy which may occur in the delegation.

Section 2. State Convention.

The Board shall select delegates to the State Convention in the number allotted the LWVGT under the provisions of the Bylaws of the LWVAZ. The President shall have the power to fill any vacancy which may occur in the delegation.

Section 3. State Council.

The Board shall select delegates to the State Council in the number allotted the LWVGT under the provisions of the Bylaws of the LWVAZ. The President shall have the power to fill any vacancy which may occur in the delegation.

ARTICLE XIV – AMENDMENTS

Section 1. Amendments.

These Bylaws may be amended by a two-thirds (2/3) vote of the voting members present and voting at the Annual Meeting provided the proposed amendments were submitted to the membership in writing at least thirty (30) days in advance of the meeting. No suggestions for changes or amendments shall be recognized at the Annual Meeting.

Section 2. Bylaws Committee.

1. The Bylaws Committee shall consist of five voting members, including one member from the Board.
2. The Chair and the Board member shall be appointed by the Governance Committee no more than one hundred fifty (150) days following the Annual Meeting.
3. The Chair shall not be a member of the Board.
4. Promptly after being named, the Chair shall complete the five (5) member committee. They shall serve until the end of the next Annual Meeting.
5. Suggestions for changes and/or amendments to the Bylaws shall be submitted by membership and/or the Board to the Bylaws Committee no later than ninety (90) days prior to the Annual Meeting.

6. The Bylaws Committee shall submit a report to the Board no later than sixty (60) days prior to the Annual Meeting.

Section 3. Conflict with Laws or National or State League Action.

If the Board or the Bylaws Committee determines that any provision of these Bylaws is inconsistent with current law or action by LWVUS or LWVAZ, the Board shall, by majority vote, amend the Bylaws to address the inconsistency, provided that:

1. The President shall notify members promptly of the change and the reason for the change.
2. Except for changes to these Bylaws required by LWVUS to conform to its Bylaws, Board-approved changes shall be effective only until the next Annual Meeting, at which time the membership shall determine whether the amendment shall be permanently incorporated into the Bylaws or shall be eliminated or modified in some other manner.

ARTICLE XV – PARLIAMENTARY AUTHORITY

Section 1. Parliamentary Authority.

The rules contained in the latest edition of Robert's Rules of Order Newly Revised shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

ADOPTED: April 14, 1948. AMENDED: April 13, 1949; April 11, 1951; April 15, 1953; April 21, 1954; April 15, 1955; April 16, 1957; March 18, 1958; March 17, 1959; March 21, 1960; April 18, 1961; April 12, 1969; April 20, 1971; April 19, 1972; April 12, 1974; April 10, 1976; April 28, 1979; April 19, 1980; April 11, 1981; April 16, 1983; April 14, 1984; April 27, 1985; April 26, 1986; April 24, 1993; April 22, 1995; April 27, 1996; April 28, 2001; April 20, 2002; April 24, 2003; April 29, 2004; April 20, 2007; April 8, 2011; April 20, 2012; April 17, 2015; April 15, 2016; April 20, 2017; April 21, 2018; April 13, 2019; August 29, 2020; April 24, 2021; April 30, 2022; April 15, 2023, April 26, 2024; April 25, 2025: April 25, 2026.

Name

Date April 25, 2026

Barb Colvin

Secretary, LWVGT