

**Job Title:** Executive Director

**Location:** Fully Remote, up to 30% travel, attending at least 3-4 major conferences a year.

**Reports To:** Board of Directors

**About the Enterprise Ethereum Alliance:** The Enterprise Ethereum Alliance (EEA) is a member-led industry organization whose objective is to drive the use of Ethereum blockchain technology as an open-standard to empower all enterprises. The EEA connects Fortune 500 enterprises, startups, academics, and technology vendors with Ethereum startups and subject matter experts.

**Position Summary:** The Executive Director will be responsible for the overall strategic, operational, and financial management of the EEA. This role requires a visionary leader with a deep understanding of the Ethereum ecosystem and a proven track record in organizational leadership and stakeholder management. However, this individual must also be able to operationally lead the EEA, taking on the role of optimizing processes, managing communications, and recruiting new members. Applicants should understand that they will need to be hands on in day to day processes as well as big picture vision.

The ideal candidate for this role would be able to:

- Speak to the Ethereum ecosystem on behalf of the EEA.
- Speak to the enterprise ecosystem on behalf of the EEA.
- Efficiently manage the day to day operations of the EEA.

**Key Responsibilities:**

- **Strategic Leadership:** Develop and implement the strategic vision and direction of the EEA in collaboration with the Board of Directors. Manage the EEA according to organizational by-laws.
- **Business Development:** Actively recruit new members to the EEA. Ensure collaborative strategy with Ethereum Foundation leadership.
- **Operational Management:** Execute the day-to-day operations of the EEA, ensuring efficient and effective implementation of programs and initiatives. Day to day operations include new member onboarding, event planning, communications, etc.
- **Financial Oversight:** Manage the financial health of the organization, including budgeting, financial planning, and reporting. Ideal candidates would have experience in non-profit financial oversight. Promote sustainable fiscal responsibility.
- **Stakeholder Engagement:** Build and maintain strong relationships with members, partners, and other key stakeholders to foster collaboration and drive the adoption of Ethereum technology.
- **Working Group Championing:** Support existing working groups as they develop standards and guidelines for the industry. Ensure working group promotion and member

involvement. Support working group chairs as needed through promotion of releases, virtual event organization and communications.

- **Advocacy and Representation:** Represent the EEA in industry forums, conferences, and public engagements to promote the organization's mission and objectives.

**Qualifications:**

- Proven experience in a senior leadership role, preferably within the blockchain or technology sector.
- Deep understanding of Ethereum and blockchain technology.
- Strong strategic thinking and planning skills.
- Excellent financial management and budgeting skills.
- Exceptional communication and interpersonal skills.
- Ability to build and maintain relationships with a diverse range of stakeholders.
- Demonstrated ability to lead and inspire a team.

**Preferred Qualifications:**

- Experience working with industry associations or member-led organizations.
- Track record of successful advocacy and public speaking.
- Experience within the enterprise sector.
- Experience within the Ethereum ecosystem.
- Experience in automation of process automation.

**Application Process:** Interested candidates should submit their resume to Karen Scarbrough at [karen.scarbrough@entethalliance.org](mailto:karen.scarbrough@entethalliance.org).