

**INDEPENDENT SCHOOL DISTRICT NO. 813  
LAKE CITY, MINNESOTA  
REGULAR MEETING  
MONDAY, MAY 21, 2018  
LINCOLN HIGH SCHOOL MEDIA CENTER  
6:30 P.M.**

MEMBERS PRESENT: Heath Oeltjen, Dawn Balow, Jack Rol, Patrick Dwelle, Becca Weist, Michelle Larson & Michael Ohlhaber

MEMBERS ABSENT: None

OTHERS PRESENT: Erick Enger, Greg Berge, Valerie Loppnow, Tracy Oliver, Kevin Pavelka, Andrew Eggenberger, Amanda Kvasnicka, Brian Wright, Karl Rol, Ian Halpaus, & Caleb Sorenson.

CALL TO ORDER: The regular meeting was called to order by Chairperson Heath Oeltjen at 6:30 p.m. Pledge of Allegiance was said.

ADOPT THE AGENDA: A motion was made by Member Balow, seconded by Member Larson, to adopt the agenda with the addition of Summer Tiger Time Employees under personnel. Motion carried on a 7-0 vote.

ADOPT THE CONSENT AGENDA: A motion was made by Member Ohlhaber, seconded by Member Weist to adopt the consent agenda as follows:

- A. Approval of the Minutes of the April 16, 2018 regular Board meeting.
- B. Approval of Payment of Bills as Presented by the Superintendent for Audit.
- C. Approval of the Treasurer's Report – April
- D. Approval of Student Activities Financial Report – April (Vote: 7-0)

ITEMS REMOVED FROM THE CONSENT AGENDA: None

PUBLIC COMMENT: None

COMMUNICATIONS: None

BOARD DEVELOPMENT INFORMATION/REPORTS:

- A. Groundbreaking ceremony at Bluff View on Tuesday, May 22, 2018.
- B. Last Day of School for Students is Thursday, May 31, 2018.
- C. Graduation Ceremony for the Class of 2018, Sunday, June 3 at 2 p.m.
- D. Last Day for Teachers – Friday, June 1, 2018 at 8:00 p.m.
- E. School Board Meeting at Lincoln Media Center: Monday, June 18, 2018.

ROBOTICS: The Lake City Robotics team demonstrated this year's robot and answered questions for the Board.

FOOD SERVICE: Brian Wright from Lunchtime Solutions gave a presentation on how Lake City Schools perform in regard to food service in breakfast and lunch. Brian also shared the revenues projected for the 2018-2019 school year.

PRINCIPALS' REPORTS: Principal Berge gave the High School report. Assistant Principal Oliver gave the elementary report.

COMMUNITY EDUCATION: Director Kvasnicka gave the Community Education report.

OLD BUSINESS:

APPROVE POLICIES: A motion was made by Member Rol to approve the following policies. The motion was seconded by Member Dwelle. The motion passed on a 7-0 vote.

- 706- Acceptance of Gifts
- 707- Transportation of Public School Students
- 708- Transportation of Nonpublic School Students
- 709- Student Transportation Safety Policy
- 709- Form- Notification to Employer
- 710- Extracurricular Transportation
- 711- Video Recording on School Buses
- 712- Video Surveillance Other Than on Buses

NEW BUSINESS

AUTHORIZE DETERMINATION OF LOW BID/SCOPE: Member Rol made the motion to authorize Kraus Anderson to review and approve the Bluff View Building Project bids based on review of scope and low bid status. Member Weist seconded the motion and the motion passed on a 7-0 vote.

LEAD IN WATER: Member Rol made the motion to approve the IEA plan for testing of lead in the water for 2018-2019 school year. Member Ohlhaber seconded the motion and the motion passed on a 7-0 vote.

MINNESOTA STATE HIGH SCHOOL LEAGUE: A motion was made by Member Ohlhaber and seconded by Member Balow to approve the 2018-2019 Resolution for Membership in the Minnesota State High School League. The motion passed on a 7-0 vote.

IDENTIFIED OFFICIAL WITH AUTHORITY: A motion was made by Member Balow and seconded by Member Ohlhaber to appoint Superintendent Erick Enger as the Identified Official with Authority for fiscal year 2018-2019. The motion passed on a 7-0 vote.

PARTICIPATION IN NATIONAL SCHOOL LUNCH PROGRAM: A motion was made by Member Ohlhaber and seconded by Member Rol to participate in the National School Lunch Program for the fiscal year 2018-2019. The motion passed on a 7-0 vote.

FEE SCHEDULE: A motion was made by Member Ohlhaber and seconded by Member Dwelle to approve the District Fee Schedule for the 2018-2019 school year. The motion passed on a 7-0 vote.

FIRST READING POLICIES: First reading on the following school board policies:

- 713- Student Activity Accounting
- 714- Fund Balances
- 720- Vending Machines
- 721- Uniform Grant Guidance Policy Regarding Federal Revenue Sources

RECOGNIZE STATE COMPETITORS – The Board recognized state Speech participants Ariana Carlson, Morgan Pavelka, Carl Rol and Coaches Anna Karsten and Phil Schmidt for their accomplishments.

The Board recognized MSHSL 1A Visual Arts Festival participants Carley Platte, Payton Wayne, Dylan Eggenberger and their advisor, Colin Atkinson for their accomplishments.

PERSONNEL

RESIGNATION: Member Rol made the motion to approve the resignation of Andrew Waldbillig as a 5<sup>th</sup> grade teacher at the end of 2017-2018. The motion was seconded by Member Ohlhaber and carried on a 7-0 vote.

RESIGNATION: Member Ohlhaber made the motion to approve the resignation of Mary Pat Horen as an ECSE paraprofessional at the end of 2017-2018. The motion was seconded by Member Weist and carried on a 7-0 vote.

RESIGNATION: Member Rol made the motion to approve the resignation of Ann Pflaum as Parent Educator for Community Education ECFE program effective immediately. The motion was seconded by Member Ohlhaber and carried on a 7-0 vote.

RETIREMENT: Member Rol made the motion to approve the retirement of Deb Holmgren, Paraprofessional-Lincoln High School at the end of 2017-2018 school year. The motion was seconded by Member Ohlhaber and carried on a 7-0 vote.

BLUFF VIEW 5<sup>th</sup> GRADE TEACHER: Member Ohlhaber made the motion to approve Emily Marston as Bluff View Elementary 5<sup>th</sup> Grade Teacher, BS-Step 2, for the 2018-2019 School Year. The motion was seconded by Member Rol and carried on a 7-0 vote.

BLUFF VIEW 6<sup>th</sup> GRADE TEACHER: Member Weist made the motion to approve Brooke Klemm as Bluff View Elementary 6<sup>th</sup> Grade Teacher, MS-Step 1, for the 2018-2019 School Year. The motion was seconded by Member Ohlhaber and carried on a 7-0 vote.

SUMMER TIGER TIME STAFF: Member Dwelle made the motion to approve the Tiger Time Summer Employee list for 2018. The motion was seconded by Member Ohlhaber and carried on a 7-0 vote.

SUPERINTENDENT REPORT: Supt. Enger gave his report.

BOARD REPORTS: Board Member Balow reported on the Education Foundation activities.

ADJOURNMENT:

A motion was made by Member Dwelle, seconded by Member Ohlhaber, to adjourn the meeting at 8:06 p.m., passing on a 7-0 vote.