

Dear Parents/Guardians,

In our class this year, students will be using online tools to enhance their learning. Internet-based tools expand learning beyond the classroom, broaden research and investigative resources, enhance collaboration, and teach the digital literacy skills students will need for their futures. The **specific online tool(s)** students will be using in my class is/are [insert name(s) and URL of web tool(s)]. This/these online tool(s) allow(s) [insert brief description of what the tool will be used for and how it benefits student learning.]

In order to use this/these tool(s), students will be required to create personal accounts (provide information that will be used to create the account e.g. jdoe@deltalearns.ca). As a BC teacher, I am subject to the *BC Freedom of Information and Protection of Privacy Act*. In accordance with this Act, I must at all times protect the privacy of students under my care. In order to protect the privacy of your child, I will guide students through the process of setting up online accounts to ensure they avoid posting personal information that could be used to identify themselves or other persons. I will also teach them how to set all security settings to the highest levels.

Under the Privacy Act, written parental consent is required for student use of online tools.

It is important to be aware that the majority of Internet-based tools are online services hosted outside of Canada. While stored outside the country, information in your child's accounts may be subject to the laws of foreign jurisdictions, including, in the United States, the Patriot Act. Please note that your child will continue to hold their account after the coursework is completed.

This letter of informed consent is to ask permission for your child to use **this/these online tools** for my class for educational purposes. This consent is valid for the duration of the course (or the end of the year). You may withdraw your consent in writing at any time. I am aware some parents/guardians may not be comfortable publishing their child's image or content online. If you choose not to provide your consent to your child's use of Internet-based tools, your child will not be penalized in any way and alternate activities will be provided, as appropriate.

Please fill out and return the permission section on the reverse of this letter if you give permission to have your child use **this/these online tools** for classroom work, including setting up personal accounts.

If you have further questions or concerns, please feel free to contact me [insert your email address & school phone number here]. Thank you for your consideration.

Sincerely,

[Insert your name here]

INSERT SCHOOL LETTERHEAD

Consent Statement:

☐ I GRANT permission for my child to use the online tools described above for educational purposes in **[INSERT TEACHE NAME]'s** class. I understand the information my child may create and store could be stored in or accessed from a location outside of Canada, and I hereby consent, on behalf of me and my child, to my child's information identified above being stored in, or accessed from, a location outside of Canada.

Child's Full Name (please print) _____

Parent/Guardian: (please print) _____

Parent/Guardian Signature: _____

Secondary Student Signature: _____

Teacher: (please print) _____

Date: _____