

PARLIAMENTARY SOCIETY OF TORONTO - CHAPTER 51 AIP

Founded October 28th 1986



AGENDA

Zoom Meeting January 2, 2024 at 5:45 pm

<https://us02web.zoom.us/j/9765930434?pwd=T2VmTE9yRjhLVXBYWmZVVEhwR0tVUT09>

5:45 PM – Introduction and Welcome – Myra Willis

1. Approval of the Agenda – Myra Willis, Chair
2. Program – Al Gage, CPP-Teacher, PRP, Past AIP President – "The Art of Script Writing"

6:45 PM – 2. Minutes – Approval of Minutes of November 7, 2023 – Tim Sulisz, Secretary

3. Reports

- a) Treasurer's Report – Henry Miller, Treasurer
- b) Other Officer Reports

4. Unfinished Business

5. New Business

- a) Volunteers for the next meeting – Tim Sulisz, Secretary
- b) Location of the next meeting– Tim Sulisz, Secretary

7:00 PM - 7. Quiz – Jim Lochrie

7:20 PM - 8. Presiding Practice – Henry Miller

7:30 PM – 9. Member Problems – Myra Willis

7:45 PM - 10. Adjournment

Note: Please bring your Parliamentary Authorities to reference and learn from during the session.

Next Meeting: February 5, 2024 at 5:45 p.m., Location: TBA

Program Description

- **Chair** – This position is rotated to a different member each meeting to give them experience and confidence in chairing a meeting
- **Minutes** – the minutes of the previous meeting are confirmed (and sometimes amended)
- **Reports** – reports are presented from the Officers who have information on their responsibilities for the members
- **Unfinished Business** – any business from a previous meeting which needs to be addressed
- **New Business** – any action that the members desire to take regarding the Society
- **Program** – This is one of the most important parts of the meeting. At the beginning of the year the Director of Programs canvasses the members to research and present a particular parliamentary topic at a meeting for the coming year. This gives the member an opportunity to research a topic in depth using one or more Parliamentary Authorities and educates the rest of the members on the presentation. The presentation is usually done informally, with questions/comments by other members posed during the presentation.
- **Quiz** – A selected member on a rotational basis poses questions taken from AIP examinations or educational material to the members.
- **Presiding Practice Session** – Formerly known as the ‘hot seat’, this session can consist of either a prepared parliamentary script (with members assigned participant roles, including that of chair) or live presiding practice without a script, in which a member chairs a mock session using a motion prepared by a member. Members volunteer for the presiding practice session on a rotational basis and, depending on the level of challenge they are comfortable with, choose either to participate using a script or not. If they choose to use a script, they can either prepare it themselves or ask the Director of Programs to provide one. If they choose to preside live, they assume the Chair and try to manage the various motions made by members (and it is recommended that a parliamentarian be appointed to assist the Chair during the live presiding session). This session teaches chairmanship and the practical handling of, at times, some very challenging parliamentary situations. There is an evaluation of the session at the end of the session.
- **Member Problems** – Members are able to bring forward parliamentary issues and obtain advice from other members