

Board of Education  
Muscatine Community School District  
Monday, December 9, 2024  
Meeting Location: Muscatine Schools Administration Center - Boardroom  
(Tune in to the District's [YouTube Channel](#))  
Time: 6:15p.m.

AGENDA

- I. Roll Call and Determination of Quorum
- II. Recite the Pledge of Allegiance
- III. Welcome to Visitors and Media Representatives
- IV. Student School Board Representative Update
- V. Citizen Speaks
- VI. Special Recognition - Iowa Association of School Boards Awards - Tammi Drawbaugh
- VII. Board Targets/Goals Report
  - A. Students will graduate prepared for post-secondary options.
  - B. Muscatine Schools will utilize resources effectively and equitably.
  - C. Students will learn in a positive and supportive environment.
    1. Multi-Tier System of Supports (MTSS) [Update](#) - Becky Wichers
- VIII. Superintendent Update
- IX. Action/Possible Action:
  - A. The following items are considered to be routine by the Board of Education and will be enacted by one motion. There will be no separate discussion of these items unless a Director so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence from the agenda.
    1. Minutes (IX. B.)
    2. Bills and Claims (IX. C.)
    3. Employment Recommendations (IX. D.)
    4. Policies (No/Minimal/Required by law) (IX. E.)
    5. Staff Work Rules, Classified Professional, Hourly Handbooks (IX. F)
  - B. Approve the [minutes](#) of November 11, 2024 Retiring Board Meeting and Organizational/Annual meeting - action\*\*

- C. Approve [Bills and Claims](#) Against the District dated December 9, 2024 - action\*\*
- D. Approve the [Employment Recommendations](#) - action\*\*
- E. Approve Policies with “No/Minimal/Required by Law” Changes - action\*\*
  - 1. 300 [Role of School District Administration](#)
  - 2. 300.1 [Management](#)
  - 3. 306.1 [Development and Enforcement of Administrative Regulations](#)
  - 4. 306.2 [Monitoring of Administrative Regulations](#)
  - 5. 401.5 [Payroll Periods](#)
  - 6. 401.13 [Compensation Deductions](#)
- F. Approve the changes in the 2024-25 [Hourly Employee Handbook](#), 2024-25 [MCSD Work Rules](#), and the 2024-25 [Unified Certified Classified Handbook](#) - action \*\*
- G. Approve Open Enrollment Out Not on Prior Year’s Headcount - the district’s administration is authorized to submit a [request](#) to the School Budget Review Committee for a modified supplemental amount of \$459,938 for open enrolled out students who were not included in the district’s previous year certified enrollment count. - action
- H. Approve English Learners (EL) Instruction Beyond Five Years - the district’s administration is authorized to submit a [request](#) to the School Budget Review Committee for a modified supplemental amount of \$95,555 related to the EL program for students who have exceeded five years of weighting that are included on the Fall 2024 certified enrollment headcount. - action
- I. Approve the FY25 [Early Retirement Package](#) - action
- J. Approve the [Change Order](#) for the Central Building Project: Boiler Room Roof Repair in the amount of \$44,630 to Jim Giese Commercial Roofing. - action
- K. Approve the [Change Order](#) for Susan Clark Gymnasium Speaker System in the amount of \$29,379.22 to the Crawford Company - action
- X. Discussion and Information:
  - A. November [Financials](#)
  - B. Review Administrative Regulations & Exhibits:
    - 1. 401.13R1 [Compensation Deduction - Administrative Regulation](#)
  - C. Announcements/Upcoming Meetings and Events:
    - 1. December 17, 2024 - Joint Council Meeting (City, County, School District) - Admin Center - 6:00 p.m.
    - 2. December 20, 2024 - 2 hour Early Dismissal
    - 3. December 23, 2024 - January 3, 2025 - Winter Break

4. January 6, 2025 - School Resumes
5. January 7, 2025 Riverbend Mobile Food Pantry - Admin Center 4:00 - 5:30 p.m.
6. January 13, 2025 - Community Conversations - Admin Center - 5:30 p.m.
7. January 13, 2025 - Regular Board Meeting - Admin Center - 6:15 p.m.

XI. Adjourn