

Anita Public Library Board of Trustees
Wednesday, September 10th, 2025

The September meeting of the Anita Public Library Board of Trustees was called to order at 4:37 pm.

Present was:

Board Members= Marcia Casteel, Bruce Petersen, Jackie Sanders, Karen Burns and Librarian/Director Sara Young. Absent was Bev Johnson

The agenda was approved on a motion by Jackie and seconded by Marcia. Unanimously carried.

The floor was open to the public at 4:38 pm. No member of the public was in attendance.

Minutes of the July meeting was approved on a motion by Marcia and seconded by Jackie. Unanimously carried.

Treasurer's Report- The board reviewed/approved/signed off on invoices and bills. Sara went through the monthly report. She is looking into why the tax fund dollars are going into the general checking account instead of the tax fund account. She will work with the City Clerk to figure this out. Otherwise everything else was normal for the month. The treasurer's report was approved on a motion by Jackie and seconded by Marcia. Unanimously carried.

Library Business:

- Discussion of carpet project- Sara updated the board that the special project funds that were set aside in the general account were used for something else with her knowledge. She does have some funding left for the project and will bring estimates to the next meeting.
- Discussion of hiring additional part-time help- Discussion on hiring temporary help to fill in gaps when Sara or Carolyn aren't able to work. The board approved on a motion by Jackie and seconded by Bruce. Unanimously carried.
- Discussion and Approval of possible use of memorial funds- Linda Smith's family is giving memorial funds towards the library. Sara asked for ideas on what to do with the funds. Board brainstormed some ideas: Bench, Sculpture, picnic table etc. The family is meeting with Sara this week for more ideas.

Librarian Report- Sara has been working on the annual survey and reported that circulation is up from last year by a 3% increase. She will start working on the county survey soon. Reported days that the library will have to close early because of staffing. She reported that she has a volunteer helping with cleaning since they have little time to do it.

Motion by Jackie and seconded by Marcia to adjourn the meeting at 5: pm. Unanimously carried.

Marcia Casteel, Secretary