

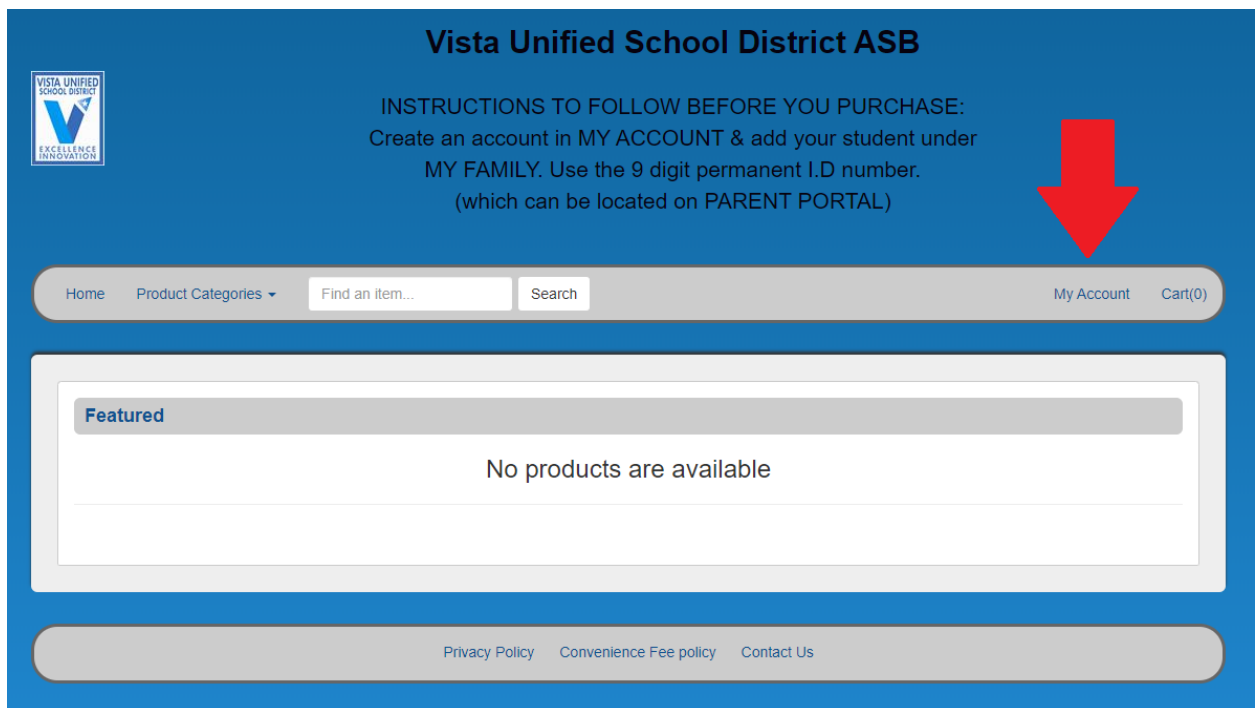


VISTA UNIFIED SCHOOL DISTRICT

EXCELLENCE ★ INNOVATION

How to Register Students and Pay by Credit Card for Vista USD Online Stores

1. Visit [Vista Unified School District ASB Website](#)
2. In the Upper right corner click my account.





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3. Click Register for an account.

Please sign in

Username:

Password:

[Login](#)

[Forgot Password](#)

[Register for an account](#)





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4. A screen will pop up asking for basic information. Fill out all required fields.

Enter Your Information

Are you a student?

☐ Yes ☒ No

First Name *

Christopher

Last Name *

Bisson

Email *

christopherbisson@vistausd.org

Password *

.....

Confirm Password *

.....

Address

City

State

California

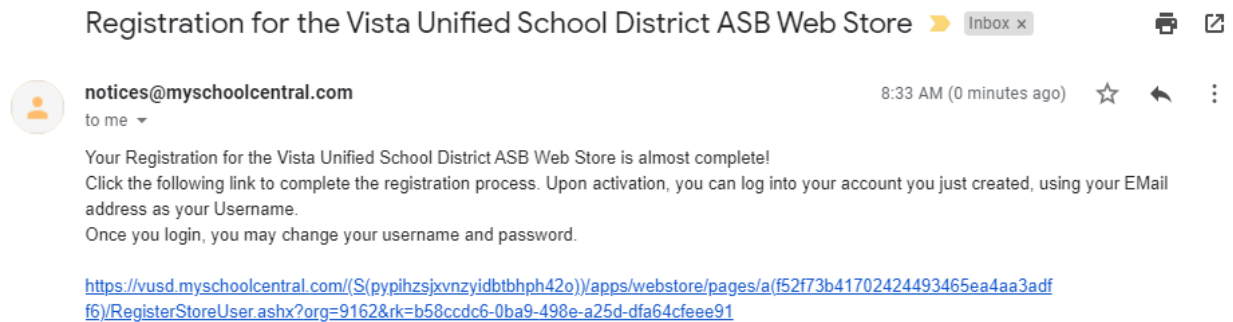
Zip

Close

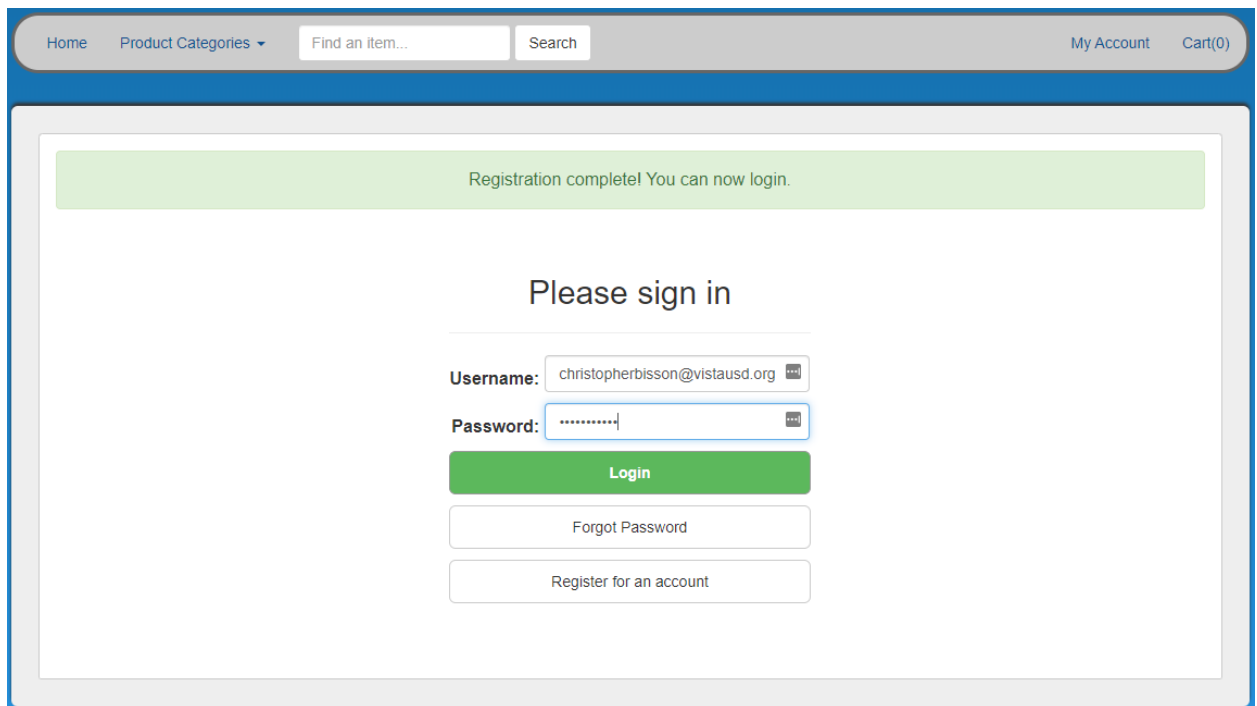
Register



5. Go to your email you provided and click the link to activate your account.



6. Login in with the username and password you provided in step 4.



7. Once logged in you will see this screen. From here you can change your password, view unpaid items, look up past orders, add students



to your account.

My Account

My Profile

My Family

Past Orders

Unpaid Items

Change Password

First Name: *

Christopher

Last Name: *

Bisson

Email: *

christopherbisson@vistausd

Phone:

Save

8. To add a student to your account click my family.

My Account

My Profile

My Family

Past Orders

Unpaid Items

Change Password

First Name: *

Christopher

Last Name: *

Bisson

Email: *

christopherbisson@vistausd

Phone:

Save

9. Fill in the Student ID with your students 9-digit permanent ID and click add.

My Account

My Profile

My Family

Past Orders

Unpaid Items

Change Password

Student ID	First Name	Last Name	Relationship	Remove
150003216	Andrew	Bisson	Student	✗

Add



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10. Once Students are added you can navigate to any VUSD online store. For mobile device cost protection plan please follow this [link](#)
11. All VUSD forms have Language preference followed by Agreements pages, please read and advance to the next page if you agree.
12. On the Final page it asks for common information about your student before progressing to checkout. You will need:
 - a. Name of student
 - b. Birth Date
 - c. School they attend
13. If all information is correct the student ID and school year will auto populate.
14. Sign the online form by typing your name.
15. Below the signature you will have the option to add the Mobile Device Cost Protection Plan. If you would like to pay by credit card online please follow the steps below.
16. Select option 1 for pay for MDCPP by credit card.

Optional Mobile Device Cost Protection Plan (MDCPP)

*

- ☒ Yes, I want to purchase the optional \$20 MDCPP now using my credit card.
- ☐ Yes, I want to purchase the optional \$20 MDCPP but will do it at the school site.
- ☐ No, I do not want to purchase MDCPP.

[Click here to pay with credit card.](#)

Note: this link will appear again after submitting form.

All device coverage must be purchased within two weeks of receiving device.

17. Answer the two remaining questions and click Submit.



18. The link to pay by credit card will be at the top of the next screen.

Thank you!

Your form has been submitted.



[Click here to pay with credit card.](#)

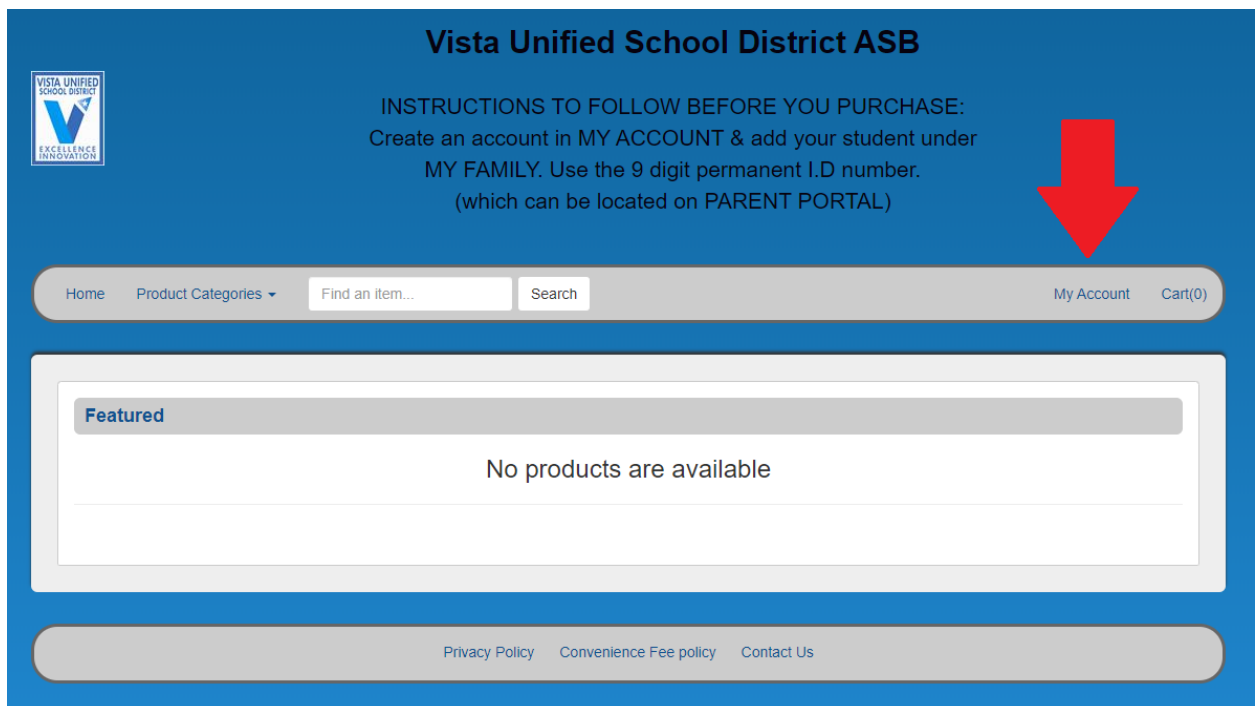
[Haga clic aquí para pagar con tarjeta de crédito.](#)

Download

Print

Email

19. Click the link and login by clicking my account.

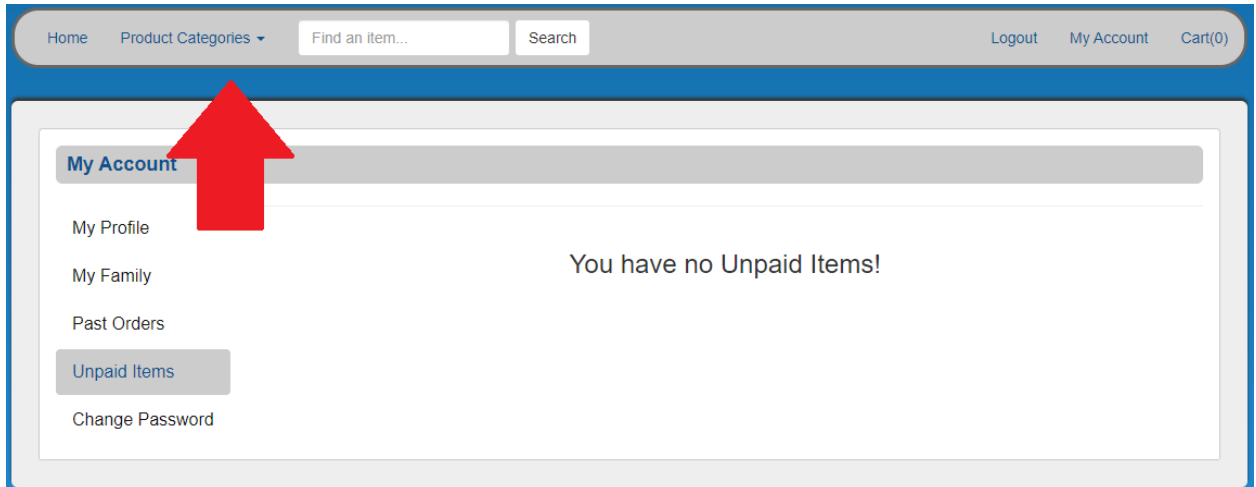




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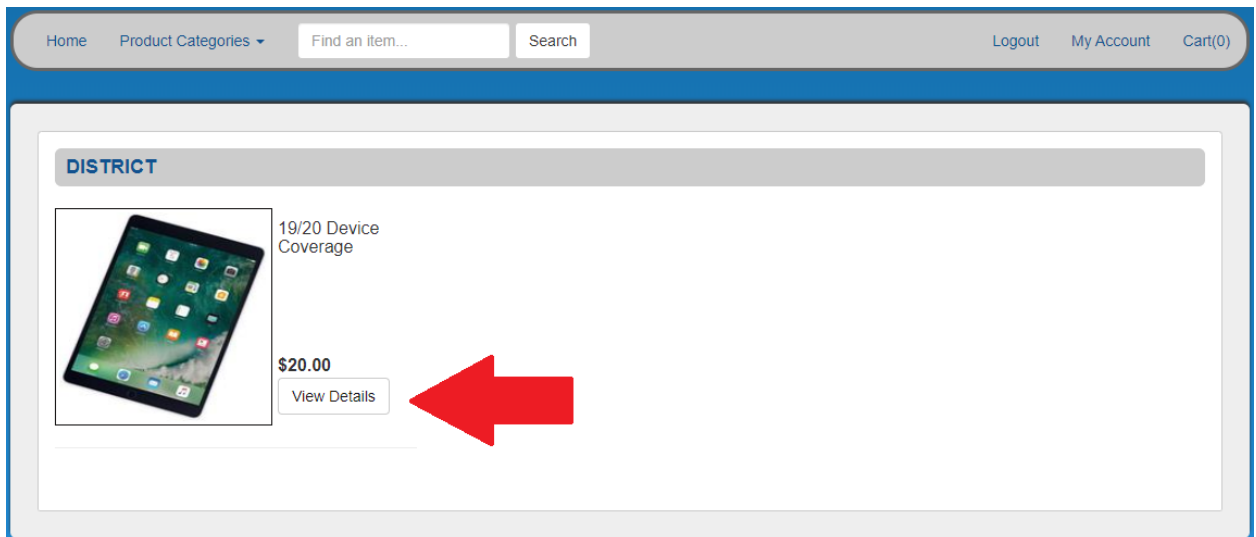
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20. Once logged in navigate to Product Categories, Click the drop down menu.



21. Click District.

22. You will see the Device coverage as an option, select view details.



23. 1: Use the drop down menu to select your students site. 2: If you have multiple students verify the correct one is selected. 3: Click add



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to cart. 4: When complete click view cart.

Home Product Categories Find an item... Search Logout My Account Cart(1)

19/20 Device Coverage



Vista Unified School District has chosen to offer a Device Cost Replacement for school issued mobile devices given to students. The plan will protect the device against ACCIDENTAL DAMAGE, THEFT, FIRE, FLOOD, NATURAL DISASTERS, POWER SURGE and VANDALISM. This plan will provide full replacement cost coverage and will protect the item on and off school grounds. The plan is also transferable to a replacement unit. Device Cost Replacement Plan is valid for the school year 7/01/19-6/30/20

School Site: VHS
Qty: 1 x \$20.00
For: Andrew

1 2 3 4

Add to Cart

« Continue Shopping View Cart »

24. Proceed to checkout. Review the order and click the green check out button at the bottom.

Home Product Categories Find an item... Search Logout My Account Cart(1)

Your Cart Remove All

Item	Price	Qty	SubTotal
19/20 Device Coverage For: Bisson, Andrew School Site: VHS	\$20.00	1 Remove	\$20.00

Subtotal: \$20.00
Tax: \$0.00
Estimated Total: \$20.00

« Continue Shopping Check Out »



25. The next screen is a final review, when ready click the green Purchase button at the bottom.

Item	Price	Qty	SubTotal
19/20 Device Coverage For: Bisson, Andrew School Site: VHS	\$20.00	1	\$20.00

Subtotal: \$20.00
Tax: \$0.00
Convenience Fee: \$0.00
Grand Total: \$20.00

« Return to Cart **Purchase »**

26. A pop up screen will appear to pay by credit card. Fill out all required info marked with a red asterisk.

Payment Card

Type: ☐ Discover ☐ MasterCard ☐ Visa

Number *

Expires *

Billing Address

First Name *

Last Name *

Street 1 *

Street 2

City *

27. At the bottom of the payment screen hit the green submit button when complete.



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Number *

Expires *

Billing Address

First Name *

Last Name *

Street 1 *

Street 2

City *

State * **Zip**

28. Once submitted your card of choice will be billed and the coverage starts immediately. You can review past orders under your account at any time simply go back to my account and select past orders.