

Technology Department

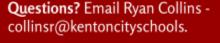
Ryan Collins - Director of Technology 222 W. Carrol St. Kenton, OH 43326

https://tech.kentoncityschools.org

# oneTOone (6th-12th)

Kenton City Schools laptop program issues a Chromebook to incoming 6th and 7th grade students. The laptops assigned to the

7th grade students will stay with the student throughout their KCS career, and will take the laptop with them upon graduation from Kenton High School. Students will be required to follow all district policies regarding school owned equipment, including (but not limited to) the responsibilities listed on the signature page.







Subject to the district's pre-approval, students also have the option of declining the use of a school owned Chromebook for a laptop of their own. This is called a Bring Your Own Device (BYOD) program. BYOD laptops would be required to use the school's network and the devices are brought to school at the owner's risk. Kenton City Schools is not responsible for theft or damage to the electronic device. Students are still required to follow the district's Internet Acceptable Use Policy when using their

own equipment. BYOD also is subject to: (1) the district's authority to discontinue this option at its discretion; and (2) the loss of use privileges for disciplinary reasons. Students/parents interested in this option must complete a separate BYOD agreement.

An optional \$25 insurance fund is available to cover all incidents of accidental damage during the school year. This is optional but highly recommended since the student and parent will be responsible for the full cost of the repair to a damaged Chromebook. Warranty or normal wear and tear will be repaired at the district's cost. The insurance fund does not cover lost items or malicious damage. One incidence of damage will be covered by the optional insurance fund, after the repair it is recommended to purchase another payment into the insurance fund.

The insurance fund will only cover the replacement of a lost Chromebook in the presence of a police report noting that the item was stolen. In all other cases, the student and parent will be responsible for the replacement cost. If there are three or more repairs to the Chromebook in the year, a meeting will be scheduled to discuss the student responsibilities.

If you elect not to purchase insurance, you will be responsible for the full cost of any loss or damage to the Chromebook. A listing of repair costs is available at https://go.kcs.me/repaircosts

For more information, including access to documents and forms, please visit the KCS Technology website:

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## oneTOone Student and Parent Form (6th-12th)

### **Student Responsibilities**

- Be responsible for any loss or damage to the Chromebook.
- Chromebooks are to be closed unless they are on a desk/table surface or in the lap. NO ONE IS TO CARRY A CHROMEBOOK WHILE THE CHROMEBOOK IS OPEN.
- Follow the Kenton City Schools' Administrative Guidelines for District Laptops Issued to Students, Acceptable Use Policy, student code of conduct and all local, state, and federal laws.
- Charge the Chromebook every night.
- Back up my files to Google Drive.
- Not allow anyone else, including family members, to use the Chromebook.
- Not change any of the security settings on the Chromebook.
- Return the Chromebook when requested and upon withdrawal or graduation from Kenton City Schools.

#### **Parent Responsibilities**

- Acknowledge that I am responsible for any loss or damage to the Chromebook at the full replacement cost. Fines may also accrue for late return of any equipment.
- Will familiarize myself with the Kenton City Schools Acceptable Use Policy.
- Acknowledge that the Chromebooks will not have filtered access when they are not on the school network.

### Signatures

By signing this form, the student and the student's parent/guardian certify they have read, understand, and accept its terms.

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