

**SCASL Board of Directors  
Meeting Minutes  
Davis College, USC  
January 28, 2017**

**I. Call to Order**

Cindy Symonds called the meeting to order at 10:06am

**II. Roll Call**

**In Attendance:** Irish Anderson, Ljubica Arbeneux, Angela Durham, Diane Ervin, Jennifer Falvey, Karen Gavigan, Camellia Harris, Julianne Kaye, Heather Loy, Cathy Jo Nelson, Deborah Palmer, Kathy Sutusky, Cindy Symonds, Jennifer Tazerouti, Charlene Zehner, Anne Lemieux, Jenny Dilworth

**III. Agenda Items**

- a. President, Cindy Symonds
  - i. Affiliate Assembly at ALA Mid-Winter focused on digital literacy and leadership
    - 1. ESSA-SC is one of 35 states who've hosted a workshop, and school librarians are included in the process. As plans are being formulated at the district level, it is important that someone is representing libraries
    - 2. AASL Grant Money: \$90,000 available and deadlines have not been met yet. Sometimes no one applies for this money, so AASL members are strongly encouraged to apply.
    - 3. Future Ready School Librarians: Quite a bit in common with SC College and Career Ready. Many districts around the country are trying to get certified. We will do something with Future Ready at conference.
    - 4. Horizon Report: has accurately predicted technology trends, check out the report to stay on the cutting edge.
    - 5. New AASL standards are coming. There isn't much information at this point, but they will be revealed at the Phoenix conference.
    - 6. ALA will open elections through March. We have 3 or 4 people running for office in our region. Former AASL President is running for ALA President. Suite at conference will have voting booth for ALA members to vote.
- b. President-Elect/Conference Update, Cathy Jo Nelson
  - i. Rainbow Books-asking to sponsor badge holders again-Cindy will contact
  - ii. Program almost done
  - iii. Sticker system will be used for recertification in lieu of scan cards or certificates
  - iv. AASL drop-in Thu 7-8:30 breakfast, voting in president's suite
  - v. Still need to work out AV and wifi needs
  - vi. Hyatt is full....two back ups: Aloft and Courtyard have available rooms

- c. Secretary, Heather Thore via Deborah Palmer
  - i. The minutes were approved with one revision: Heather Loy was also in attendance at the meeting.
- d. Treasurer, Gloria Coleman
  - i. Cindy shared account balance, budget vs. actual, and profit and loss reports
  - ii. The December audit went well
  - iii. Holding account for uncashed checks was discussed. Cathy mentioned that there are state requirements for unclaimed funds and will get clarification of those requirements
- e. Past President, Jennifer Tazerouti
  - i. Waiting for exact wording for bylaws change
  - ii. Working on invitations for past-president's reception
- f. Executive Secretary, Diane Ervin
  - i. We've surpassed our membership from last year by 2.
  - ii. Approximately 380 have registered for conference so far.
  - iii. New book award supplies are being ordered for conference.
  - iv. 130 for author's luncheon, other meals not selling as well.
  - v. We only have 22 vendors so far. Cathy Jo is making phone calls.
  - vi. Diane is requesting SCASL purchase Office 365.
- g. Regional Network, Elizabeth Bryant
  - i. Have reps for all regions except 5B and 10
  - ii. Regional Network drop-in breakfast planned for March 24 from 7:00-8:15 in the President's Atrium Room at the Hyatt
  - iii. Regional news is being finalized and sent to Linda for SCASL Messenger
- h. Awards, Charlene Zehner
  - i. Winners have been selected
  - ii. Follett is paying for both LMS and Paraprofessional
  - iii. Gumdrops sponsoring program-we are unclear the form that the award will take, but money to be paid to school. We need to make sure that the handbook and all promotional material in the future reflect that the award is for the program, and not an individual. CJ concerned that info for conference program reflects award is for A Paddock and not school--will ask her to resubmit a photo that reflects program.
  - iv. Handbook will be updated to include Program of the Year and new descriptions of the awards

- v. Charlene will contact Heather Thore with an approximate number of award winners and their guests to reserve seating in the front two rows.
- i. Book Awards, Camellia Harris
  - i. Committees did fantastic job with getting lists finalized.
  - ii. PBA is filled, CBA almost filled, still looking for people for JBA and Ya--applications still being accepted.
  - iii. Will be asking for judges for banners and trailers--Debbie and Julianne volunteered to help
  - iv. Voting is open Feb 1. deadline for this year is Friday, March 3. Reminders will go out on social media every few days.
- j. Editorial, Linda Waskow
  - i. Concern trying to get people to submit articles. It is a board requirement
  - ii. Readership is also down. Suggestions have been made to offer prizes
  - iii. Suggestion was made to consider changing bylaws to 3 editions
- K. Legislative, Anne Lemieux
  - i. Read-In is moving forward, Ann Addy will have a back up from the State Library
  - li. Writing contest theme is "Once Upon a Time". One entry per school, deadline is March 15.
- l. Bylaws, Angela Durham
  - i. Heather Loy confirmed that a vote was taken at the 2013 business meeting to change the book award committee members service term from three years to two. However, the vote did not include striking the statement that one-third of the committee would rotate off each year, which means it will need to be voted on by the board and the membership.
  - ii. Jennifer Tazerouti made a motion to have the sentence "The Book Award Committees shall be composed of staggered membership with one-third of the membership rotating off each year." stricken from Article VII, Section 1, point E of the bylaws. The motion passed and will be added to the Bylaws change recommendations.
- m. Information Technology, Julianne Kaye
  - i. 2017-2018 book award nominees have been added
  - ii. Julianne and Heather Thore will work on getting the conference app ready at the beginning of February.
  - iii. 20-25 new listserv members have joined in the last month, and all new members receive an email of listserv guidelines from Julianne when they join.
  - iv. Information on a new Memberclicks update has been received, and Julianne has recommended that we upgrade from the classic platform that we are currently using. The upgrade will not take place until after conference.

- n. Intellectual Freedom, Heather Loy
  - i. Only one nomination was submitted for the IF award. Heather made a motion for the board to accept the nomination, and the motion passed.
  - ii. Heather has worked through the listserv with a few librarians who are facing potential book challenge issues in their schools. The board discussed creating a webinar to help members address challenges.
- o. SLIS, Karen Gavigan
  - i. Faculty search continues, with one in negotiation. SLIS will be hiring two more professors and one more instructor.
  - ii. Regional Workshops: Horry County has been cancelled due to lack of interest and may be moved to the Florence area. 160 are currently registered for the Feb. 10 workshop.
  - iii. Karen will be traveling to schools around the state to present Teaching with Primary Sources and is available to offer sessions through September.
- p. Public Libraries,
  - i. Leadership retreat next week with new director, Amber Conger.
  - ii. A few members will presenting sessions at SCASL conference
  - iii. Augusta Baker's Dozen is scheduled for April 21-22 and will feature Jerry Pinkney
- q. Advocacy, Sherry Shewmaker
  - i. Advocacy page has been updated on the website
  - ii. Cindy requested more publicity for SCASL activities on social media
- p. Archives, Ljubica Arceneaux
  - i. Committee met and would like to have a presence at conference. A suggestion was made to do a Kahoot at the conference grand opening.
- q. Public Awareness, Debbie Palmer
  - i. To help with pictures at conference, the committee will purchase gift cards to give to one attendee each day that uploads pictures to social media using #scasl17
  - ii. Will look into possibility of having social media posts about conference displayed on televisions
  - ii. Creating a list of news outlets in the Greenville area to send conference information

#### **IV. Meeting Adjourned**

- a. Kathy moved to adjourn the meeting. Motion was seconded and approved unanimously. Cindy adjourned the meeting at 12:09 pm.

Minutes submitted by: Deborah Palmer