



Bush Hill Elementary School PTA 2026-2027

The PTA relies on volunteers to help plan events, support fundraisers, celebrate staff, and keep our school community connected. Whether you can lead a project, join a committee, or help with one specific task, your time and talents can make a meaningful difference. Choose a role that fits your interests and availability. Opportunities range from year-round support to short-term event planning, and many can be shared with a friend or committee.

Every contribution—large or small—helps the PTA continue offering meaningful programs and memorable events for our students, staff, and families.

If you are interested in any of the opportunities below or have questions, please contact us at ptabushhillelementary@gmail.com.

Thank you for helping make these programs and events possible!

2026-2027 BOARD

President: Stephanie Smith

Secretary: Amelia Poling (nominated)

Treasurer: Jenny Kranz

VP of Fundraising: Jessica Timberlake (nominated)

VP of Membership: Rebecca Rodrigues

YEAR-ROUND VOLUNTEER OPPORTUNITIES

Photocopying Assistance Volunteer

Help copy and count PTA flyers and distribute them to staff mailboxes as needed.

Time Commitment: Approximately 1 hour per request.

Spirit Wear

Help build school spirit while supporting PTA initiatives! The Spirit Wear Chair selects merchandise, coordinates with vendors, maintains inventory, and helps arrange volunteers to sell items at events as needed.

Time Commitment: 2–4 hours per month.

Military Family Liaison

Help welcome and support military-connected families by sharing helpful resources, promoting Military Child Month activities, and serving as a link between families, the PTA, and the school. This role is ideal for someone who values connection, inclusion, and community support.

Time Commitment: Approximately 1–2 hours per month, with additional planning time around Military Child Month.

YEAR-ROUND VOLUNTEER OPPORTUNITIES CONTINUED

Teacher / Staff Liaison

Help strengthen communication between teachers and the PTA by gathering staff feedback, sharing PTA updates, and identifying ways families can support classroom and schoolwide needs.

Time Commitment: Approximately 1–2 hours per month, with additional time as needed to share updates or gather feedback.

Safe Routes to School Coordinator

Promote safe, active travel to school. The National PTA provides programs to incorporate at the local school level. Coordinate with school staff and FCPS Safe Routes to School resources to share pedestrian and bicycle safety information, identify route concerns, encourage year-round participation through activities such as walking school buses, bike buses, or recurring walk-and-roll days. Lead promotion for Walk, Bike & Roll to School Day (fall & spring), including selecting safe gathering points and routes, communicating with families, organizing volunteers, and welcoming students on event day.

Time Commitment: Approximately 1–2 hours per month, with 2 additional hours for planning and coordinating each Walk, Bike & Roll to School Day.

Advocacy

Help keep the school community informed about local, state, and national issues affecting public education and student well-being. Monitor updates from the Fairfax County Council PTA, Virginia PTA, FCPS, and the Fairfax County School Board; share nonpartisan advocacy resources and opportunities for community input; and encourage families to participate in town halls, public hearings, School Board meetings, surveys, and PTA advocacy events.

Time Commitment: Approximately 1–2 hours per month.

Rebate Programs

Manage and promote current rebate partnerships, including Box Tops for Education, Harris Teeter, Minted, Mabel's Labels, and Givebacks. Research new programs that could provide additional funding for the PTA.

Time Commitment: Approximately 1–2 hours per month.

Community Service

Coordinate outreach and donation drives that support families and community members in need. Partner with the school and local organizations to identify needs, organize collections such as food, clothing, coats, school supplies, or hygiene items, and promote participation throughout the school community.

Time Commitment: Approximately 1–2 hours per month, with additional time when planning and managing donation drives.

Grants Coordinator

Help identify and apply for PTA grant and award opportunities that could support school programs and PTA initiatives. Monitor National PTA and Virginia PTA and corporate grant announcements, confirm eligibility requirements, gather needed information, and work with the board or program leads to submit strong applications.

Time Commitment: Approximately 1–2 hours per month, with additional time when preparing and submitting applications.

EVENT-SPECIFIC VOLUNTEER OPPORTUNITIES

Fall Festival

Join the team behind this community favorite! Help secure vendors for demonstrations and activities, coordinate food trucks, and organize volunteers.

Time Commitment: 2–4 hours per week for 1–2 months.

Typically Held: Late fall.

Reflections

Inspire student creativity through the [National PTA Reflections arts program](#)! The Reflections Chair promotes the program, coordinates submissions, answers questions, organizes judging, and recognizes participants and winners. *Volunteers and a co-chair are encouraged to help distribute information, process entries, display artwork, and assist with judging and recognition activities.*

Time Commitment: 1–2 hours per week, with additional time around submission and judging deadlines.

Typically Held: Fall through Early Winter

Spelling Bee

The Spelling Bee Chair promotes the Fairfax County Spelling Bee program, organizes the school bee, coordinates volunteers, and supports the school champion's advancement to the county competition.

Time Commitment: 1–2 hours per week, with additional time leading up to the school bee.

Typically Held: Winter, with school bees completed by March 6.

Bingo Night

Help organize one of our most popular community events! Coordinate food, prizes, and our beloved class-wide baskets.

Time Commitment: 1–2 hours per week for 1–2 months, depending on committee involvement.

Typically Held: Scheduled for Late January.

Silent Auction

Work with local and national partners to gather exciting donations for our silent auction fundraiser. Your outreach helps raise vital funds for our school.

Time Commitment: 2–3 hours per week for 1–3 months.

Typically Held: Scheduled for Late January.

Read-a-thon

Encourage students to read and raise funds in one of our most beloved fundraisers! Help manage logistics, communications, and prize coordination with teachers and staff.

Time Commitment: 2–4 hours per week for approximately six weeks.

Typically Held: Scheduled for early March.

Staff Appreciation Week

Help us celebrate our amazing staff with a week of themed treats, surprises, and gratitude. Planning starts early to make this week extra special.

Time Commitment: 2–4 hours per week for 1–2 months before the event.

Typically Held: First week of May.

We hope you'll find a volunteer opportunity that works for you. Your support helps bring these events and programs to life throughout the school year!

Ready to get started ? Use the link to sign up: [Bush Hill 26-27 Volunteer Form](#)