University Council Minutes
Eastern Oregon University
~ Dixie Lund Board Room, Inlow 201~
February 13, 2018
DRAFT

Present: Luke Aldrich, Lori Baird, Daysi Bedolla, Jeff Carman, MJ Heather, Mandy Johnson, Nancy Knowles, Kaycie Lane, LeeAnn McNerney (phone), Aremy Moreno, Emily Sharratt, Cassidy Watkins, Wilson Zehr

Also present: Chris Burford, Heather Cashell, Colleen Dunne-Cascio, Karen Clay, Peter Geissinger,Tom Insko, Lacy Karpilo, Chris McLaughlin, Dan Mielke, Ella Maloy, Sarah Witte

Presenter	**Agenda Item**	**Discussion**	**Action and Outcomes**
Chair Carman	Call to order	Chair Carman called the meeting to order at 3:14 p.m.	
Chair Carman	Approval of Minutes	**With a motion from Baird and a second from Johnson the minutes of the January 9, 2018 meeting were unanimously approved.**	**1/9/2018 Minutes Approved**
President Insko	Information Item: President's Update	President Insko gave an update to UC on various activities and projects he is working on. There was lengthy discussion about the current evaluation of Pearson, an Online Program Management (OPM) firm.	
Daysi Bedolla	Information Item: Pierce Library Name Change	Bedolla gave an update on ASEOU's progress on the Pierce Library name change. ASEOU hopes to have the process finished by the end of the term. This topic will be added to April's agenda.	
Emily Sharratt	Information Item: Academic Calendar Revision	Sharratt advised that revisions have been made to the Fall Term 2018 Calendar. The changes were recommended by the Academic Calendar Committee. The revised 5-Year Calendar has been approved and is posted on the website.	
Nancy Knowles	Information Item: Faculty Senate Update	Knowles gave an update on Faculty Senate's recent actions and activities. She is putting together a list of all the shared governance ad hoc committees. If any committees are missing from her list, please let her know. Ad Hoc Committee List	

Daysi Bedolla	Discussion Item: Memo of Expectation/ Canvas	Carman stated that the memo of expectation was circulated at FS and discussed. He asked Bedolla if ASEOU has reviewed the memo. Bedolla reported that ASEOU recently reviewed the memo, but they mistakenly received an older version. ASEOU still needs to review the current version.	
Emily Sharratt	Discussion Item: Proposed EOU Attendance Policy	Sharratt stated that EOU does not have a written attendance policy. She has worked with the deans to draft an attendance policy with a no-show drop section. This policy does not require mandatory attendance, but sets some expectations for attendance. This draft policy is a google doc and comments can be made directly in the document.	
Luke Aldrich	Discussion Item: EOU Strategic Planning	Aldrich presented the council with a draft project scope for how UC might engage in the execution of the Strategic Plan (SP), specifically on Goal 4, Objectives 1&2. This scope is intended to start the conversation on how UC might engage with Goal 4. Heather and Knowles suggested that the Diversity Committee be directed to work on Obj 2, KPI 2. Knowles said that UC is particularly well-positioned to address Obj 1 because we are composed of members from the different groups on campus. Carman said that he would support the creation of an ad hoc committee to take this on and that it would be an annual commitment. This project scope will be added as an action item on the March 13th agenda.	
Cora Beach, Chris Burford, Chris McLaughlin	Discussion Item: EOU Policy Review	Carman stated that the policies presented will be discussed and voted on at the next meeting. Finance Legacy Policies Employment Legacy Policies (highlighted policies only) - Policy Language General Governance Legacy Policies Employment Legacy Policies. Only those policies highlighted in yellow on the matrix are the policies coming through to the UC today. Knowles stated that more work needs to be done with the remaining policies (unhighlighted) before she is comfortable moving them forward. There is significant overlap with the Collective Bargaining Agreement and the Faculty Handbook and there are policies being repealed where no language has been provided. Burford said these issues will be taken to the PCC to address. McLaughlin will provide the language of the repealed policies to the UC. General Governance Policies Heather asked Burford when the interim Public Demonstration Policy will be revised to address UC's comments and concerns. Burford responded that he will have a revised policy ready for the UC's review at the March meeting.	

Chair Carman	Action Item: UC Membership Vote	Carman asked the council to vote on the UC's membership makeup for next year. Following discussion, a paper ballot was distributed to the council members for their vote. The ballot offered three options: ● **17 Members:** 4 Faculty (1 from each college), 4 Students, 4 CS, 4 AP, 1 Admin. ● **14 Members:** 4 Faculty (1 from each college), 3 Students, 3 CS, 3 AP, 1 Admin. ● **13 Members:** 3 Faculty (represent entire faculty), 3 Students, 3 CS, 3 AP, 1 Admin. **Ballot Results:** (12 ballots received: 7 votes for 17 members, 2 votes for 13 members, and 3 votes for 14 members.) **Voted to recommend 17 Members (4 Faculty [1 from each college], 4 Students, 4 Classified Staff, 4 Administrative Professionals, 1 Administration) on University Council.**	**Voted to recommend 17 members on the Council next year.**
Chair Carman	Discussion Item: Constitution Review Committee, Constitution Revisions	The Constitution Review Committee (CRC) provided proposed revisions to both the constitution and the membership composition of Shared Governance committees. Burford stated that the proposed amendments to the constitution are far broader than expected and are not believed to be within the scope of the CRC's charge. Carman said that this is a draft proposal and there will be lots of discussions and changes that will be made before it is brought to a vote. Baird said she is concerned that these substantive changes will delay the approval of the committee membership makeup which must get done before the end of this academic year. Carman responded that that the council will look at the committee membership portion separately from the other changes. This will be a discussion item at the next meeting.	
Chair Carman	Action Item: UC Bylaws	The membership makeup component of the UC bylaws needs to be addressed. There may be other needed changes to the bylaws as well. Council members may make their comments directly to the bylaws in the linked google document. This will be discussed at the next meeting.	
	For the good of the order	Insko acknowledged Bedolla's invitation to attend the State of the Union as a guest of Senator Wyden. Various upcoming events and activities on campus were mentioned.	
	Adjournment	Meeting adjourned at 5:09 p.m.	

Minutes submitted by Ella Maloy