
Professional Development Committee Meeting

Minutes

Location: Online meeting
Date: August 30, 2022
Time: 3:30 pm – 5:00pm

Call to order at 3:35 p.m.

Who was in attendance: Jessica Krug, Lea Hald, Brian Rodas, Cyrus Fernandez, Kiersten Elliott, Julie Chekroun, Maria Muñoz, interested party: Yosief Yihunie

Discussion topics:

Debrief from Fall PD day

- A Jamboard with debrief comments can be found [here](#).
- Some common themes seen:
 - We loved the vibe of the day, we loved being on campus and the in-person experience.
 - We wished everyone was on campus, new hire recognition went better, the experience at home was better, more representation from classified and management in the workshops.
 - We wondered if we can continue to host hybrid PD days, can make the day more meaningful for everyone and bring in more team building, we can keep the music during transitions, offer on ground workshops only as a video after the day.
- **Action item for next PD day: Require workshop presenters to choose a category for their workshop** so that people can make better/more informed choices about which workshops are best suited for them.
 - An added benefit is that it makes the presenters of the workshops more aware themselves of who their audience is.
 - We decided instead of making the categories based on type of employee, the categories will be based on type of information - examples suggested - managing people, managing data, pedagogy, wellness and fun.
 - We will work on these categories at our next meeting
- We would like spring PD day to be focused on community building for all employee groups - we will have the same basic needs theme for the day. Will need to consider whether it needs a different name for the day or not.

PD days on campus or on Zoom or hybrid

- We tabled the conversation about how to best present a hybrid option. One important factor will be the technology available.
- We will return to the topic after we have our final results of the survey.

First Fridays and Ruben Canedo

- L Hald shared the updates to the PDC website, including the beginning of the First Friday series.
- All members of the PDC were invited to a planning meeting with Ruben Canedo regarding First Friday in October.

PDC Meeting on campus

- We decided to have the PDC meeting on campus (hybrid) at least one time this semester and plan to have dinner afterward off campus.

Student outreach

- J Chekroun agreed to reach out to AS Leadership to see if we could get a student to be a member of the PDC. Their attendance would not be at every meeting, but specifically to facilitate student input at specific points in planning PD days.
- We decided that we would like to showcase student talent at the spring PD day.

Minutes

- It was suggested that the role of taking notes and writing minutes would rotate among the committee. L Hald will write minutes from Aug 30, 2022 and J Chekroun agreed to take notes and write the minutes for our next meeting on Sept 13, 2022.

Faculty PD applications

- Several PD applications from faculty were discussed and 16 applications were approved.
- The committee decided not to approve the costs of creating a blog for resources for students as professional development, but it was suggested that we communicate to that faculty member to reach out to academic affairs.