

Student Resources

Links and Logins

Chromebooks	
1.	How to Log onto a Chromebook
2.	How to Log off a Chromebook and Remove the User
3.	How to record video on a Chromebook

Google Drive	
1.	How to Sign into Google Drive on an iPad
2.	How to Create a Folder in Google Drive
3.	How to Create a Folder in Google Drive
4.	Upload Files to Google Drive
5.	How to Download a File
6.	Organize your Files

Google Classroom	
1.	Work with a doc assigned to you
2.	Answer a question
3.	Write notes on your work
4.	Check your work with rubrics
5.	Turn in an assignment

6.	Open your Google Drive folder as a student
7.	Email your teacher from Classroom
8.	Turn notifications on or off

Google Docs	
1.	How to Use Google Docs
2.	Docs Cheat Sheet
3.	Create and Import Files
4.	Edit and Format a Document
5.	Share and Collaborate
6.	Print and Download
7.	Access your calendar, notes and tasks

Google Slides	
1.	What can you do with Google Slides
2.	Create or import files
3.	Add content to your presentation
4.	Share and Collaborate
5.	Print and download files
6.	Give a presentation with Slides
7.	Slides Cheat Sheet
8.	Slides: Beginner Tips
9.	Slides: Intermediate Tips

10.	Slides: Advanced Tips
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Google Sheets	
1.	What can you do with Sheets
2.	Sheets Cheat Sheet
3.	Create or Import Files
4.	Add content to your spreadsheet
5.	Share and Collaborate
6.	Print and Download
7.	Sheets: Beginner Tips
8.	Sheets: Intermediate Tips
9.	Sheets: Advanced Tips

Additional Resources/How To Documents	
1.	How to Sign into Clever
2.	Adobe Creative Cloud
3.	Installing the Kami extension - available to Tolland students
4.	Using Kami in Google Drive
5.	How to Sign into YouTube - using your Tolland account