

We are preparing these proposal documents to start the process of identifying members and outlining a purpose and initial work plan for these two groups. DDI-Codebook Working Group should be established quickly following the publication of v2.6. It may be started earlier if funding for automation becomes available. DDI-Lifecycle Working Group should be established in coordination with the publication of v4.0 later in the year. They could begin organizing work on the existing list of JIRA issues in preparation for developing v4.1. Version 4.0 is limited to a serialization of the current content and production of multiple implementations. Version 4.1 would begin to address existing issues for further development.

DDI-Codebook Working Group

Provide continued development of the product DDI-Codebook by responding to user issues, providing best practices and user guides, and promoting further development in response to changing technology. The working group coordinates its activities through the Technical Committee to ensure compliance with design rules, close coordination with other products in the DDI Product Suite, and following DDI development and publication processes.

Short term issues:

- Review and possible update of DDI-Codebook design rules
- Work with the Technical Committee on automating the production process
- Review and update Getting Started guidelines related to the applied use of DDI-Codebook
- Review the potential for providing DDI-Codebook in multiple serializations (XML schema, RDF, JSON, XMI schema)

DDI-Lifecycle Working Group

Provide continued development of the product DDI-Lifecycle by responding to user issues, providing best practices and user guides, and promoting further development in response to changing technology. The working group coordinates its activities through the Technical Committee to ensure compliance with design rules, close coordination with other products in the DDI Product Suite, and following DDI development and publication processes.

Short term issues:

- Review and possible update of DDI-Lifecycle design rules
- Review existing JIRA and GitHub issues for DDI-Lifecycle and develop a workplan to address these issues
- Work with the Technical Committee on refining the automation of the production process
- Review and update Getting Started guidelines related to the applied use of DDI-Lifecycle

- Improve alignment with Codebook for usage and referencing of controlled vocabularies