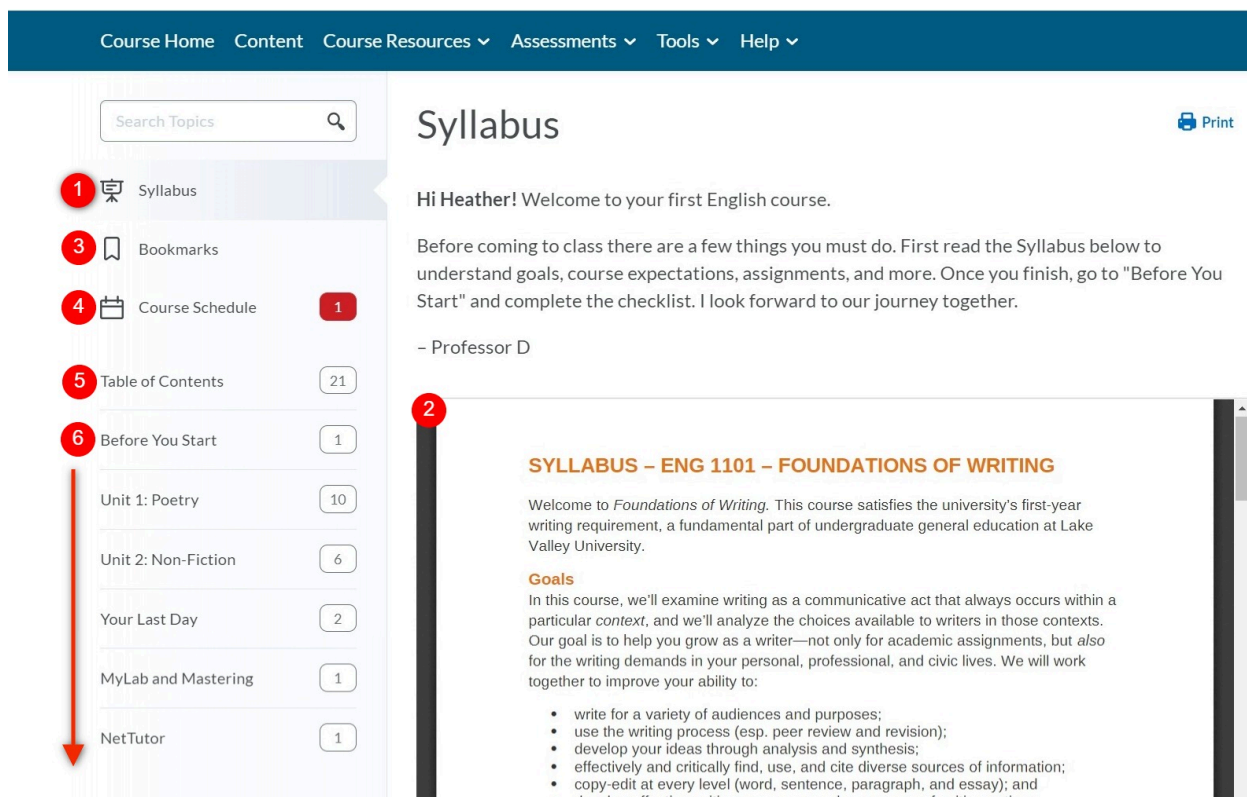# Navigating your Content page in Brightspace

Whether you enter your course content through the Homepage *Course Modules*, or through the *Content* tab on the NavBar, it helps to become familiar with the different ways that you can view and interact with content. Note, that each professor may structure content differently, to align with teaching and learning goals in each class, but as a broad overview of basic elements:

1. **Syllabus tab** - When you access a course's Content tool for the first time, the first page you land on is the Syllabus, which is the space instructors use to post the course syllabus and introductory material. *If your instructor has left the Syllabus tab blank you will not see it listed and you will land on the Table of Contents.* Note that you can access the syllabus here at any time in the course, if it is posted.

2. **Course Syllabus** - You can print and download a course syllabus directly from the Syllabus tab, simply scroll to the bottom of the page and click 'download'.

3. **Bookmarks** - Topics and activities you bookmarked appear in a list on the Bookmarks page. The number beside the Bookmarks link indicates how many bookmarks you have.

4. **The Course Schedule** - page lists course material due dates, start dates, end dates, overdue course activities, and all events within the course from the Calendar tool for the next seven days. The number of **overdue items** in the course appears in red. Course events can also be viewed in the Calendar page, under the *Course Resources* tab.

   Note: only topics with a set due date appear on this list--if your professor has not set due dates, this will appear blank. Please refer to your course syllabus, when in doubt.
   Also note: the Overdue tab only appears if you have content topics that are not complete by the set deadline. The number of overdue topics in the Overdue tab appears in red beside Course Schedule in the Content menu. When you access an overdue topic, or submit an overdue assignment, it disappears from the list in the Overdue tab. When you complete all overdue topics, the Overdue tab disappears from the Course Schedule area.

5. **The Table of Contents** - this panel lists all modules available in your course. If numbers appear beside each module name in the Table of Contents panel it indicates that topics are required for completion and that number you see reflects the number of active activities and assignments that you have not completed yet.

6. **Course Content modules** - Course content modules may be arranged based on weeks or units, depending on the content and faculty teaching strategies. *Note that you will only see content modules that have been released.* It is also useful to know that when you click on each module--any sub-module topics will open on the menu, for easy access. To close all the submodules again, simply click Table of Contents, and all modules will snap back into original order.