

General PTO
Meeting Minutes
November 3, 2022

- Staff attendees: Elisa Anderson, Erin Coleman
- Board attendees: Lauren Piatt, Lara Tardo, Jennifer Henry, Carolyn Kilcup, Becky Ramsdell, Chelsea Cunningham
- 3 parents in attendance

- Welcome!

- Approve minutes from September
Motioned, Jennifer Henry & Seconded, Chelsea Cunningham, Motion passed.

Recurring Business

- Treasurer Update from Carolyn Kilcup -
 - We have been paid \$20,394.40 for the Fun Run. We raised about \$31k with a 65% cut for the school. The company we use to put it on sets up everything, runs the website, gives all earned prizes. In the past, when we put the Fun Run on without help from the company, we only raised about \$7500. So it is definitely worth it.
 - We have been paid \$697.03 for Cafe Zupas
 - Current Balance: \$33,130.65
 - \$17,507 due for library chairs
 - \$15,623.65 available for future events
- Fundraising Updates-
 - Christmas Trees - currently sales are low, posting on peachjar and facebook. Try posting the direct link instead of just QR code to hopefully help with traffic? Making tree ornaments to sell at the festival. We will be at the ornament tent with basketball boosters.
 - Rubio's coming up 11/30 - will follow up with the restaurant next week.
 - Holiday Shop/Gecko Gold Store- Shopping list made up. Added to zoom meeting chat for feedback.

New Business

- PTO calendar - working on posting all meeting minutes from the last 3 years in office. Elisa has all PTO events and membership info posted in the front office. We will also add a calendar to the website once that is updated.
- Thanksgiving Food Drive/Adopt a Family- Generally food drives are more successful than adopt a family, PTO spends more \$ to make up for items that are not donated with adopt a family. Maybe a donation drive around christmas time? hold off on adopting a family for now. Making cards for seniors instead. Helps students connect to our community, essentially at no cost. Vote- Yes. Passed. Jennifer Henry is taking the lead on this and making up an email with info. Elisa will send out to staff.
- All PTO flyers need to be sent to Elisa electronically, otherwise she is unable to share with staff and families. That's what happened with PTO membership flyers, only went out with students. Let's add the PTO membership link with future flyers to help with membership?
- Donuts with Grown-Ups- coming up quick! 12/9 at 7:30am. District is having a paper shortage, no flyers. Maybe use SignUp Genius for families to RSVP the number of people joining us? Expecting a large turn out. Should we split the grades up over a couple of days? No, we don't want some parents to feel obligated to come multiple days. Plan for max attendance. Can teachers help us get more responses by trading gecko golds for RSVPs?
- Spring Event Ideas-
 - Movie night? \$549 licensing fee. Maybe we can share the cost and open it up to others in the community. We can potentially make up the licensing cost by selling snacks and drinks. Maybe HV Baptist Church will want to donate popcorn? Planning for Jan/Feb. Vote - Yes. Passed.
 - Bingo Night? Fun and shouldn't cost too much. Vote- Yes. Passed.
 - Need to discuss food fundraisers for Spring. Let's try to stick to one a month again. Should we do Sonic again? They have a 40% payout and we did really well last time. List of all participating restaurants is uploaded to PTO drive.
- Spring Carnival- Jennifer and Erin have experience with helping with carnivals. Jennifer has contact with bounce houses and

carnival games. What do we want to have- Food Trucks? DJ? Raffle Baskets are big. Each grade picks a theme and donates items to be raffled off at the carnival. What date? Before Spring Break is Field Day. It looks like state testing is April 9-22nd, after that will be too close to the end of the year. Right now, let's plan on Fri March 31st.

- PTO Website- Hosting company Weebly that we have been using was bought out by Square. We now need a Square login to continue to access our site. We do not need to use the Square payment service and there is no fee to have an account. Does the board approve of making a Square account? Vote- Yes. Passed. Website will be updated with calendar, events, meeting minutes, membership info, etc.
- Substitute Teacher Appreciation Day- 11/18 Check with Steph, but plan on gifting mugs with gift cards.
- Staff Support- we do a lot of behind the scenes things for teachers like stocking some water bottles and snacks, special appreciation days and gifts, dinners on late nights like conferences. Open to more ideas? A lot of new teachers at the school this year, let's be sure to get info to them about the PTO memberships and how it could benefit them to join.

Meeting ended. Lauren reopened the call to finish up some remaining questions.

- Turkey Dinner will be served for lunch at school. Date is on the calendar. Parents are welcome this year. Adult meals will be \$4 and children/students will be the usual lunch price.
- We need to discuss where we want our funds for this year to go. Many teachers have suggested portable raisers, that would be around \$5000. Maybe repair the stage lights? Any other thoughts or needs?
- Any questions from parents can be sent to the PTO directly. Emailing is the quickest form of contact. It is checked by 4 separate board members throughout the day. Email us at - desertsagepto@gmail.com
- Be sure to follow us on Facebook at Desert Sage Elementary PTO, Inc.

Thank you!