Dear Sir,

This is an apology letter to your account management team as I want your team to forgive my hospital bill. My name is XYZ; I was admitted to your hospital on 27/08/2019 and discharged on 30/08/2019.

I was suffering from stomach pain but later I got to know that it was Appendicitis pain and the doctors had to do emergency surgery.

Sometimes the cost of your health problem is higher than your expectations. I had never thought that I would have to go through surgery. I want your management to forgive my hospital bill as I cannot pay it right now.

It’s my sincere apologies to your management and I expect them to cooperate with me and also revert regarding this problem according to your convenience.

Thank you