

# Resume For 10th Pass

## **Your Name**

Address

Mobile - 91

Email ID -

## **Career Objective**

An aspiring team worker, dynamic hard working and dedicated fresher who want to meet the challenges posed in the industry and to contribute towards the growth of the organization along with self-motivation.

## **Educational Qualifications**

- Passed 10<sup>th</sup> from CBSE, Delhi in the year 2016-2017 (80%)

## **Technical Skills**

- Well versed MS Excel, MS Word, MS Access, MS PowerPoint
- Efficient in Internet and Basic Computer Applications
- Operating Systems: Windows XP/7/8

## **Academic achievements & Extra-Curricular Activities**

Topper (1<sup>st</sup> or 2<sup>nd</sup> rank holder) up to 10<sup>th</sup> class in school level.

## **Experience**

E-commerce Product Listing Executive - 06/2019 to Current

## **Strength**

- Sincere, hardworking, and honest
- Ability to grasp new skills quickly

- Positive Attitude
- Teamwork skills
- Can execute a task within given time

### **Hobbies and Interest**

- Dancing
- Listening Songs

### **Personal Details**

Father's name

Mother's name

Date of Birth

Sex

Nationality

Marital Status

Language

Place

**(Your Name)**