

CREEKSIDE ELEMENTARY SCHOOL

STUDENT/FAMILY HANDBOOK

2026-2027

Revised 7/22/2026

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SCHOOL CONTACT INFORMATION

Creekside Elementary School

6011 Massara Street

Danville, CA 94506

Office	925-314-2000
24-Hour Attendance Line	925-314-2098 cr-attend@srvusd.net
Fax	925-314-2097
Website	https://cres.srvusd.net/
Kids Country Childcare at Creekside	925-743-3170
San Ramon Valley Unified School District	925-552-5500

Jessica Wigginton, Principal

Sarah Wood, Assistant Principal

Ann Shade, Office Manager

Kathy Ramsey, Office Assistant

Arrival Policy/Procedures

Grade 1-5 students should arrive at school no earlier than 7:45 am unless accompanied by an adult. **There will be no supervision prior to 7:45 am.** Upon arrival, students should proceed directly to the playground.

Kindergarten and TK classes start at 8:00 am. Kindergarten teachers will open the playground at 8:00 am. Kindergarten and TK students should not be dropped off at K playground before 8:00am, as there will be no adult supervision until then.

When it is raining, students will proceed directly to their classroom at the times outlined above rather than proceeding to the playground.

Dismissal Procedures - Regular & Rainy Day Information

Making Dismissal Arrangements

- Please make arrangements/plan for how you will reunite with your child BEFORE the school day begins. Phone calls to change plans during the day are not easy to communicate to students as it interrupts the learning of all children in the classroom.
- Students that have specific "one day" instructions for dismissal need to give a **signed note to their teacher** explaining the instructions at the beginning of the day or have this arranged in advance with the teacher.
- Students that will be frequently picked up by other families (ex. carpools or walking groups), need to have that family's contact information included in their electronic "emergency card" that you update on the parent portal. Failure to provide proper information may result in students remaining at school to verify proper dismissal instructions with parents.

Regular Dismissal Procedures

- Students being picked up by "foot" (or who walk/bike home) exit at the fire gate by the Charbray end of the playground. All students need to use the crosswalk with the crossing guard to cross the street.

- Students being picked up by a car or by carpool are picked up at the flagpole.
- **Students must be picked up or walk home immediately after dismissal**.
- Kids Country students walk to the back of the Kids Country building using the back entrance to the B building to meet Kids Country staff (or follow instructions from Kids Country staff).

Teachers escort our younger students to their respective pick-up place during dismissal. Older students who walk or bike home can exit the campus at the far gates but **should use the crosswalk with the crossing guard to cross the street.**

Rainy Day Dismissal Procedures:

These procedures will only take place if it is actually raining during dismissal.

- Students being picked up by "foot" will be directed to the Multi-Use Room (MPR).
- Parents may wait for their child in the MPR.
- Students being picked up by a car or carpool will continue to be picked up at the flagpole. The students will wait under the overhang area by the front gates.
- Students walking, scooting, or biking home will proceed as usual.

Map of Dismissal Areas: Note: This is an abbreviated version of our Student & Family Handbook. To view the complete handbook—including campus maps—please log into ParentSquare and click the Student & Family link.

Leaving School During Class Time

Students who leave school for any reason other than at dismissal time, must have permission from the parent or a person designated on the student's emergency card. **Students must be signed out in the office prior to leaving campus.**

VISION AND MISSION STATEMENT

VISION STATEMENT

The Creekside Elementary School vision is for every Creekside Comet to leave our school as a kind, confident, and resilient learner—ready to act with integrity, embrace challenges, and make a positive difference in the world.

MISSION STATEMENT

Creekside Elementary is a caring and inclusive community dedicated to nurturing curiosity, fostering kindness and integrity, and achieving academic excellence. We provide engaging instruction and a curriculum that develops confidence and resilience through critical thinking and effective communication, empowering every learner to grow, thrive, and contribute positively to the world.

PARENT INFORMATION AND POLICIES

Parent Rights and Responsibilities

Parents have the right to expect that attention will be given to the academic, social, physical, and emotional needs of the students in an atmosphere which treats children with dignity, fairness, and consistency. Parents share the responsibility to support the school in its efforts to provide an exemplary program for students. Parents also have the responsibility to:

- Send students to school on time each day.
- See that the students receive a proper diet and ample rest.
- Make sure their student comes to school with all materials, books, assignments, and a lunch.
- Provide a quiet time and place for study.
- Show an interest in the student's day.
- Communicate with the teacher regarding progress reports and any concerns or questions.
- Keep all conference appointments or notify the school to the contrary.
- Work cooperatively with the school as a student's education is a shared responsibility.
- Refrain from taking their children out of school for vacations throughout the year.

Acceptable Use of Electronic Communication

As the use of digital technology becomes more prevalent throughout our schools, the San Ramon Valley Unified School District is committed to helping students learn the responsible use of such technology in a safe and appropriate manner. This document serves as a reminder to parents and students that cell phones, cameras, video cameras, websites and other means of transmitting electronic data can be disruptive and/or harmful, with respect to themselves, other students and staff, as well as the overall school environment. The following information has been developed with the safety of all students and staff in mind.

CYBER BULLYING

Cyber Bullying is the use of electronic information and communication devices to willfully and repeatedly harm either a person or persons through the medium of electronic text, photos, or videos. Examples of this behavior include but are not limited to:

- Sending/posting false, cruel, hurtful or vicious messages/comments
- Creating websites that have stories, cartoons, pictures, and jokes ridiculing others.
- Breaking into an email account and sending vicious or embarrassing materials to others.
- Engaging someone in electronic communication, tricking that person into revealing sensitive personal information and forwarding that information to others.
- Posting of a student picture without their permission.

Bullying of this nature creates a hostile, disruptive environment on the school campus and is a violation of the students and staff member's right to be safe and secure. Actions deliberately threatening, harassing, intimidating an individual or group of individuals, placing an individual in reasonable fear of

harm or damaging the individual's property; or disrupting the orderly operation of the school, will not be tolerated.

INAPPROPRIATE USE OF TECHNOLOGY

The fundamental principles behind these policies are that students should never do anything that harms another student or prevents them from learning. Any use of technological media that interrupts a student's right to learn will not be tolerated. Electronic media includes, but is not limited to: social networking sites, chat rooms and discussion groups, instant messaging, text messaging, use of smart watches to communicate, computers, cell phones and personal digital devices, digital cameras, cell phone cameras, and web cams. As new technologies emerge, they too may be included with the above forms of electronic communication. Examples of this behavior include but are not limited to:

- Sending, sharing, viewing, or possessing pictures, text messages, emails, or other material of sexually explicit, graphic, or disruptive nature on any device is prohibited on a school campus.

- If the conduct occurs off school grounds and causes or threatens to cause a substantial disruption at school or interferes with the rights of students or school staff to be secure, school administration may impose consequences. The Administration may also report Cyber Bullying or Harassment to the police.

Consequences - Inappropriate Use of Technology

Education Codes 48900.4 and 48900 (r), strictly prohibit harassment or bullying of any kind and such behavior is subject to consequences, including possible expulsion.

- Sexually explicit material that is transmitted electronically may result in parents or police being notified, and that material may be reported as suspected child abuse or neglect.

- All students involved in the transmission and/ or possession of such images or text may be disciplined under California Education Code 48900 (i): Committed an obscene act or engaged in habitual profanity or vulgarity.

- If reasonable suspicion exists that a student has been involved in possessing or transmitting such material, the electronic device involved may be confiscated and searched by school officials.

- The transmission of such material involving another student may be punished under California Education Code 48900 (r): Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.

- Additionally, Education Code 48900 (k) states that any disruption of school activities or otherwise willful defiance of the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties can also lead to suspension

*** Education Codes 48900.4 "Harassment, threats, or intimidation creating an intimidating or hostile educational environment"

***Education Code 48900 (k) "Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties"

***Education Code 48900 (i) "Committed an obscene act or engaged in habitual profanity or vulgarity

*** Education Code 48900 (r) "Engaged in an act of bullying, including, but not limited to bullying committed by means of an electronic act, as defined in subdivisions (f) and (k) of Section 32261, directed specifically toward a pupil or school personnel"

ACTION STEPS TO RESPOND TO BULLYING OR HARASSMENT

Any student who receives such an image or message against their will should:

- Inform a school official immediately.
- Save the evidence. Print the online harassing text if possible.
- Identify the Bully.
- Clearly tell the Bully to stop.
- Ignore the bully by leaving the online environment and/or blocking communications.
- File a complaint with the Internet or Cell Phone Company.
- Contact the Bully's parents.
- Contact the police.

San Ramon Valley Unified School District

Revised May 6, 2010

SCHOOL POLICIES

Attendance Policy

It is the responsibility of the parent to notify the office of any attendance issues by emailing the attendance line at cr-attend@srvusd.net (preferred) or by calling the 24-hour attendance line at 925-314-2098 before 8 am.

If you know in advance that your child will be absent for non-medical reasons, you may request an **Independent Study Contract** from the teacher**.** A

parent/caregiver must request an independent study in advance of the student's absence:

- 1-9 day independent study contract: Shall give notice at least three to five school days in advance
- 10-15 day independent study contract: Shall request and contact principal five to ten school days in advance

As a packet of work can never completely replace the learning that occurs in the classroom, we strongly encourage students and families to limit independent study requests to one per school year. However, if your family's circumstances necessitate more than one independent study contract within the same school year, you are welcome to request more than one provided you do not exceed 15 days for the year.

Parents are responsible for verifying that assignments are complete. The assignments need to be returned to school the first day the student returns in order for the contract to be valid. Please come to the school office for a copy of the contract.

Tardy Policy

Students are expected to be at school on time each day. Punctuality is a life-long skill which is stressed at Creekside Elementary School. If a student is late, for any reason, he/she must go to the office to get an Admission Slip before going to class. Parents will be contacted when a student is repeatedly late to school and appropriate consequences will be enforced. Letters will be sent home from both the school and the District Office when truancy becomes a problem. They need to be signed and returned by the parent/guardian.

Homework Policy

Homework should prepare students for, and reinforce classroom learning. Homework is an integral component of education that deepens student learning and understanding. When assigned, homework will contribute to the

healthy development of the whole student. Homework will be meaningful, purposeful, and appropriate.

Homework For All Grade Levels

1. Homework is defined as any work assigned to be completed outside of class.

2. The amount of homework assigned to students is different in elementary, middle, and high school. The amount of time a student spends on assigned homework depends on factors such as the student's needs, learning ability, subject, school schedule, testing schedule and assigned homework due dates. Time spent on homework shall be balanced with the importance of personal and family well-being, and the wide array of family obligations experienced in our society today.

3. Parents and teachers shall make students aware that learning occurs at home, school, and in the world around them.

4. Homework shall be the result of collaborative efforts, thoughtfully considered, and coordinated to improve student learning.

5. Homework shall be purposeful and meaningful to students. Legitimate purposes for homework include practicing a skill or process that students can do independently but not fluently, elaborating on information that has been addressed in class to deepen students' knowledge, and providing opportunities for students to explore topics of their own interest.

6. Reading is an integral part of learning and is a consistent part of homework.

7. Homework will reflect the accommodations and modifications of curriculum that are stated in a student's IEP or 504 plan.

8. There shall be no homework assigned during school recesses. (Thanksgiving Break, Winter Break and Spring Break). Projects assigned before recesses must not require any work to be completed over the break.

Grade Level Homework Guidelines

Elementary School

1. Reading is an integral part of learning. In the primary grades (K-3) homework will consist primarily of reading and a limited number of independent exercises to reinforce previously taught basic skills.

2. Except for reading, homework at the elementary level shall not be assigned over weekends, or holidays.

3. At the upper grades (4-5), homework consists of completing, practicing, preparing, or extending core academic skills and is designed to build independent study habits.

4. Below are the time limits for elementary homework:

    a. K-1 no more than 30 minutes of homework per night (reading included)

    b. 2-3 no more than 45 minutes of homework per night (reading included)

    c. 4-5 no more than 60 minutes of homework per night (reading included)

5. Project-based assignments are designed to reinforce Common Core State Standards, promote collaboration and independent thinking. Project-based assignments shall primarily be undertaken and completed in the classroom. Long-term assignments and projects that require work outside of the classroom shall be limited in number and duration. Some portions of projects may be assigned as homework; however, these tasks should not require significant assistance from parents or the purchase of materials. Long-term assignments and projects shall include clear checkpoints to monitor progress toward completion. Group projects that require work outside of the classroom shall not require meeting in person.

    * Please refer to the Homework for All Grade Levels

Responsibilities

Students are responsible for:
1. ensuring understanding of the homework and asking for clarification or help when needed

2. regularly completing assigned homework in a timely manner

3. managing time by staying focused, on task, and planning effectively for long-term projects

4. bringing home all necessary materials

5. putting forth their best effort to produce quality work

6. communicating to parents and teachers when homework assignments become overwhelming or if s/he is not consistently able to do the homework by herself/himself within the time guidelines, or if challenges or questions arise

7. completing or making up assignments and tests when absent from school

8. completing or making up assignments and tests when suspended from school if required by the teacher. (Ed Code 48913) (cf.5144.1 – Suspension and Expulsion/Due Process)

Parents/Guardians are responsible for:
1. being an advocate for their child, while encouraging the child to advocate for herself/himself

2. encouraging reading at all grade levels

3. providing an appropriate environment for homework to be done

4. providing a healthy balance between homework, extra and co-curricular activities, and family commitments

5. contacting the teacher if their child is not consistently able to do the homework by herself/himself within the time guidelines, or if challenges or questions arise

Teachers are responsible for:
1. referencing this policy in all course syllabi and reviewing the policy with students and parents within the first month of school and no later than Back to School Night

2. encouraging a partnership between family and students that promotes timely communication and supports families in the homework process

3. designing homework assignments that clearly articulate their purpose and expected outcome, allowing for student questions and planning

4. providing timely feedback to students

5. ensuring any homework assigned is directly related to the classroom instruction and consists of clear, purposeful, and engaging activities

6. assigning homework that is appropriate and differentiated as needed

7. teaching the skills necessary for the students to complete the homework and become successful independent learners

8. articulation and planning with all curricular areas

9. providing makeup work for suspended students

Principals are responsible for:

1. implementing district policy

2. supporting professional dialogue

3. promoting teacher collaboration

4. monitoring homework quality and quantity

5. introducing parents to the homework policy within the first month of school, (i.e. Back to School Night)

6. facilitating interventions and support programs

7. reviewing the homework plan at least twice per year, in person, with all site faculty, at the beginning of each semester

8. posting the policy on the school's website homepage

Makeup Work

The Superintendent or designee shall notify parents/guardians that no student may have his/her grade reduced or lose academic credit for any excused absence when missed assignments and tests are satisfactorily completed within a reasonable period of time. Such notification shall include the full text of Education Code 48205. (Education Code 48980)
(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 5145.6 - Parental Notifications)

Personal Electronic Device (PED) Policy

Mobile Communication Devices (MCDs): Mobile Communication Devices (MCDs), including phones, smartwatches, and other wearable communication tools, must be turned off or silenced and stored during the school day for all students in preschool through grade 8. Devices should remain out of sight in backpacks or other designated storage and may not be used during class time, passing periods, recess, or lunch.
MCDs may not be used in a way that disrupts learning or violates others' privacy. If a student uses a device in an unauthorized way, it may be confiscated and disciplinary action may be taken, especially in cases of repeated misuse.
Exceptions may be made for health needs, emergencies, or when required by a student's IEP or 504 Plan, with appropriate documentation.
The district is not responsible for lost, stolen, or damaged devices brought to school.
Please use devices responsibly and follow all school rules to support a safe and focused learning environment.

- BP 5131.8: Mobile Communication Devices
- AR 5131.8: Mobile Communication Devices

Rainy Day Procedure

On rainy days, children are to report directly to their classroom no earlier than 7:45 am. TK and Kindergarten students will start their day at 8am.

The children remain in the classroom for recess and for lunch recess on rainy days. During lunch, the noon supervisors check the classrooms to ensure that students are following rainy day rules. Quiet and safe games are encouraged at this time.

If you would like to volunteer to help monitor **your** child's classroom during lunch recess on rainy days, please contact the office. Your help would be greatly appreciated.

GENERAL INFORMATION

Medication During School Hours

Medications **cannot** be dispensed to students unless a *Medication During School Hours* form is signed by his/her physician and is on file in the office. This applies for both prescribed and over-the-counter medication. These forms are available in the school office. Students should not be given medications of any kind to bring to school.

- Medication must be brought to school by the parent or adult representative.
- Medication must be brought to school in the original container.
- Over-the-counter drugs must also have a completed form on file.
- **All medications must be kept in the office.**
- This form must be renewed whenever the prescription and/or dosage changes and at the beginning of each school year.

A parent or adult representative must pick up unused medication at the end of the school year or when the medication order expires. Medication that is not picked up will be discarded.

Life Threatening Medical Problems

If your child has a medical problem that might result in a life-threatening emergency situation at school (i.e. cardiac disorders, diabetes, severe asthma, severe allergic reactions to insects or food, or other miscellaneous life-threatening conditions), a separate form needs to be completed by the parent and returned to school. If it is a condition that may require medication, a form will need to be signed by the student's doctor. These forms are available in the school office and online.

Student Checkout

When a student moves or leaves the school, parents are responsible for contacting the office and teacher to verify that all books, musical instruments, library books, etc. have been returned.

Report Cards/Conferences

Report cards will be sent home to parents <u>two</u> times during the school year. Parent conferences will be held once a year for all students and then again in the spring for some students. Additional conferences may be held throughout the year at the teacher or parent's request. In order for your child to have a successful school experience, communication between the school and home is vital.

School Property

Students are expected to take proper care of the books and materials they receive from the school. **The school may request that parents pay for lost or damaged items.**

Students who lose or willfully deface, destroy or steal school property (texts, library books, etc.) or property of others may be expected to clean up, repair, replace and/or be requested to pay for damaged item(s).

Emergency Cards/Online Emergency Information

Students who become ill at school and/or have medical appointments and must leave during school hours, **MAY BE RELEASED ONLY TO INDIVIDUALS LISTED ON THE EMERGENCY CARD (as identified online through the parent portal)**.

IT IS IMPORTANT FOR PARENTS TO TAKE THE RESPONSIBILITY OF KEEPING EMERGENCY INFORMATION UPDATED by logging online to the parent portal. Please inform the office and teacher of any changes in address, phone numbers (home or work), baby-sitters, emergency numbers, etc.

Home/School Communication

While our goal is to reduce the amount of copies made at school and sent home, we will be sending home a weekly folder. Email will be used for the majority of communication. The messages will be sent to the email addresses you have provided on your emergency cards via the online parent portal. Should your email address change, notify the office or log on to the parent portal and update your account. Teachers will also have their own websites to refer to.

Optional Supply Donations

Each year families can make an optional classroom supply donation during our registration process (typically it is part of the Comet Ed Fund donation). This optional donation will support classroom supplies. However, teachers may ask for additional optional donations depending on supply needs.

Safety Drills

Safety drills are scheduled monthly to familiarize students with proper safety procedures. Each class has an emergency bag that contains emergency first aid items and student emergency information. During an emergency, students

will **only be released to individuals listed on the emergency card.** Parents are responsible for informing the school regarding any changes in information (address, phone numbers, etc.).

Lost and Found

Parents are urged to mark all personal articles with your child's name and phone number. The lost and found located in the Multi-Purpose Room is where you will find lunch boxes, clothing, etc. Smaller items are brought to the office. Unclaimed items are donated to a local charity.

Use of the Telephone

The school telephones are used by students with permission and only for good reasons. Calling home for permission to visit with friends is not permitted. Calling home for forgotten instruments, lunch, homework, etc... will be allowed occasionally. However, our expectation is that students come to school prepared and totally focused on learning!

Cell Phone Usage

We ask that visitors/volunteers refrain from using their cell phones inside the building and silence your phone while inside the school. If you need to make a call, please step outside, as to not disrupt instruction. Students are permitted to bring cell phones to school **only to be used before or after school**. They should not be used during the day and should not cause any disruption to class. If a cell phone does cause disruption, it will be confiscated and brought to the office. Parents may be required to claim them.

Visitors

Visitors are always welcome at Creekside Elementary School. However, there must be a purpose to the visit. State Law requires all visitors to sign in at the office. **PLEASE COME TO THE OFFICE TO SIGN IN AND GET A NAME TAG TO WEAR BEFORE VISITING A CLASSROOM. VISITORS MUST HAVE A VALID GOVERNMENT ISSUED ID. All Adults on campus who volunteer must be cleared through Be a Mentor.** Administration reserves the right to refuse visitor access to campus by

following the SRVUSD's Classroom Visitor Policy (available upon request). Visitations need to be arranged 36 hours in advance of the proposed visit.

Parents are requested to contact students through the school office. Items such as forgotten books, homework, etc. should be left in the office and the student will be sent to retrieve them when the teacher feels appropriate, such as during recess or lunch. However, please understand that each interruption is an interruption to the learning of all students and should occur infrequently.

Any visiting **non-Creekside School** student (a student not currently on our roster) who would like to accompany their friends/cousins/etc. for a day at our school cannot participate in classroom activities without prior consent from both the classroom teacher and school administration. Parents wanting their child to spend the day at our school must give a 48 hour notice to both the classroom teacher and administration as well as have signed a permission form in order to approve this request. Once approved, all student visitors must check in with the front office.

Classroom Visitations

Parents must contact the teacher to schedule a day and time for a visitation and 36 hours notice is required. Drop in visitations are disruptive to teachers and students and are not permitted. School administration must approve all classroom visits by parents. Administration reserves the right to refuse visitor access to campus by following the SRVUSD's Classroom Visitor Policy (available upon request). Visitations need to be arranged 36 hours in advance of the proposed visit.

Parent Volunteers

Creekside parents are an integral part of the school community. Parents help in various ways in the classrooms, the library, and in the office. Parents also help on field trips and with special activities. Each classroom has a Room Parent who coordinates volunteers for classroom activities and programs. **All volunteers must be cleared through Be-a-mentor, sign in at the office, and get a volunteer badge to wear** before going to a volunteer assignment on the school site. This

enables us to reach you in case of an emergency and to monitor visitors on our campus. To volunteer on the Creekside campus, you MUST first be cleared through the SRVUSD volunteer process.

Field Trips

The classroom teacher, with the help of the room parents, organizes field trips. Field trips are paid for by parent donations. They may be canceled if not enough drivers are available and paperwork is not in the office 48 hours prior to the trip. **Students are required to have a signed permission slip for each trip returned to the teacher by the due date**. **Permission by phone is not acceptable**. Parent drivers must have the proper insurance coverage, and have completed SRVUSD's volunteer clearance process online-Be a Mentor. Each person in the car must use a seat belt. Students are not permitted to ride in the front seat of the vehicle. (No exceptions are permitted.) **Siblings are not allowed on field trips.**

Volunteer Drivers

Planning to volunteer to drive on a field trip this year, complete the SRVUSD volunteer clearance online NOW!

When private vehicles are used to transport students on field trips or to other school functions, the driver **must**:

- The driver holds a valid California Driver's License. The driver carries insurance with a minimum coverage of $100,000/$300,000 bodily injury and $25,000 property damage. The driver understands that his/her own insurance is primary and the District's insurance is considered secondary.
- **Report all disciplinary/medical concerns to the teacher immediately.** Please consider others when volunteering to drive if you are currently under the care of a physician or on medication that may impact your driving abilities.
- **Be responsible for the safety and well being of students in your care.**

- **Children must ride in a Child Restraint Device (car seat) and backseat following the guidelines set forth by CA law:**
    - Children under the age of 8 must be secured in a car seat or booster seat in the back seat.
    - Children under the age of 8 who are 4' 9" or taller may be secured by a safety belt in the back seat.
    - Children who are 8 years and over shall be properly secured in an appropriate child passenger restraint system or safety belt.

To be able to be cleared to drive on a field trip you must complete the online SRVUSD clearance process. To complete, please visit the website linked below. It can take a number of weeks to get clearance, so do it now.

Volunteers-Be a Mentor

Forgotten Lunches

If your child forgets their lunch, you may drop it off at the main office clearly labeled with their full name and grade. Please note that it is the student's responsibility to check the office for their lunch during recess or at the start of their lunch period. To prevent class disruptions, the office cannot call classrooms for dropped-off items.

Parking at School

Parents/visitors may park in the Parking Lot located in front of the Administration Building. **Please be courteous to our staff before parking in a designated space.**

Cars should never be left unattended in the drop-off/pick-up zone in the front driveway and students may not walk in between parked cars to meet parents. There is absolutely **no double-parking** during arrival or dismissal times. Police officers monitor the school and will issue tickets to individuals who violate safety laws.

Items Not Permitted at School

Students are not allowed to bring roller skates, roller blades, razors, shoes with wheels, baseball bats, hard balls, skateboards, tobacco products, alcohol, candy, gum, IPods, cameras, toys, radios, cassette players, makeup, nail polish, balloons, fire crackers, stink bombs, or aerosol cans (shaving cream, hair spray, perfume, etc.) as they pose a safety concern. If these items are brought to school, they will be confiscated and brought to the school office. Parents may be required to come to the office to claim them and students may be assigned disciplinary consequences. **The school accepts NO responsibility for lost or damaged items.**

Disruptive/Dangerous Objects

Tape recorders, portable radios, electric games, IPods, and cell phones are not allowed at school. Such articles provide distractions in the classroom and supervision problems on the playground. Toy/real knives, toy/real guns, water balloons, gunpowder, caps, drugs, alcohol, tobacco products, or any other item that are dangerous/illegal are prohibited at Creekside School.

Bicycles/Scooters

Children may ride their bicycles/scooters to school. Bicycles/scooters are to be parked and locked in the rack within the bicycle enclosure. Bicycle/scooter riders should observe traffic safety laws and be considerate of children walking to school. At no time during the school day are bicycles/scooters to be ridden on school grounds. **California state law requires that all students must wear helmets while riding a bicycle/scooter.** The school provides a bike parking area to park bikes. **THE SCHOOL IS NOT RESPONSIBLE FOR THEFT OR VANDALISM.** The student is responsible for providing an individual lock to ensure the security of his/her bike/scooter is safe.

Pets at School

Pets are not to be brought to school for sharing without prior permission of your child's teacher. The pet must then be brought in by a parent, shown, and taken home. **Dogs on leashes are allowed on campus during non-school hours – after**

all students are gone or before all students arrive. Dog owners must pick up after their dog when using school grounds during non-school hours.

Dress Code Policy

To foster a positive and focused learning environment, we ask parents to help their children choose school-appropriate clothing that prioritizes safety and minimizes distractions. We require all students to adhere to the following dress guidelines. The school administration holds final authority in determining appropriate attire.

Students must wear:

- A top and bottom (e.g., jeans, skirt, sweatpants, leggings, dress, or shorts). Shirts must be worn at all times.
- Athletic shoes are highly recommended in that they provide protection from rough playground surfaces and playground equipment. Sandals are permissible if there is a strap around the ankle to hold the shoe in place. Appropriate athletic shoes must be worn on days with PE scheduled.
- Clothing and accessories that allow for freedom of movement and prevent exposure. Shirts must not show the stomach or the back and must be worn at all times. We recommend shorts under skirts, dresses, or loose basketball shorts for active play.
- Clothing without profanity, vulgarity, violence, or promotion of alcohol/drugs.

Additionally, students may wear sun-protective clothing, including hats, when outdoors. On PE days, please avoid wearing loose jewelry (necklaces, earrings, bracelets).

Students who do not meet these guidelines may receive a warning and be asked to contact their parents for alternate clothing.

LUNCH PROGRAM

Cafeteria

Our school cafeteria will provide Universal snack and lunches for all students this school year. Each meal comes with a main dish, a fresh fruit or vegetable, and a choice of water or milk.

If your child forgets their lunch, you may drop it off at the main office clearly labeled with their full name and grade. Please note that it is the student's responsibility to check the office for their lunch during recess or at the start of their lunch period. To prevent class disruptions, the office cannot call classrooms for dropped-off items.

Noon Supervisors

The school district provides staff to supervise children in the lunch area and on the playground during lunch recess. The school expects all students to demonstrate respect for all school personnel.

If you are interested in applying for a permanent supervisor position, volunteering, or signing up as a substitute noon supervisor, please call the school office.

CODE OF CONDUCT PHILOSOPHY

Creekside's discipline policy provides for a systematic approach to discipline, which enables teachers to set firm, fair and consistent limits while remaining aware of individual needs for warmth, understanding and the development of a positive self-concept. Harmony SEL is an adopted District curriculum, and is implemented in our classrooms.

Students are expected to make responsible decisions and to behave in a manner consistent with all school rules. Students will be held accountable for their own behavior and will conduct themselves in a manner conducive to their own learning, as well as that of others. Students are expected to "Talk It Out" or

seek an adult to resolve problems and refrain from physically aggressive acts that may endanger the safety of others.

Maintaining a positive school climate requires the communication of clear behavioral expectations that are consistently enforced. Cooperation between home and school represents a strong force in ensuring that each student benefits from a safe, orderly learning environment.

Comprehensive Discipline Information

Please also see the *Comprehensive Safety Plan* for all policies, guidelines, rules and CA Education Code regulations regarding student safety and student discipline procedures.

General Rules

1. Respectful Conduct: Students are expected to demonstrate respect towards all individuals, adhering to the "Comet Way" by being Respectful, Responsible, Safe, and Kind.
    a. a. Students will use appropriate language and gestures.
    b. Students will interact with others in a way that is physically and verbally safe, avoiding actions such as chasing, pushing, name-calling, or threatening.
    c. Students will follow the directions of all school adults.
    d. Students are expected to cooperate with authority and maintain a positive classroom environment.
2. Safe Play and Environment: To ensure the safety of everyone, students will engage in appropriate play and refrain from activities that could cause harm, such as rough play, play fighting, or throwing rocks. Dangerous or disruptive objects, weapons, and prohibited substances are not permitted.

3. Respect for Property: Students will respect all school property and the belongings of others. Any damage, including graffiti, may result in financial responsibility for parents.

4. Adult Supervision: Students will remain under adult supervision at all times and stay within designated areas.
5. Quiet Movement: Students will walk quietly in all areas of the school.
6. Healthy Environment: To maintain a clean and focused environment, gum, candy, and sunflower seeds are not allowed at school.
7. Focus on Learning: Personal items, such as toys, radios, mp3 players, skateboards, cell phones, smartwatches, makeup, and nail polish, should remain at home during school hours unless specifically approved by the school. The school is not responsible for lost or damaged personal items.
8. Food Sharing Policy: For student health and safety reasons, personal food items are strictly for individual student consumption only. **Students and families are not permitted to bring outside food, treats, or snacks to share with other classmates.** Individual lunch items and snacks brought from home may not be shared between peers.
9. Stairway Safety: Students will walk on the right side when ascending and descending stairs.
10. Safe Stair Use: Students will walk up and down the steps.
11. Railings and Balconies: For everyone's safety, climbing or hanging on railings or balconies is strictly prohibited.
12. Mobile Communication Devices (MCDs), including phones, smartwatches, and other wearable communication tools, must be turned off or silenced and stored during the school day for all students in preschool through grade 8. Devices should remain out of sight in backpacks or other designated storage and may not be used during class time, passing periods, recess, or lunch.

Playground/Game Rules

Play Skills

These suggestions will help children learn the rules to common games played at recess during school. They will also help children understand the social skills of being a good sport. Knowing the rules and being a good sport are equally important for children during play. When children know the rules and play cooperatively, friendships can develop. Play skills improve with motivation and repeated practice (e.g., weekly play dates with classmates, friends or relatives; practicing these skills at home, in the park or community).

Sometimes children have trouble agreeing who should start the game first. This can be easily and fairly decided by chance. Some examples of chance are:

- Rock-paper-scissors or any game like it.
- Flipping a coin and guessing heads or tails.
- Writing a number from 1-10 on a piece of paper and having the children guess the number; the closest guessed number goes first.

The Social Skills of Sportsmanship:

- How to be a good sport
- Smile
- Be positive
- Be honest and avoid lying
- Play fair and avoid cheating
- Play by the agreed upon rules
- Cooperate with others
- Try your best
- Use words to resolve conflicts. Yelling, name-calling, put downs, shoving or hitting are hurtful actions. If you need more help, find an adult.
- Be a gracious winner (e.g., say "Thanks for playing with me.")
- Be a graceful loser (e.g., say "Good game.")
- If you are a good sport, you and the other children will have fun playing together.
- If you are a poor sport, other children won't want to play with you. They might think that you are trying to cheat to win or are mean or angry.

- Remember, it's only a game. The most important thing is that everyone has fun!

Swing Set Rules

- **One person on a swing at a time**
- The person waiting next in line counts slowly to 120 before having a turn on the swing
- When waiting in line for a turn on the swing, wait away from the swing.
- Don't jump off of swings
- Don't stand on swings
- One child is not to push another child on the swings

Game Rules

Each parent and student should adhere to these playground rules during recess and lunchtime. Although this is a great deal of information, please take the time to look it over. Each student will be expected to know and follow all of these guidelines so that all students are safe and have fun on the playground.
Four Square

- Four people play with a ball in the four square area. Four Square can also be played with 2 or 3 people.
- The ball is served by dropping and hitting it underhand, with a fist, into another square.
- The player receiving the serve hits the ball after the ball bounces once in their square.
- Play continues until someone hits the ball out of bounds or commits a foul.
- Any of the following is a foul:
    - Hitting the ball on a line between the squares, or the outer lines of the four square court
    - Catching or carrying the ball
    - If the ball bounces twice before it is hit in the square
    - Allowing the ball to touch any part of the body except the hands

- When a player gets out, she/he walks out of her/his square and into the waiting line. The players still in the game move up in a circular fashion trying to get to the service square (Queen/King of the court square).
- The object of the game is to not hit the ball out of the court or make any fouls. The most skillful or lucky player wins each round and remains in the service square (Queen/King of the court square) until they are out.
- You become the Queen/King by winning three times in a row. After becoming the Queen/King, step off of the court and go to the end of the line to wait for your next turn.

Wall ball

- Two children play wall ball at a time. The rest of the children wait in line next to and outside of the handball court.
- Wall ball is played with rubber playground ball on the wall ball court.
- The object of the game is to hit the ball more skillfully than the other player, so that the other child cannot get the ball or hits it out of bounds.
- One player serves the ball to start the game. The server has two chances to serve correctly.
- The ball can only bounce one time after each hit.
- Players may also hit the ball out of the air (no bounces).
- The ball is good ONLY if it bounces in the court and then hits the wall and then remains in the court when it bounces back to the ground.
- If there is disagreement about whether the ball bounced in or out of the court, the majority of the students waiting in line will decide the call.
- If the ball hits the line between the wall and blacktop, it is considered out.
- Double or single fist hits are ok. Open hand hits are okay as long as the ball is not caught and then re-thrown.
- If a player cannot reach the ball due to interference by kids in line waiting their turn, you can re-do the play.
- If a player does the following, she/he is out:

Double hits on serve Waterfalls

Ghosty	Takes the ball
Bubbles/Tricky	Body Blocks
Fency	Holdy/Sticky
Baby/Skimmie	Kicky/Shoe shine
Heady	Rainbow
Time outs (unless it is an emergency).	Elimination
Or any other made up rule!	

- When the game ends, the winner stays and the next person in line joins the game, and serves the ball.
- You become the Queen/King by beating everyone waiting in your line two times through. Whoever becomes the Queen/King gets to continue serving the ball until someone in line beats them.

Variation: Players can team up and play two against two. The next player in line joins the one player that is out to form a new team. No picking team members randomly from the line to join the game.

Hopscotch

- Two or more people can play hopscotch at one time.
- Each court must have a shooter to throw in the hopscotch squares. The shooter could be a beanbag, hair clip, rock, or wood chip.
- There are 10 hopscotch squares.
- One player begins first by throwing her/his shooter into the 1st square. If the shooter falls within the square, the throw is good. The player proceeds to jump on one foot over the 1st square into the 2nd and 3rd squares. Then the player uses two feet in the 4th and 5th squares, one foot in the 6th square, two feet in the 7th and 8th squares and one foot in the 9th and 10th squares. After the 10th square, the player jumps out of the hopscotch squares. The player turns around and proceeds to jump back

through the squares (e.g., 10th-1st square) to the other side. When the player reaches her/his shooter, she/he must pick up the shooter and jump to the end. The player then throws her/his shooter to the next square, ahead of the one she/he was in before. If the shooter lands within the 2nd square, the player repeats the jumping process, jumping over her/his shooter.

- If the shooter lands outside of the box or on the line, then it is the next person's turn and the first player must continue from where they left off the next time it is their turn.
- A player must hop correctly (e.g., no falling from one leg to two, no touching the ground while hopping or holding onto other players' bodies).
- The object of the game is to be the first person to successfully throw her/his shooter into the 10th square and jump through the squares.

Kickball

- Two teams play with one wall ball within the Kickball Square.
- There are 4 bases (e.g., 1st, 2nd, 3rd, and home base).
- There is one pitcher for each team. The pitcher stands in the middle of the square and rolls the ball toward home base so that the player can kick the ball. Students should take turns being the pitcher.
- After the player kicks the ball, she/he runs to first base as fast as she/he can run.
- The kicker must kick the ball at home plate – not past it or they are out.
- If the 1st base person can catch the ball and tag the runner before she/he touches the base, then the runner is out. If the base person cannot tag the runner with the ball, then the kicker is safe. The player runs to the next base, when her/his teammate kicks the ball. If the ball is caught, the runner must go back to the base she/he came from (Tagging up).
- The object of the game is to get as many runs as possible. The winner of the game is the team that has the most runs.
- Play continues until there are 3 outs or five runs scored, whatever comes first, and then it is the next team's turn to kick.

- If the other team catches the ball after a ball is kicked, the player is out. More than 1 out can occur at a time (e.g., two people could be tagged running to two different bases).
- If a ball is kicked outside of the Kickball Square, the kick is considered a foul and the ball is pitched again.
- The teams determine how long the game will last (e.g., until the recess bell rings, number of innings, runs scored or amount of time).

Tether Ball

- Two players play tetherball together on a tetherball court.
- The remainder of the children who want to play stand in line on the outer line of the circle on the tetherball court.
- Each player stands on one side of the pole, behind the line.
- The new player decides whether they want to serve or choose which direction they want to hit the ball.
- The server starts the game by tossing the ball up to themselves, and hitting it with a closed fist.
- As the ball is hit back and forth with closed fists, each player tries to hit it so the rope winds completely around the pole in the agreed upon direction in which she/he is hitting the ball before the other player does. This is a tether.
- A player can also lose the game by making a foul. A foul is any of the following:
    - Hitting the ball with any part of the body other than the hands or forearms.
    - Catching or holding the ball during play.
    - Touching the pole.
    - Hitting the rope with the forearms or open hands/slappy.
    - Grabbing the rope and throwing the ball/Ropey.
    - Crossing the line that divides the court in half/Liney.
    - Hitting the ball twice in a row when it is on your side of the court.
    - Doing bottle caps, where you take the rope between your pointer finger and thumb, and use it to swing the ball around the pole.

- When a game ends, the student who lost or committed a foul steps off of the tetherball court and goes to the end of the line. The new player on the court gets to decide whether they want to serve or choose which direction they want the ball to be hit.
- You become the Queen/King by winning three times in a row. After becoming the Queen/King, step off of the court and go to the end of the line to wait for your next turn.

GROUNDS FOR SUSPENSION AND EXPULSION

Please see the *Comprehensive Safety Plan* for **GROUNDS FOR SUSPENSION AND EXPULSION.**

Hallway Rules

1. Students must walk in the halls at all times – running is never allowed.
2. Students should always stay to the right in the hallway when passing – including going up and down on the stairs.
3. No eating of any kind in the hallways.
4. Students should always use their "inside" voices in the hallways.

Cafeteria and Eating Area Rules

1. Students are to walk quietly to the lunch area in an orderly manner and sit in assigned areas.
2. Students are responsible for cleaning their own area after eating.
3. Students are expected to talk in quiet, respectful voices.
4. Students are to walk in an orderly manner to the playground after being dismissed by a noon supervisor.
5. Students are to bring food and/or appropriate drink items in plastic or metal containers only. Glass containers are <u>not</u> allowed as they pose a safety hazard.

6. Food must stay in the lunch area and may not be brought out on the playground.
7. Students are **not** to use other student's lunch accounts.
8. Students may not throw food.
9. Students raise their hand and wait to be excused by an adult.
10. Students are to not share food due to allergies. Students with allergies can sit in a designated area.
11. Students must remain in the cafeteria and eat for a minimum of 15 minutes. Students can take as much as 15-30 minutes to eat their lunch. Students needing more time need to work with school staff to make special arrangements.

Discipline Steps for Most Cases

Level 1 - A warning, restatement of school rules is assigned at this level. Parents are not notified at this level.
• Level 2 - Students complete a written reflection on their behavior, identify what Zone of Regulation they are in, how they can use life skills to alter their behavior and how to repair the harm if any. Reflection sheets may require a parent/guardian signature.
• Level 3 – Students may spend time in the office or an alternative setting other than the classroom. Parents will be notified and a conference may be scheduled. Often, administration is involved.
• Level 4 – Placement in an alternative setting or suspension (home or in-house). The duration of suspension is dependent on the severity of the incident and the number of prior suspensions that have been assigned. See Ed Code 48900 for minimum penalties. Parents will be notified and a conference may be scheduled.
• Level 5 - Expulsion or transfer to an alternative program will occur in the most serious cases.

Consequences

Students are expected to follow all school rules to ensure a respectful, responsible, safe, and kind environment in which to learn. Various strategies will be utilized by teachers, school staff, and administrators to remediate inappropriate behavior. Example consequences that may be used when school rules have been violated include:

a. **Denial of a Privilege:** Time out, exclusion from classroom activities, assemblies, or field trips, etc.

b. **Individual Assignment:** Students can be asked to complete a written assignment or reflection sheet related to the infraction.

c. **Community Service:** Students may be asked to pick up trash around the school (gloves are provided) and/or any other community service assigned by an administrator.

d. **Parent Contact:** Phone calls, emails, letters and/or conferences will be utilized to inform parents of concerns and possible solutions. It is expected that parents will discuss the problem with his/her child and institute a consequence at home when appropriate. **WRITTEN NOTICES ARE TO BE SIGNED BY THE PARENT AND RETURNED THE FOLLOWING DAY IN ORDER TO AVOID AN ADDITIONAL CONSEQUENCE.**

e. **Loss of Recess:** A student will only be denied recess if their participation poses an immediate threat to their safety or the safety of others.

f. **Loss of Recess Activities:** Students can be pulled from certain recess activities due to inappropriate/unsafe behavior.

g. **Suspension:** Please see Comprehensive Safety Plan for suspension information.

h. **Restitution:** Students who lose or willfully deface, destroy, or steal school property (texts, library books, etc.) or property of others, may be expected to clean up, repair, replace, and/or pay for the item(s) involved.

Behavior Notification Forms

1. **Misconduct Citation:** issued by teachers and/or administrators to notify parents of chronic and/or serious violations of school rules. **Parents must sign this form and return it to school on the following day.**

2. **Suspension Notice:** issued by the principal to notify parents of the reason for and length of the suspension.

****All serious violations result in an immediate referral to an administrator.**

PROGRAMS AND ORGANIZATIONS

Gifted and Talented Education (GATE)

Students are identified on the basis of a test given to students in 2nd grade who choose to take the test. After selection, children may participate in any GATE activities provided by a parent advisory committee and the School District beginning in 3rd grade.

Student Leadership

The school has an elected Student Leadership, represented by a student from each classroom, grades 3-5. Officers are elected from the upper grade students. Students participate in various service activities and sponsor events that promote school spirit.

Student Clubs

Creekside has student initiated clubs each year. These clubs are voluntary and are advised by one or two faculty members. Most clubs are held during lunch/recess times once or twice a month. Clubs in the past have included Comets Connect, Comet Compassion Club, Garden Club, and much more. Parents/caregivers will receive an opt out form early in the school year if they want to notify the school that they choose for their child not to participate in one of the clubs.

Instrumental and Vocal Music

The school has a voluntary Instrumental Music program for our 4th and 5th grade students. This program includes instruction in either Beginning Band or Strings, or Advance Band or Strings. More information will be shared with students at the beginning of the year about schedules, instruments, expectations and concerts. Some years our students will also benefit from Vocal Music classes in grades TK-5. More information about specifics about the program will be shared with families early in the school year.

Library

The Library is staffed by a part-time library assistant. Students will visit the library and have an opportunity to select from a wide variety of books. Students are encouraged to bring home their selections to share with parents. Students are responsible for the proper care and return of materials. Lost or damaged books need to be paid for. Students can also visit the library during recess/lunch when open.

STEAM Zone

The STEAM Zone has been designed as a Makerspace. Classes visit with their teacher to participate in design engineering activities that involve STEAM (science, technology, engineering, art or math). Periodically families are asked to bring donated items from home to help with creating different design challenges.

Art Instruction

All students attend art classes taught by an Art Specialist. These classes include art history, techniques, and a variety of mediums including chalk, pastel, watercolor, pencil and ceramics.

SEL Interest Groups

Grades 1-5 participate in grade wide social emotional activities called Interest Groups. These activities are based on students interests, strengths and passions.

Teachers utilize an interview or survey to gather students' variety of interests and then throughout the year students mix up in their grade levels to participate in facilitated and supervised activities. These can range from quiet activities, to collaborative or even team based games. We feel these opportunities help students to feel connected to the school, our community, provide them with more socialization opportunities and research shows when students have time to feel connected to their school they apply themselves in academic lessons therefore they thrive and succeed!

WIN Time

Students in grades 1-5 participate in WIN time. This dedicated time in our master schedule allows for smaller groups for teachers and support staff (Instructional Assistants and Classroom Paras) to focus on common learning time. TK and Kindergarten students may be invited to attend small group support from 11:30–12:30, based on individual needs and teacher recommendation. Our staff is able to provide students with the necessary interventions and resources during these times.

Parent Teacher Association (PTA)

PTA membership is open to all parents, guardians, relatives, teachers, and friends of Creekside students. A membership drive will be conducted early in the school year; however, parents may join at any time. Parents are encouraged to join PTA and take an active role in this supportive organization. Please contact Creekside's PTA president @ creeksidecomets.pta@gmail.com for further information or visit our website.

Creekside Comet Education Fund

The Creekside Comet Education Fund is made up of dedicated parents whose goal is to generate funds through optional donations to support important enrichment programs that impact all children in the school. These programs include salaries for support staff (Instructional assistants & classroom paras), sometimes for art instruction, technology, music/vocal, and part of library time.

Please contact CCEF at thecometfund@gmail.com for further information or visit our website.

Rainbow Program

The Rainbow Program is designed to provide referred students with a "Special Friend" on campus. Its goal is to help children achieve a smooth adjustment to the school setting. This is done by providing weekly one-to-one or small group sessions between a child/children and a Rainbow Paraprofessional. The paras receive pertinent training from project staff and ongoing direct supervision with the Program Coordinator. Parents are always encouraged to attend meetings regarding their child's educational needs.

Counselor

The Counselor is available for students and can be referred by teachers and parents. The counselor's goal is to help children with navigating their emotions, relationships, and provide students with coping strategies. Students might meet with the Counselor one-on-one, in small groups or receive lessons for the entire class. This trained and certificated employee works with our CARE Team to identify the needs of our students and works with teachers and parents prior to meeting with any student.

SUPPORT PERSONNEL

Pre-Student Success Team

The Pre-SST process is comprised of a cross section of classroom teachers to support other teachers experiencing challenges with students who may be displaying academic, disciplinary, or attendance concerns. Parents are asked to consult with the referring classroom teacher in providing developmental history, health, and other pertinent information. The teacher-based team works together to support the referring teacher through observation and brainstorming

to develop an action plan that could include specific modifications and/or accommodations to help address the students' concern. When the action plan is successful, methods are implemented and student makes progress. If additional support personnel are required, the students may be referred to the Student Success Team (SST) with the presence of additional support personnel.

Resource Program

The resource program is available to assist students with exceptional learning need who qualify for special education under education code. The resource teacher coordinates meetings from parent referrals when final results from the Pre-SST recommend further investigation. The resource specialist works with teachers to modify curriculum to meet students learning needs in acquiring the core content material. She/he consults with teachers about troubleshooting issues around students needs. In addition, co-teaching is sometimes done to maximize student learning within the general education setting. The resource specialist works with students in the general education setting, as well as in small groups or on a one-on-one basis to address objectives/goals in each student's Individual Education Plan.

Speech and Language Specialist

Speech and language therapy is provided at Creekside for children who have difficulty with verbal communication skills and language processing who qualify for special education services under education code. Students who meet criteria for speech and language services are enrolled in individual or small groups to work on specific goals listed in the student's Individual Educational Plan. Students may receive support through Response to Intervention.

Psychologist

The school psychologist works with students, teachers, parents, and various community agencies. Individual counseling and psychological testing are provided to students in need of such services as identified by education code. The psychologist oversees the intern from the Discovery Center.

Health Educator

Our health educator provides services to our school one day each week. The health educator coordinates hearing and vision screening for designated students, assists teachers with health education at all grade levels, and makes home contacts as needed.