

This document:
General meeting web page:
Association bylaws
Voting and Elections Regulations

<https://mydata-global.org/egm-2020-agenda>
<https://mydata.org/general-meeting>
<https://mydata.org/bylaws>
<http://bit.ly/mydata-voting-regulations>

MyData Global extraordinary general meeting 2020

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Agenda - Spring General meeting of MyData Global

LINK TO MEETING

Place: [Online via Zoom](#) and physically at Lapinlahdenkatu 16, 00180 Helsinki
Time: September 29th 2020 9am-10.30am CEST ([see your timezone here](#))
Attendees: See [Appendix 1](#) for full list of attendees

1. Opening the general meeting

Chair Sarah Medjek opened the meeting at 9.06 CEST and acknowledged to the participants that the meeting is being recorded.

2. Calling the meeting to order

2.1 Chair

Chair Sarah Medjek suggested that Teemu Ropponen will be a Meeting Chair. Teemu Ropponen agreed to be the Meeting Chair with the general approval of those present.

2.2 Secretary, Tellers and Examiners of the minutes

The following persons were proposed and agreed to be the Meeting Secretary, Tellers and Examiners of the minutes with the general approval of those present:

- Meeting Secretary: Karolina Mackiewicz
- Tellers: Silje Sepp and Teemu Ropponen
- Examiners of the minutes: Sarah Medjek and Charlie Martial Ngounou

2.3 Other officers for the meeting

The following unofficial roles in the meeting were announced to the meeting participants.

- Online participant moderator : Sarah Medjek
- Attendee secretary : Christopher Lee

2.4 Notice of the meeting

Bylaws Section 10.3 Notice of General Meetings: The Board must give notice of general meetings by email and at the Association's website at least thirty (30) days before the meeting.

The notice of the meeting was given timely on August 28th 2020 at <https://mydata.org/general-meeting> and by email to the members.

2.5 Attendees present in the meeting

The attendee secretary made note of the attendees present in the meeting.

The complete attendance list is appended to the meeting minutes ([Appendix 1](#)).

3. Approving the agenda for the meeting

The chair of the meeting presented the meeting agenda which was approved with the notion that the meeting will advance during the possible vote count with other agenda points.

Furthermore, the Chair explained the changed nature of agenda point 4. [Approving the financial statement and relief of responsibility](#).

Due to the unexpected absence of the external accountant of MyData Global during May-June 2020 the closing of bookkeeping and financial auditing was delayed and the materials were not available for the membership required 14 days before the Spring General Meeting, which took place on 16 June 2020. The decision in the spring general meeting was to move this agenda item to be treated in the Autumn General Meeting or in an extraordinary meeting.

4. Approving the financial statement and relief of responsibility

Bylaws 10.4 Agenda for General Meetings: *At minimum, the following points shall be addressed at the spring general meeting:*

According to the bylaws at minimum, the following points shall be addressed in the spring general meeting:

- *The annual report by the Board, the financial audit, and the statement of the accountants shall be presented*
- *The financial statement of the preceding year of activity is approved and the Board and others accountable for that fiscal period are relieved of responsibility*
- *The performance report as prepared by the oversight committee.*

There are no specific notes in the bylaws about extraordinary general meetings.

Background:

- The Financial Audit 2018 - 2019 and the Statement of the Accountants (tilinpäätös) 2018 - 2019 were delayed do to unexpected circumstances external to MyData Global and could not be provided to the membership in due time, and thus not decided in the Spring General Meeting

- Due to COVID19, an exemption to the laws were made, so that the general meetings and related issues must be decided by end of September
- [Financial statement](#) (English)
- [Financial statement details](#) (English)
- [Tilinpäätös](#) (Finnish)
- [Tilinpäätöserittelyt](#) (Finnish)
- [Statement of the auditor](#)
(note: English version on pages 3-4)

Motion:

- Approve the Financial Statement of the fiscal year 2018 - 2019
- Relieve the interim board 2018, the board 2019 and others accountable for the fiscal period 2018-2019

There were no questions about the Financial Statement, neither about the Auditor's report.
The motion was not objected.

Decision: Motion carried. The Financial statement and Auditor's report were approved by the general meeting. The board 2018 and 2019 were relieved from the responsibility.

5. Internal regulations proposals

Bylaws Section 9.1 Internal Regulations: *The general meeting may establish internal regulations for the Association that supplement these bylaws. In case of a conflict between the internal regulations and the bylaws, the bylaws shall be used.*

Internal regulations are established and approved to be used in the general meeting. A copy of valid regulations, in English, is kept available electronically for all members of the Association.

5.1 Internal Regulation for Branding

Background:

- Proposal of the internal regulations for **Branding** was presented:
 - <https://mydata-global.org/branding-regulation>

On trademark:

- The international trademark is in progress for MyData Global
- Registering a trademark by hubs, unless otherwise agreed, is explicitly prohibited to avoid problems

The Meeting Chair presented the background for and the content of the Branding regulation and opened the floor for discussion.

Discussion:

Peter Janes (Hub Zurich) asked about the logo and other images available in a good quality. Ansku Tuomainen (Communication Lead) explained that they are available at mydata.org/style-guide.

Teemu Ropponen encouraged all members to include the member logo or operator logo in their communications to support the general visibility of MyData Global.

There were no further questions or comments to the Branding regulation. No amendments were suggested.

Motion: To approve the Branding regulation.

Decision: Motion carried. The Branding regulation was approved without amendments. Final version is in Appendix 4.

5.2 Internal Regulation for Code of Conduct

Background:

- Proposal of the internal regulations for **Code of Conduct** was presented
 - <https://mydata-global.org/code-of-conduct>

The Meeting Chair presented the background for and the content of the Code of Conduct and opened the floor for discussion. There were no amendment suggestions done after the document was presented to the members.

Discussion:

Sille Sepp (Community Lead) explained where the motives for developing the Code of Conduct came from, and how it was developed. She highlighted that the Code of Conduct should be seen as a basis for conversation and use in the mediation work in case any conflict occurs.

There were no other questions or comments.

Motion: To approve the internal regulation for the Code of Conduct.

Decision: Motion carried. The internal regulation for the Code of Conduct was approved without amendments. Final version is in Appendix 5 and ([PDF](#))

6. Other discussion matters

6.1 Autumn General Meeting and Election process

([Link to Elections Website](#))

Steering group member Chris Lee presented an update on the Autumn General Meeting, specifically on the Elections. He explained that altogether (Board and Steering Group) 8 positions will be opened (4+4). In the Steering Group 2 members are the representatives of the individual members and 2 are the representatives of the organisational members. Everyone who is a member of MyData Global can run for a position. The timeline for the process was presented:

- 5 October - the candidate form opens, 14 days for application
- 19 October - the form closes
- 21 October - the final list of the candidates and their profile is communicated to the members
- 23 November - the Autumn General meeting takes place, there are 72h online voting period

Chris Lee added that as the Board Members coming from North America will be retiring, the candidates from that region are especially encouraged to apply.

6.2 MyData Online 2020 conference

([Link to Conference website](#))

Karolina Mackiewicz (MyData Online 2020 Project Manager) gave an update on the MyData Online 2020 conference that will take place on 10-12 December 2020.

She explained the pricing policy and informed the participants about the discounts - for members of MyData Global and the attendees coming from low and middle income countries.

7. Closing the meeting

The chair thanked all attendees and closed the meeting at 10:16 AM CEST.

Teemu Ropponen
Meeting Chair

Karolina Mackiewicz
Meeting Secretary

Sarah Medjek
Examiner of the Minutes

Charlie Martial Ngounou
Examiner of the Minutes

APPENDIX 1 - List of Attendees

1. Sille Sepp
2. Karolina Mackiewicz
3. Teemu Ropponen
4. Andre Kudra
5. Ansku Tuomainen
6. Bri
7. Charlie Martial Ngounou
8. Christoph F (OYD)
9. Claudia Grytz
10. Celine Steyer
11. Fredrik Linden
12. Masahiro Hanatani (NTT Data)
13. Henrik Biering
14. Isabelle de Zegher
15. Juan Dura
16. Julian Ranger
17. Luzi Rageth
18. Marie Jose Hoefmans
19. Marja Pirttivaara (FI - Sitra)
20. Marlies Rikken
21. Michail Vafopoulos
22. Mikko Sierla
23. MP
24. Patrik Andersson
25. Paul Knowles
26. Peter Janes
27. Sara Medjek
28. Chris Lee
29. Salla Thure
30. Xavier Lefevre
31. Colin Wallis (Kantara Initiative)
32. Iain Henderson
33. Davide Calve

APPENDIX 2 - Financial statements

[Financial statement](#) (English)

[Financial statement details](#) (English)

[Tilinpäätös](#) (Finnish)

[Tilinpäätöserittelyt](#) (Finnish)

APPENDIX 3 - Statement of the auditor

[Statement of the auditor](#)

(note: English version on pages 3-4)

APPENDIX 4 - Internal Regulation for Branding

GoogleDoc: <https://mydata-global.org/branding-regulation>

PDF: <https://mydata-global.org/branding-regulation-approved>

APPENDIX 5 - Code of Conduct

GoogleDoc: <https://mydata-global.org/code-of-conduct>

PDF: <http://mydata-global.org/code-of-conduct-approved-pdf>