




Last Revised 10-6-20

General Directions

1. Press the **Power**  button on the Epson projector to turn it on. A green light will flash as it warms up.
2. Control the Volume by pressing the  or  buttons on top of the projector.

To Display a Laptop (HDMI)

1. Attach your laptop to the HDMI cable.
2. Turn your laptop on.
3. Press the **Source Search** button on the projector to display your laptop. Source is **HDMI**.

To Display a Laptop (VGA)

1. Attach your laptop to the VGA cable. Attach the audio cable if desired.
2. Turn your laptop on.
3. Press the **Source Search** button on the projector to display your laptop. Source is **Computer 2**.


To Display a DVD

1. Press the **Power** button on the front of the Panasonic DVD/VHS player OR on the Panasonic remote.
2. Press the **Open/Close** button on the front of the player below the DVD drive to eject the tray OR Press **DVD** button, then **Eject / Open/Close** button on remote.
3. Insert your DVD disc. Press **Open/Close** again to close the tray.
4. Use the remote to control playback.
5. Press the **Menu** button on the remote to jump to the DVD Menu.

To Display a VHS tape

1. Press the **Power** button on the front of the Panasonic DVD/VHS player OR on the Panasonic remote.
2. Insert your tape into the VHS drive.
3. Use the remote to control playback.
4. When finished, press the **VCR** button, then the **Eject / Open/Close** button on the remote to eject the tape. Or press the **Stop/Eject** button on the front of the Panasonic player, below the VHS drive.

Final Shutdown

1. Coil cables up neatly off floor. Coil them up separately from each other, so the next user can easily find the cable they wish to use. Wrap the cart power cable neatly up around the cart handle.
2. Eject any DVDs or VHS tapes.
3. Press the  button twice on the Epson projector to turn it off. A red light will appear and the projector will beep twice.
4. Press the **Power** button on the Panasonic DVD/VHS player, OR on the remote, to turn it off.
5. Place the Panasonic remote back on the cart for the next user.

For Assistance: Call the ITS Help Desk: 717-358-6789