PARENT COMMITTEES

NVST By-Laws state that one parent from each family actively participates on a committee. These committee roles are in addition to the required 4 hours/meet/event volunteering requirement. **Please keep in mind you are indicating your preferences. If you have any previous related experience or additional comments that can help us, please reach out to the Volunteer Coordinator separately.*

STANDING COMMITTEES

Alumni (1 person)?

Responsible for facilitating current NVST events and opportunities of sharing positive experiences to encourage celebration of the experience of past swimmers and their families, contributing to the legacy going forward. Could include contacting alumni to update our database and updating team records.		

Apparel (2 people)

Work together to design, order, receive and distribute orders for special events /championships, sell team wear at 4 events per year (two swim meets, registration day, and the Swim-A-Thon). Coordinate with Welcome Committee.		

Communications (1 person)

Liaise with the Head Coach, Team Administrator and Alumni Committee to maintain NVST email list of current members and Alumni list. Email out Monthly NVST newsletter. This committee requires at least one person to have some experience using Constant Contact.		

Officials Chair (1 person)

USA Swimming requires each team to have a certain number of officials from each team present at each meet, depending upon the number of swimmers enrolled in the meet. Officials are trained in various types of skills and used throughout the meet. The chair would work with the officials to coordinate volunteer schedules and training for the team officials.		

Safe Sport (2 people)

Safe Sport requires that all USA Swimming members clubs have policies in place which must be reviewed and agreed upon on an annual basis. Safe Sport Chair (needs to be a board member) maintains annual agreement online Club Tool Kit (usaswimming.org).		

Social Media (1-2 people)

Works with the Board and coaches to increase public awareness for NVST. This includes: writing and submitting newspaper articles, assisting with recruiting campaigns, and updating social media pages.		

Website (1 person)

Works with the Board and coaches to update the website pages monthly/yearly: adds events to Google calendar, updates staff and board members as they change, adds new fees, etc.		

A member of the NVST Board will be in contact with you to determine which committee is the best fit for you.

PARENT COMMITTEES

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FUNDRAISING COMMITTEES

Corporate Sponsorship (1 person)

Solicitation for the team in general and for specific events.		

Dine and Donate (1 person)

Work with local restaurants to set up one date per month for Dine and Donates to raise funds for the team.		

Fiesta (7 people)

NVST Largest annual fundraising event, including Dinner, Online Auction/Silent auction, Instant Wine Cellar, Dessert auction and Salsa Contest. Positions needed: Event Planner/Chairs (2), Auction Coordinator (2), Volunteer Coordinator/Communications (1), Wine Cellar Coordinator (1), and Salsa and Dessert Coordinator (1).		

See's Candies (1 people)

Distributing order forms to Coaches, emailing out relevant information, working with See's to arrange pick-up and distribution of candy orders.		

Swim-A-Thon (3 people)

Annual Swim-A-Thon fundraising event. Create new Swim-A-Thon event on USA swimming https://club.usaswimming.org/clubswimathon/contracts, set up on website, informative emails, purchasing, soliciting, and collecting incentive prizes, order shirts, sponsorships online, submit receipts for reimbursement. Organize team breakfast/potluck.		

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SOCIAL COMMITTEES

Registration Day + SwimFest! (2 person)

Collaborate with the Board and Coaches and Equipment Chair to set-up this beginning of the year event. This event introduces the Coaches to the new and seasoned members of the team. It also serves as an introduction to the Board of Directors, volunteerism, and how to Register for USA Swimming and the team. Parents look through the volunteer jobs and sign-up. It can also be coordinated with *SwimFest!*, a time to repair our equipment and clean the space to prepare for the year to come.		

Welcome Committee (1 people)

Contact new families. Provide them with the welcome packet and swag. Introduce them to the volunteerism, home meets and community aspects.		

Holiday Party (2 people)

Collaborate with the Board, Coaches and Volunteer Coordinator to coordinate and set-up the holiday party right after Thanksgiving to include: set-up, pot luck dinner, toy drive, food drive, fund holiday games and post-event clean up.		

Team Socials (not Dine & Donate) **(2 people)**

Collaborate with the Team Families to coordinate and set-up outings or socials for the Team. Examples include hiking activities, water parks, play dates at the park, escape rooms, pool parties, movie night and more!		

Annual Meeting / Float Day! (2 people)

In collaboration with the Board, Coaches, Meet Director and Volunteer Coordinator, help to coordinate this end of year celebration, and meeting including a fun potluck, and Float Day!		

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PARENT COMMITTEES

Parent Interest Sign-Up Form

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First Name	***Last Name***	***Phone Number***	***Email***	***Committee Group*** *(circle one)*
				Standing Committee Fundraising Committee Social Committee
				Standing Committee Fundraising Committee Social Committee
				Standing Committee Fundraising Committee Social Committee
				Standing Committee Fundraising Committee Social Committee
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