



Dear Parents,

WELCOME: Welcome to the 3rd Grade Classroom at St. John the Baptist!! We are so excited to be your child's teachers this year! We look forward to creating many wonderful learning experiences with your child and taking part in their tremendous growth this school year.

COMMUNICATION: Communication between school and home is a vital part of your child's education. We will communicate with you through email, daily folders, conferences, phone calls, and occasional notes. Please feel free to reach us during school hours at:

Mrs. Schaefer Room 11
School: 920-434-3822 Ext. 583
Email: mschaefer@gracesystem.org

Mrs. Kaas Room 12
School: 920-434-3822 Ext. 569
Email: bkaas@gracesystem.org

FOLDERS: In your child's backpack, he/she will keep a daily folder, and some nightly math or FUNdations homework. Please check the daily folder every night for additional homework and/or notes from school.

BEHAVIOR POLICY: In 3rd Grade, we use a ticket system. Each day, students will begin fresh with 4 tickets. When a child is not following school expectations, after guidance and warnings, they will have to return a ticket to the teacher. Students will also be given a chance to receive additional tickets by going above and beyond the school's expectations. Specialists teachers are also aware of the 3rd grade ticket system. At the end of the trimester, they will be able to "buy" items or rewards with their tickets.

NUTRITIONAL SNACKS: Each morning, we will have snack time. Your child may bring in a small snack that is healthy and easy to clean up (for example: crackers, goldfish, vegetables, etc.). Please refrain from chips, cookies, and items that take a long time to eat.

BIRTHDAY CELEBRATIONS: This year, we will be celebrating birthdays in a special way in the classroom. Your child may bring in a small and easy birthday treat to be shared with the class. If you do not wish for your child to not eat the classroom treats please complete and return the "[Classroom No Sweet Treat Option](#)" form and provide alternative 'treats' for your child, to be left in your child's homeroom, throughout the school year.

WATER BOTTLES: Send a new and/or clean water bottle daily. Water bottles will be sent home nightly.

HOMEWORK: Your child will have nightly homework. Some may be in an online format using Google Classroom. Each day, we will fill out the assignment notebook together. Please check the assignment notebook nightly and initial when all work is completed.

MATH: Your child will occasionally have math homework.

SPELLING: We will have weekly Foundations check-ups or tests. Only the tests will be graded. Your child will occasionally have FUNdations homework.

READING: Your child will have nightly reading minutes. The minutes required each night will grow as the year progresses. **Please record the minutes read in their assignment notebook as well as initial each night.**

***If activities do come home that are not complete, please take time to work with your child to complete the activity. The activity needs to be returned the next day unless we have indicated in writing otherwise.

GRADING POLICY: Welcome to the year of letter grades! This year will be the first time you and your child will see letter grades on report cards. Please use this guide to help you understand our grading policy in third grade.

Reading

- 15 Minutes (This time will be extended throughout the school year.) Nightly reading is required. To guarantee points for reading, fill out the bottom of your child's assignment notebook nightly.
- Your child will be completing tasks independently during class, showing their new reading skills. Points will vary based on the skills that week.

Writing

- Grammar assignments/assessments' points will vary.
- Unit writing projects will be worth different points based on the unit. We will be grading the mastery and growth of writing skills.

Spelling/ FUNdations

- Each FUNdations test is worth 25 points.
- Homework will be collected the next day. Points will vary based on the assignment.

Math

- Tests will vary in points based on the unit.
- Quizzes will be given periodically throughout the unit. Points will vary based on the unit.
- Nightly homework will be collected the next day. Points will be given for completion.

Social Studies/ Science

- Grades will vary based on the assignment. End-of-unit projects will be worth more because we are assessing the mastery of skills.

***Additional homework and work will be added to Powerschool. If you have any questions about an assignment, please reach out to us. Questions are encouraged!

GOOGLE CLASSROOM: Please make sure your child has access to their school email and Google Classroom. (All login information will be kept on the back of their assignment notebook.) We will learn how to use technology independently in the first few weeks of school.

TEACHERS: Your child will be learning from both Mrs. Kaas (Science) and Mrs. Schaefer (Social Studies). Your child will have their assigned homeroom teacher for the other subjects. Occasionally, homerooms will come together for service projects, special learning opportunities, and larger projects.

DRESS FOR THE WEATHER: The children will be going outdoors for recess every day, weather permitting. Please keep this in mind when helping your child select clothing for the day. Layers of clothing will help your child stay comfortable as the weather changes throughout the school day. Please see the family handbook for information about SJB's uniform policy.

CHANGES IN DISMISSAL: Let the office know of any changes to your child's dismissal plan. This can be done by calling the office at (920) 434-3822 ext. 224 or emailing sjbattendance@gracesystem.org. A note can also be written in your child's assignment notebook. If we do not have parent/guardian permission, your child will go home as they normally would.

If you are planning a family vacation or a pre-excused absence, it is necessary to let the office know as soon as possible! It is not guaranteed that work will be available prior to the extended absence. Please also communicate planned absences with your child's homeroom teacher as well.

POLICY REMINDERS: Please let us know if you or your child has any concerns regarding school. We anticipate this year to be fun and full of wonderful learning experiences. We look forward to working with you and your child!

Your Child's Partners in Learning,
Mrs. Kaas and Mrs. Schaefer