

# JOB POSTING

**SpiderWebShow Performance**  
**Festival of Live Digital Art**

**Job Title:** Outreach Coordinator

**Hourly Wage:** \$25.00

**Number of Hours per Week:** 4 hours/week

**Number of Weeks:** 30

**Submission deadline:** October 24, 2022, interviews will be held the week of October 31, 2022

**Start Date:** November 1, 2022, or as soon as possible

## **Tasks and Responsibilities:**

The Outreach Coordinator will be responsible for outreach to Kingston-based social and community agencies for those living with disabilities.

## **Areas of focus:**

- Online and in-person outreach to disability advocacy and service agencies.
- Research local communities and networks, develop relationships, and introduce local communities to FOLDA programming and events.

## **Qualifications and knowledge:**

- Passion for live performance and community engagement
- Familiarity and experience with current accessibility and inclusion practices and community engagement
- Ability to be physically present in Kingston to meet with community stakeholders
- Excellent communication skills; written, verbal, and listening
- Excellent organizational skills
- Proven ability to work with independently and with a remote team
- Adaptable to a flexible work schedule

This posting will remain open until a suitable candidate is found. Only those selected for interviews will be contacted.

SpiderWebShow Performance (SWS) is a Canadian arts organization that founds, develops and produces artistic performances at the intersection of live performance and digital technology. We are curious and experiment with podcasting, VR, AR, and more. The annual Festival of Live Digital Art (FOLDA) is produced by SpiderWebShow Performance.

SpiderWebShow is an equal opportunity employer, committed to building a more equitable, inclusive workplace, with a policy of non-discrimination in employment on any basis. We welcome submissions

from all qualified individuals regardless of gender, age, race, culture, nationality, family status, sexual orientation, and physical ability.

To discuss accommodations during the hiring process, please email [margaret@spiderwebsshow.ca](mailto:margaret@spiderwebsshow.ca)

#### APPLICATION

To apply, please email your detailed resume and a cover letter, in one PDF file, to [info@spiderwebsshow.ca](mailto:info@spiderwebsshow.ca).

Subject: Outreach Coordinator