

Writing Subcommittee

Monday, November 4

10-11:30am on Zoom

<https://csueb.zoom.us/j/87929421917?pwd=W2JBGXlujxSowV3FUOM0Jc4cl5h5jb.1>

Meeting ID: 879 2942 1917

Passcode: 550421

## Agenda

1. [Land acknowledgement](#) (short version)
2. Elect secretary [\[secretary sign up for fall 24\]](#)
3. Approval of the agenda
4. Approval of the [10/20/24 draft minutes](#)
5. **CLOSED SESSION:** Vote on nominees for Writing Subcommittee member from CLASS (non-English) seat
6. Update on approved second comp & UWR courses/GEOC approvals
7. Using a [checklist](#) for faculty? (Link is to a checklist GEOC sends to faculty. The checklist clarifies what we are looking for in proposals).
8. Proposal review using the [Decision sheet](#).
  - a. **Second Composition Proposals** [\[review rubric\]](#)
    - i. [PHIL - 100](#) - Workshop in Critical Thinking (**reviewed Oct. 21**)  
[PHIL 100 Syllabus](#) (revised syllabus added after agenda was sent out)  
***[department invited for 11/4 discussion]***  
[Link to our Oct. 21 decision sheet](#)
  - b. **University Writing Requirement Proposals** [\[review rubric\]](#)
    - i. [SW - 325W](#) - Writing in Social Work (**reviewed Oct. 21**)  
[SW 325W syllabus](#)  
***[time certain 10:30am]*** [Link to our Oct. 21 decision sheet](#)
    - ii. [INFO - 310](#) - Sustainability and Information Literacy (**reviewed Oct. 21**)  
[INFO 310 Syllabus](#)  
[Revised INFO 310W Syllabus](#) (added after agenda was sent out)  
***[ time certain 11:15 added after agenda was sent out]]***  
[Link to our Oct. 21 decision sheet](#)
    - iii. [MLL - 425W](#) - Postcolonial Francophone Rap/Hip-Hop (**reviewed Oct. 21**)  
[MLL 425W Syllabus](#)  
[MLL 425W Syllabus \(revised\)](#) (added after agenda was sent out)  
***[department invited for 11/4 discussion]***  
[Link to our Oct. 21 decision sheet](#)

- iv. [HIST 300W](#) - Our State, Our Futures: Writing California Political  
[HIST 300W syllabus](#)
- v. [HIST 301W](#) - History Writing Workshop (this course already has the  
W-HIST department is making some minor revisions)  
[HIST 301W syllabus](#) [HIST 301W](#) (wrong syllabus was linked when the  
agenda went out)
- vi. [SOC 499W](#) - Sociology Capstone Project  
[SOC 499W Syllabus](#)
- vii. [SLHS 306W- Multilingualism in the United States \(not at WS step yet\)](#)  
[SLHS 306W syllabus](#)
- viii. [SW 499W \(not at WS step yet/proposal not found\)](#)  
[SW 499W syllabus](#)

## 9. Updates

- a. Writing Subcommittee Canvas shell update (Sarah)
- b. 1B learning outcome revision update (Kevin)

## 10. Discussion items

- a. [Undergraduate GVAR](#) policy  
[\[GVAR policy with suggested edits\]](#)
  - i. Clarify prerequisite language
  - ii. Clarify 4000 word requirement
  - iii. Request that GVAR policy is added to senate policy page

### b. Update CIC P&P for WS

Subcommittee on Writing (WS) (2 year term, see 12-13 CIC 4)

Membership: Director of Composition, Director of the Student Center for Academic Achievement, Director of Writing Across the Curriculum, 1 faculty with experience in teaching English to speakers of other languages multilingualism or related field, 1 CLASS outside ENGL, 1 CBE, 1 CSCI, 1 CEAS, faculty Director of General Education, a lecturer faculty if no other member of the subcommittee is a lecturer; and a faculty member of CIC, if no other member of the subcommittee is a member of CIC. The subcommittee should vote on a Chair prior to the start of a new academic year. The new chair will convene the meetings. Though members are subject to annual appointment by the Chair, in consultation with the whole Committee and subject to the approval of the Executive Committee, the expectation will be that each member will normally serve for 2 years. Meetings occur every other Monday alternating with CIC from 2-3:30 pm.

Responsibilities: The CIC Writing Subcommittee (WS) reviews issues pertaining to the University Writing Requirement and second composition, as well as associated policies, procedures, and curriculum including, but not limited to, the approval of courses to meet these campus-wide breadth requirements. These issues may be referred to the Subcommittee from CIC.

**Writing Subcommittee Remaining Fall Meeting Times: November 18, December 2 from  
10:00am-11:30am**