

CAMS Mailback Registration — Operational Guide:

This guide walks partners through registering for and generating folio lists via CAMS Mailback Services — step by step.

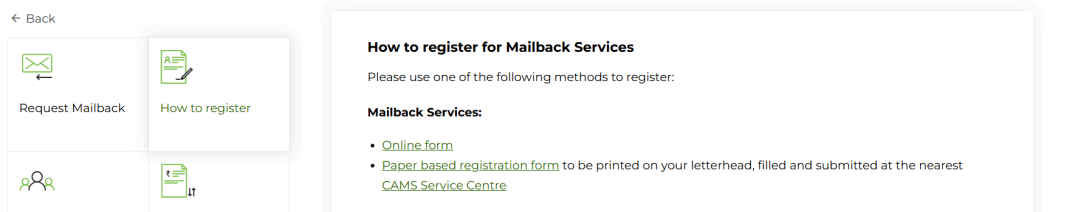
Visit the Cams Mailback. Click:

<https://www.camsonline.com/Distributors/Service-Requests/Distributor-Mailback-Services/Request-Mailback>

4 Steps to Register & Generate Your Folio List

Step 1 – Go to the Registration Page

- Visit CAMS Distributor Mailback Services and click 'How to Register'.

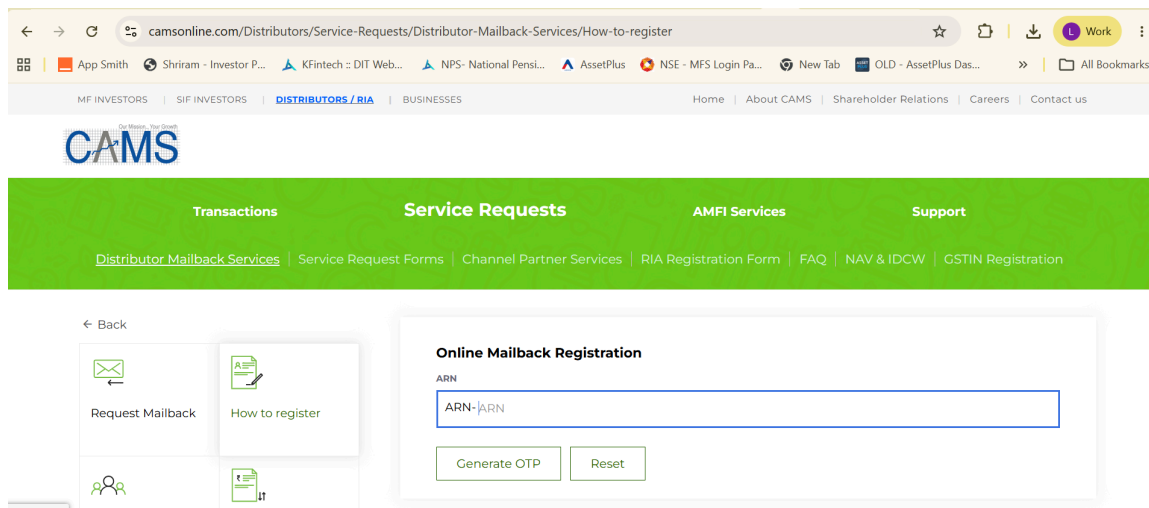


Step 2 – Open the Online Form

- Click 'Online Form' to launch the registration interface.

Step 3 – Enter ARN & Verify OTP

- Enter your ARN code. An OTP will be sent to your AMFI registered mobile number. Enter the OTP to complete registration.



Step 4 – Access Mailback Services

- Once registered, click 'Mailback Services' to generate reports.

Generating the Folio List:

1. Enter the email ID registered with AMFI.

The screenshot shows the 'Distributor Mailback Service' registration page. On the left is a sidebar with icons for 'Request Mailback', 'How to register', 'Investors with multiple brokers', and 'Invoice upload/download'. The main content area has a heading 'Distributor Mailback Service' followed by a description of the service. Below this is a form with a label 'EMAIL *' and a text input field containing 'Email'.

2. Select all AMCs and choose **Proprietary Data**.

This screenshot shows the registration form with the email 'mf_ops@assetplus.io' entered. A dropdown menu is open, showing a list of mutual funds with checkboxes: 'All Mutual Funds', '360 ONE Mutual Fund', 'Aditya Birla Sun Life Mutual Fund', 'Angel One Mutual Fund', 'Bandhan Mutual Fund', and 'Choice Mutual Fund'. The 'Proprietary data' link is highlighted in the navigation bar. Below the form, there is a 'Note' about NAV realization and a list of reports including 'WBR9. Investor Static details feed - CRMS Format'.

3. Set Desired Output Format to 'Excel With Headers'.
4. Set Delivery Option to 'Email a download link'.

The screenshot shows the 'WBR9. Investor Static details feed - CRMS Format' configuration page. The 'DESIRED OUTPUT FORMAT' dropdown is set to 'Excel With Headers' and the 'DELIVERY OPTION' dropdown is set to 'Email a download link'. The 'AES256 Encrypted' checkbox is checked. The left sidebar shows the 'DISTRIBUTOR REPORTS' section with a search bar and a list of reports.

5. Enter the From date and To date – “Next”

RANGE Greater than or Equal to		AMOUNT 0	
> PERIOD *			
FROM DATE 01-Jan-1979		TO DATE 26-Jun-2026	
---- OR ----			
☒ business day(s) ☐ calendar month(s) ☐ calendar week(s)		THE LAST 0	
("Last N" overrides specific dates)			
> RIA ☐ RIA			
Next			

6. Enter your password and submit the request.
7. The mailback report will be sent to your AMFI registered email address.

Important Points to Remember

- Use only the email ID and mobile number registered with AMFI.
- Proprietary Data provides the complete folio and AUM list under your ARN.
- Reports are sent as a download link.
- For support, contact the Concern RM or the AssetPlus CX Team.

Partner will have to write to **helpdist@camsonline.com** for any issues related to mailback logins.