



Art Bra® Austin: Days of Haute Volunteer Roles 2022

*All volunteers must attend training before the event. Volunteer training will last approximately 2 hours.
Art Bra® Austin will be held on Friday, May 20th, 2022 at the JW Marriott located
at 110 E 2nd St, Austin, TX 78701.*

Event Prep/Set-Up:

Time Commitment: 8:00 AM - 5:00 PM (can be broken into two shifts)

Volunteers Needed: 20

Volunteers in this role will be helping BCRC staff and Art Bra® Committee Chairs prepare for the event night at the JW Marriott downtown Austin. Needs may include checking in models and hair/make-up professionals, prepping areas (model dressing room, hair/make-up rooms, costume repair/alteration area, and volunteer rooms), placing signage, helping to set up the registration area, setting up the stage/event space, and more.

These roles do not get free admission to the event.

Check-in/Registration:

Time Commitment: 4:00 PM - 8:00 PM

Volunteers Needed: 20

Check-in/Registration volunteers are essential to our guest experience. You are the first experience our guests will have at the event. Volunteers in this role need to be very comfortable multitasking, managing all steps of the check-in process for 650 guests correctly, efficiently, and cheerfully. You'll be using a laptop with Greater Giving software to check guests in, swipe CC, locate guest seating, and assign bidder numbers.

Volunteers in this role can enjoy dinner and view the show from a green room.

Greeters:

Time Commitment: 4:00 PM - 8:00 PM

Volunteers Needed: 6

Greeters will welcome VIPs and other guests as they arrive and prepare to check-in, engaging them as they wait in the queue, orienting them to the venue space (location of bars, photo booths, silent auction, help desk, and ushers), and generally ensure an excellent guest experience.

Volunteers in this role can enjoy dinner and view the show from a green room.

Guest Concierges/Ushers:

Time Commitment: 4:00 PM - 8:00 PM

Volunteers Needed: 6

Guest Concierges will be assigned a section of tables and at the ballroom doors to help welcome our Sponsors and guests. This includes taking care of any needs or questions and directing them as needed. Guest concierges must learn the mobile bidding software to assist any guests if needed.

Volunteers in this role can enjoy dinner and view the show from a green room.

Kendra Assistants:

Time Commitment: 5:00 PM - 8:00 PM

Volunteers Needed: 4

Kendra Assistants will be assigned to the Kendra Scott sale, including 200 pieces of Kendra Scott Jewelry. Guests will purchase a piece of jewelry from our selection. Your role will be to confirm guest purchases and assist guests in retrieving their jewelry pieces.

Volunteers in this role can enjoy dinner and view the show from a green room.

Mobile Bid Helpers:

Time Commitment: 5:00 PM - 8:00 PM

Volunteers Needed: 8

Volunteers in this role will be assisting guests in silent auction bidding through their smartphones using Go Time, a web-based app for bidding. You'll need to be experienced in using a tablet, iPad, and comfortable assisting guests with their mobile bidding and answering questions.

Volunteers in this role can enjoy dinner and view the show from a green room.

Live Auction Runners:

Begin: 7:30 PM - 9:30 PM

Volunteers needed: 4

Auctioneer staff will identify the winner of the live auction bra. Live auction runners will be responsible for having the winner sign a commitment form. Runners will be assigned to a section of the room.

Volunteers will be in the ballroom during the show.

Fund A Mission Recorder:

Begin: 7:30 PM - 8:00 PM

Volunteers Needed: 4

Paddles Up Recorders will be responsible for recording bid numbers during the Fund-A-Mission Portion of the evening.

Volunteers will be in the ballroom during the show.

Art Bra® Wrangler:

Begin 5:00 PM - 10:00 PM

Volunteers Needed: 10

Art Bra® Wranglers will be assigned to specific collections and models to help with coordinating and directing models throughout the evening. They will assist the Backstage Manager with models, their bras, and other needs before the runway show. Art Bra® Wranglers will be responsible for distributing art bras to the models and securing them properly after the show. Females only, please.

Volunteers will be in the backstage during the show.

Clean up/Break down:

Begin 10:00 PM - 12:00 PM

Volunteers Needed: 10

Volunteers will help break down the show and load up vehicles for transportation.