

Achievers Driving Academy Cancellation Policy

Driving Lesson Cancel Fees

Driving lessons must be canceled at least 24 hours in advance. Cancellations made within 24 hours will incur a \$70 fee. Cancellations can be made via the Student Portal or by calling/messaging us at 800-732-8090 during business hours.

Driving Lesson No-Show Fees

Failure to attend scheduled lessons, including arriving unprepared (e.g., without a printed copy of the learner's permit, required footwear, or corrective lenses), will result in a \$70 fee or lesson forfeiture.

Driving Lesson Late Fees

Students are required to arrive on time for all scheduled lessons and observations. Late

arrivals or early dismissals requested by the student will incur a nonrefundable fee. Alternatively, students may choose to forfeit the missed time instead of paying the fee.

Lessons Without an Observer:

- Up to 30 minutes late: \$50 fee will be applied.
- Over 30 minutes late: Lesson canceled; \$70 fee will be applied.

Lessons With an Observer:

- Up to 15 minutes late: \$50 fee will be applied.
- Over 15 minutes late: Lesson canceled; \$70 fee will be applied.

Observer Policy

If the original driver student is tardy or a no-show, the observer student will take the role of the driver student for the lesson. Observer students must arrive prepared to drive. If unable to assume the role of the driver, a \$70 rescheduling fee will apply. The late fees above apply to observer students

Road Tests

If necessary, license tests must be canceled at least 5 days in advance. Failure to do so will result in a cancellation fee of \$60. No-shows will result in a forfeiture of the test.

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At Achievers Driving Academy, we understand that unexpected situations may arise. However, to ensure smooth scheduling and fairness to all students, we have established the following **cancellation policy**:

1. Lesson & Road Test Cancellations

- **24-Hour Notice Required** – Cancellations or rescheduling requests for driving lessons must be made at least **24 hours in advance** to avoid a cancellation fee.
- **Late Cancellations** – If you cancel within **less than 24 hours**, a **\$70 cancellation fee** will apply, or the lesson will be forfeited.
- **No-Shows** – If you fail to show-up for your scheduled lesson without prior notice, the full lesson will be charged, and no refunds will be issued.

2. Weather-Related Cancellations

- If driving conditions are deemed unsafe due to **severe weather**, Achievers Driving Academy reserves the right to cancel or reschedule lessons at no additional cost.
- We will notify students as soon as possible in case of any weather-related cancellations.

3. Refunds & Credits

- No refunds will be issued for missed lessons or cancellations made outside the required notice period.
- If you cancel within the required timeframe, you may receive a **credit** toward a future lesson or a refund minus 3% processing fee.

4. Road Test Appointments

- If you need to **reschedule or cancel** your previously arranged road test at **our site or an RMV location**, you must do so **at least 5 days in advance** to avoid the **\$100 cancellation fee**.

We appreciate your understanding and cooperation. If you have any questions or need to reschedule, please call us at **646-580-1603**. 🚗✅