ST. MICHAEL - ALBERTVILLE SCHOOLS
EXCELLENCE IS OUR TRADITION

FIELD SCHEDULING AGREEMENT

This Agreement is entered into this 16th day of March, 2026, by and between the **St. Michael-Albertville School District** (the "District"), and Family Youth Community Connections (FYCC) on behalf of the **City of Albertville**, and the **City of St. Michael** (collectively, the "Cities").

1. Purpose

The purpose of this Agreement is to centralize the scheduling of municipal (City) and school athletic outdoor fields to provide a streamlined process for community use, minimize scheduling conflicts, and maximize field utilization.

2. Scope of Services

The District shall serve as the primary scheduling authority for all athletic fields owned by the Cities. This duty was previously performed by the FYCC. Responsibilities include:

- **Centralized Intake:** Receiving and processing all permits/requests from youth sports, adult leagues, and private entities.
- **Conflict Resolution:** Managing overlapping requests and prioritizing usage based on agreed-upon tiers (e.g., School sports > City programs > Youth non-profits > Others). In addition, the school district will determine, in collaboration with FYCC and the Cities, when fields are available or closed due to inclement weather or other unexpected conditions. In the event of a fee dispute, the school district will resolve the issue in consultation with the Cities where appropriate.
- **Communication:** Providing the Cities with weekly or monthly schedules to assist with maintenance and lighting operations.
- **Software Management:** Utilizing and maintaining the scheduling software platform.

3. Consideration (Payment)

In exchange for the services provided by the District, FYCC shall pay a combined annual fee of **$11,000**. Payments shall be made on a monthly basis on a payment schedule to be mutually determined by the District and FYCC. The District will provide any remuneration owed to the Cities on an annual basis for field rentals and pay this amount sometime in October or November.

The annual fee is subject to change on an annual basis. The District will notify FYCC of any change in the annual fee by December 1st.

4. Terms and Termination

- **Duration:** This Agreement shall be effective for a period of one (1) year, beginning March 16, 2026 and ending on March 15, 2027.
- **Renewal:** This Agreement will automatically renew for successive one-year terms unless any party provides written notice of non-renewal at least ninety (90) days prior to the expiration of the current term.
- **Termination:** Any party may terminate their participation in this Agreement with ninety (90) days' written notice for any reason.

5. Liability and Insurance

Each party shall maintain its own general liability insurance. The District acts only as a scheduling agent and assumes no liability for the physical condition or maintenance of fields owned by the Cities.

6. Assumption of Obligation

In the event of the dissolution or insolvency of FYCC, the Cities assume any contractual obligation or liability outlined in this Agreement on a 70%/30% basis (with the City of St. Michael at 70%).

For the School District: _____
Board President- Drew Scherber

For the School District: _____
Board Clerk- Carol Steffens

FOR FYCC: _____
FYCC Chairperson- Adam Nafstad

For the City of Albertville: _____
City Manager- Adam Nafstad

For the City of St. Michael: _____
City Manager- Steve Bot