

Requisition Form for Contractor Pass

Name of company (Contractor):		RAA-ONE CONSTRUCTION & ENGINEERING PTE LTD		Date:	28/7/2022	
				Contact No:	+65 8687 7337	
Duration of work:	Start Date:	29/7/2022		End Date:	28/08/2022	
Purpose of Visit:		Retrofit Air Handling Units from Alternating Current Fan to Electronically Commutated Fan at RP for OES		Name of Requesting Staff		SAMI
				Dept	OES	Contact No. 8374 9603

S/N	Name	NRIC/FIN First & last 3 digit with alphabet e.g. Sxxxx123F						Pass No. (To be filled up by Security)
1	NAGARAJAN RAJAMANICKAM	F	X	X	X	X	4 80K	
2	SEKAR RAMESHKUMAR	G	X	X	X	X	991M	
3	TUSHAR	G	X	X	X	X	574U	
4	MIAH MOZIBAR	G	X	X	X	X	513T	
5	ALI SUZON	G	X	X	X	X	207K	
6	UDDIN SALA	G	X	X	X	X	475R	
7	RUBEL MOHAMMAD IMRAN HASHMI	G	X	X	X	X	217U	
8	HOSSAIN MD MILON	G	X	X	X	X	183N	
9	ALI MOUSIN	G	X	X	X	X	328R	
10	RAJENDRAN MUTHUKRISHNAN	G	X	X	X	X	443T	

Notes:

1. Please note that you are fully liable for the passes you have withdrawn from the Security Dept.
2. This pass is not transferrable.
3. In the event of loss and damage of pass, a replacement fee of \$50 SGD for each pass will be imposed.
4. A RP representative has to be present during the issuance of passes.
5. Contractors must ensure all workers are wearing passes on campus.

For Official Use

Pass Received by: Name & Signature (Contractor)		Date:	Acknowledge By: Name, contact & email (Representative from RP)	
Pass Returned By: Name & Signature (Contractor)		Date:	Signature (Representative from RP)	Date:

To be completed by Security Team

Issuing Officer: Name & Signature		Receiving Officer: Name & Signature	
Date:		Date:	

Remarks: