

STUDENT DIRECTORY INFORMATION

Student directory information is designed for use internally within the school district. Directory information shall be defined in the annual notice. It may include the student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, honors and awards received, dates of attendance at this district, the most recent previous educational agency or institution attended by the student, photograph and other likeness, and other similar information.

Prior to developing a student directory or to giving general information to the public, parents will be given notice annually of the intent to develop a directory or to give out general information and have the opportunity to deny the inclusion of their child's information in the directory or in the general information about the students.

The district is required to supply class lists including name, address and phone number to college and military recruiters upon their request. The parents will also have the opportunity to deny the inclusion of their child's information in class lists requested by the college or military recruiters.

It shall be the responsibility of the superintendent to provide notice and to determine the method of notice that will inform parents.

**Legal Reference: 20 U.S.C. 1232g (1994)
34 C.F.R. Pt. 99, 300.560 - .574 (1996)**

**Cross Reference: 506 Student Activities
1003 Public Examination of District Records**

**Adopted: May 13, 2002
Revised: February 14, 2011**