Readsboro School District
School Board Meeting Minutes
Tuesday, September 02, 2025
6:00 PM

Location: Readsboro School Gym & Remote

Present:

I. Call to Order

Cindy call to order at 6:00

II. Changes to the Agenda

DVFiber invoice, accounting information needed, and payroll added to Finance other.

Food service removed from agenda

III. Approval of Minutes

- 2025-07-01 Readsboro School Board Minutes –
  Helyn moved to approve, seconded by Jim. *Motion passed, unanimously.*

- 2025-08-12 Readsboro School Board Minutes –
  Helyn moved to approve, seconded by Jim. *Motion passed, unanimously.*

  Discussion:
  Jim asked for clarity on language approved by the Board for policies B3 and C2.
  Cindy confirmed the policies were approved as amended by the Board.

IV. Hearing of Visitors / Public Comment

No visitors

V. Reports & Updates

- **Office of the Principal**

- **Principal's Report** - Robin, excited to be back, in-service days, last Wednesday 27th, Small school, big dreams, Student thrilled about new kitchen staff, open house coming up and out on the sign.

  Cindy questioned if professional development was the same at all schools. Robyn reported that SU level professional development are the same for all schools, but there are local professional development that are different.

- **Office of the Superintendent**

  - **Food Service Reconciliation** FY23/24 – Removed from agenda
  - Principal's Goals – Possible Executive Session. Bill and Robyn will start working on goals Monday.
  - **RCS Goals FY25/26** – Bill advised Board members to email any feedback prior to the meeting with Robyn on Monday.
  - **Chair/Superintendent – 8 hours required joint training** – Cindy reported the Board will participate in a 2-hour training tomorrow September 3rd. Future training will be scheduled.
  - **Operations & Facility – Updates.** Bill reported the front doors are scheduled to be replaced Jan/Feb. The building is in good shape. He is working on operations and how that should look. He would like to send more of the responsibilities back locally. The Board discussed what that would look like. At what point would the cutoff be between what is handled locally and at the SU level, what are the capabilities, communication between Robyn and custodian for smaller projects. Jim suggested Robyn and Tommy handle up to the capabilities and delegate larger projects to Sean.

VI. Fiscal Matters – Possible Action

- **Warrants** – still reviewing
- **Finance – Other**
  - **Audit Update** – The Board received the audit and documents for review. Cindy - will meet and review with Heather later in the month to review and the audit will be presented to the Board in October.
  - **EOY Financials FY24/25** – Bill is working on these, they should be available in October

- **DVFiber Invoice** – Beth will review usage data and prepare the invoice from July 1, 2024 – June 30, 2025
- **Data – for reconciliation.** No further documents are available the business office is working through FY24/25 financials and hopefully the Audit for FY25 to get it done early. The business office will get Beth the information she needs to complete the reconciliations before budget season starts.
- **Payroll –** okay to sign payroll related checks and have the Board sign the warrants afterward in order to have pension, insurance, etc checks out in a timely manner.

VII. Discussion

- **Board Goals** – Cindy reminded the Board to continue to think about Board goals, review current goals, vision and be prepared to complete this in October.

VIII. Items for Discussion with Possible Action

- **Tuition Form – Update** – Bill - reported the response has been pretty good, parents must fill out this form to have better documentation. Helyn asked if people would get help needed. Bill confirmed. Robin emailed most of the students, there were two families that they send hard copies to in the mail.

- **Library MOU** – Bill completed the MOU and made corrections where necessary.

  Jim moved to approve the MOU as amended. Seconded by Helyn. *Motion passed, unanimously.*

  Bill will send the document out for electric signatures.

- **Act 73**
  - **RCSA**
    Helyn moved that the Readsboro School District join the Rural School Community Alliance in order to collaborate with other rural districts, strengthen advocacy for rural schools, share resources and best practices, and work collectively to ensure equitable access and high-quality educational opportunities for all students. Seconded by Jim. *Motion passed, unanimously.*

  - **Motion for Redistricting**

Helyn moved that the Readsboro School District adopt the following resolution:

WHEREAS local control of schools increases citizen involvement with our schools and results in better student outcomes, and

WHEREAS any savings or improved outcomes that could result from merging school districts can also be achieved by merging supervisory unions,

Be it resolved that the Readsboro School District supports remaining within a Supervisory Union, which may be enlarged under the terms of Act 73, provided that a larger supervisory union can deliver at least the same level of services to our schools at a lower cost. The District's purpose is to optimize cost-savings and efficiencies where possible while maintaining local democratic engagement, oversight, and accountability, in order to achieve excellent educational outcomes for our communities' children and youth at a cost Vermonters can afford.

Seconded by Jim. *Motion passed, unanimously.*

Bill will send the motions to the Redistricting Task Force and the Local Representatives for Readsboro.

- **Scope & Sequence**
    - Curriculum review all grades – Cindy reported there were scope and sequence documents provided in the Board folder. They need to be reviewed and will be discussed at the next Board meeting. Bill reported that Director Garon Smail will attend the Board meeting in November.

- **Wings – Update** – Bill reported Katie Boyd resigned, they are looking for new a new employee to hire. Wings is all set for the first six weeks. He will have more updates in October

- **Policy**
    - **Policy Tracker - Approved Policies** – Cindy reported a policy tracker is in the works and all of the approved policies will be linked when it is ready. Bill reported it will be on the website soon.

- **Second Reading**
  - F5 - Behavioral Threat Assessment Teams – Jim reported there were footnotes missing and a grammar error. Bill will get the policy amended.
  - F20 - Fiscal Management and General Financial Accountability
  - F23 - Capitalization of Assets
  - F24 Prevention of Conflict of Interest in Procurement

    Helyn moved to approve F20, F23, and F24 as presented; and F5 as discussed and amended. Seconded by Jim. *Motion passed, unanimously.*

IX. Executive Session

- The evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting.

  Jim moved to enter executive session at 6:42 PM which included Bill Bazyk; seconded by Helyn. *Motion passed, unanimously.*

X. Return to Regular Session

The Board returned to regular session at 6:48 PM

XI. Next Scheduled Meetings

- Supervisory Board Meeting – September 3, 2025 @ 6:30 PM
- Readsboro Regular Meeting – October 7, 2025 @ 6:00 PM
- Supervisory Board Meeting – October 8, 2025 @ 6:30 PM
- Readsboro Regular Meeting – November 4, 2025 @ 6:00 PM

XII. Adjournment

Jim moved to adjourn at 6:48 PM; seconded by Helyn. *Motion passed.*

Respectfully submitted,
Beth Toth