

Procurement Categories and Points Criteria

1.

Category: Meets Product Specification

Information required:

Meat products - processing receipt of USDA or “Equal to”
Produce - can meet product quality specifications
Produce – provided summary of on-farm food safety plan

Evaluation criteria:

Can provide amount and form of product requested

Can complete 100% of requested amount20 points

Can complete 80% of requested amount15 points

Can complete 60% of requested amount10 points
2.

Category: Meets Geographic Preference

Information required:

Address of farm

Evaluation criteria:

Farm located within County20 points

Farm located in bordering county15 points

Farm located in Minnesota10 points
3.

Category: Experience & Capacity of Proposer/Past Performance

Information required:

2015-2016 successful Farm2School contracts on file
OR references supplied from other buyer(s)

Evaluation criteria:

Met obligation of past contract10 points

New to the Farm2School Program5 points
4.

Category: Cost

Information required:

Cost of products offered

Evaluation criteria:

Lowest Bidder40 points

Second Lowest30 points

Third Lowest20 points
5.

Category: Production System Attributes

Information required:

[checks from list below on RFQ]
- | Produce (fruits, vegetables, herbs, mushrooms) | | | Ruminants (beef, bison, lamb, goat, deer, elk) | | | Non-ruminants (pork, poultry, rabbit) | |
|--|--|--|--|--|--|---------------------------------------|--|
| No pesticide use | | | Non-GMO feed | | | Free-Range | |
| Crop rotation | | | Grass-fed | | | Non-GMO feed | |
| Integrated Pest Management | | | No grain ration | | | No grain ration | |
| Organic certification | | | Pasture-raised | | | Pasture-raised | |
| Crop diversity | | | Rotationally grazed | | | No antibiotics | |
| Pollinator habitat | | | No antibiotics | | | | |
| | | | No hormones | | | | |
- Category 5 items will be discussed by the procurement committee and assigned points from **0 to 10**
- Toolkit for Direct Purchasing of Local Food. 2017.
Procurement Categories and Points Criteria. | Download this document:
http://misadocuments.info/AppendixD_LocalFood_procurement_categories_points_criteria.docx