

2025 ANNUAL REPORT OF PROGRAM DATA



UNIVERSITY of HAWAII®
LEEWARD
COMMUNITY COLLEGE

2025 Annual Report of Program Data

<<Program Name>>

Guided Response Template



Instructions: OPPA offers blue-texted recommended sample statements, prompts, and tables to help you craft a concise ARPD that covers the essential content and meets accreditation standards. Please delete these instructions before submission.

1. Program or Unit Mission (For meeting Accreditation and Strategic Plan assessment requirements.)

[Program or Unit Mission or Purpose Statement and how it supports the college mission. This statement will likely not change each year. You may copy/paste from last year unless there was a significant change.]

Leeward Community College's mission: At Leeward Community College, we mālama all students and affirm our special commitment to Native Hawaiians. We transform the lives of our students through high-quality, accessible, and affordable education.

In support of this mission statement, the mission of the _____ program is _____.

2. Program Student Learning Outcomes or Unit/Service Outcomes (For meeting UHCC System, Accreditation, and Strategic Plan assessment requirements.)

[For the past year, please indicate which program student learning or unit/service outcomes were assessed, assessment results, and what changes will be made to address the results.]

The table below shows how our program learning outcomes (PLO) are mapped to our course learning outcomes (CLO) as they appear in KSCM.

	PLO #1	PLO #2	PLO #3	PLO #4	PLO #5
Program Courses	Insert PLO description here.	Insert PLO description here.	Insert PLO description here.	Insert PLO description here.	Insert PLO description here.
[Course Alpha No. & CLO]	X				X
[Course Alpha No. & CLO]		X			
[Course Alpha No. & CLO]			X		
[Course Alpha No. & CLO]				X	
[Course Alpha No. & CLO]					X

[Recommended Discussion]

All courses are on a five year schedule to be assessed. In the 2024-2025 academic year, we assessed the following courses to ensure we maintain alignment with policy (click [here](#) to view the course review schedule):

Course Alpha No. List....

Three out of the five (1, 2, and 3) PLOs were assessed through course learning outcomes assessment during the 2024-2025 academic year. All PLOs are on a schedule to be assessed over a five-year period. All information regarding assessment methods on the course level is stored in Anthology.

Acceptable mastery of a PLO is defined as achieving a score above 70% on a signature assignment in the course(s) associated with it. The percentage of students who demonstrated acceptable mastery of the learning outcomes in the 2024-2025 academic year were as follows:

PLO	% Mastery

[Recommended Discussion to “Close the Loop”]

In response to the ____% mastery level for PLO ____, our program instructors met to plan for improving student learning. We...(insert past efforts or future efforts).

OR

The percentage of mastery for all PLOs assessed last academic year was sufficiently high, and as a result, there is no need for improvement to our practices at this time.

3. Analysis of the Program/Unit (For meeting UHCC System, Accreditation, and Strategic Plan assessment requirements.)

[Use this section to discuss the annual report of program data and/or any other data used to assess your program or unit in terms of demand, efficiency, and effectiveness and with respect to the goals of your comprehensive program review. What program changes have occurred? Discuss significant program or unit actions (new certificate(s), stop outs, gain/loss of position(s), results of prior year’s action plan(s), etc.).

CTE programs must include an analysis of Perkins Core indicators for which the program did not meet the performance level.]

Only report on ARPD data from the UHCC System that shows significant upward/downward trends indicated by red and green arrows. If applicable, refer to the most recent CCSSE Data (2024)

Demand

Demand Indicators	2022-2023	2023-2024	2024-2025

[Insert short discussion here relating to Demand. Refer to Comprehensive Review & Evaluation (CRE) Action Plan if applicable.]

Efficiency

Efficiency Indicators	2022-2023	2023-2024	2024-2025

[Insert short discussion here relating to Efficiency. Refer to the CRE Action Plan if applicable.]

Effectiveness

Effectiveness Indicators	2022-2023	2023-2024	2024-2025

[Insert short discussion here relating to Effectiveness. Refer to the CRE Action Plan if applicable.]

NOTE: If your prior CRE did not set goals relating to demand, efficiency, and/or effectiveness, please end this section by using a statement such as: Our Comprehensive Review and Evaluation Report, completed in ____, did not include goals related to demand, efficiency, and effectiveness.

4. Action Plan (For meeting UHCC System, Accreditation, and Strategic Plan assessment requirements.)

[Based on findings in Parts 1-3, How well has the program met the goals from your comprehensive program review and action plan(s)? What changes are you making to your comprehensive program review action plan for the next year? Include external factors affecting the program or unit.

Discuss how these recommendations for improvement or actions will guide your program or unit until the next Comprehensive Review. Specify how the action plan aligns with the College's Mission and Strategic Plan. Be sure to list resources that will be required, if any, in section 5 below.

* CTE programs must include specific action plans for any Perkins Core Indicator for which the program did not meet the performance level.]

As an update to our prior ARPD Action Plan, our program has done the following:

- Update #1
- Update #2
- Update #3

As an update to our most recent CRE Action Plan, our program has done the following:

- Update #1
- Update #2
- Update #3

For this academic year (2025-2026), our program aims to:

- Action Item #1
- Action Item #2
- Action Item #3

[Connect your Action Plan with aspects of the college's mission and Strategic Plan (pages 4-5). See example below]

This action plan helps Leeward CC to, “mālama all students and affirm our special commitment to Native Hawaiians.” This action plan also supports our new Strategic Plan's Pillar 1 Student Success which focuses on increasing representation of underrepresented students in credit and non-credit programs (goal 1) by providing the infrastructure and support needed by underrepresented students (tactic 3).

5. Resource Implications

[Detail any special resource requests not funded by your regular operating budget, including reallocation of existing resources (physical, human, financial) to support Action or Perkins plans.]

*Note that CTE programs seeking future funding via UHCC System Perkins proposals must reference their ARPD Section 4. Action Plan and this ARPD Section 5. Resource Implications to be eligible for funding.]

☐ **I am NOT requesting additional resources for my program/unit.**