

THE GREENHOUSE

RISK ASSESSMENT

DATE	HAZARDS	WHO/WHAT MAY BE HARMED	RISK LIKELIHOOD	OVERALL RISK	EXISTING CONTROL MEASURES	RECOMMENDATIONS/ FURTHER ACTION REQUIRED	REVIEW DATE	WHAT ACTIONS HAVE BEEN DONE
22/07/26	Ramp and steps up to entrances	Everyone	3	Potential slip hazard when wet	Instructors have signed an agreement which states on the spot risk assessments must be done before each Booking. We have caution signs that we can put out when wet. Anti slip tape has been put down.	No action needed at present	22/01/27	
22/07/26	Main Doors	Everyone	2	Potential risk of trapping fingers	Instructors have signed an agreement which states on the spot risk assessments must be done before each booking.	No action required as all doors are fire safety doors and necessary	22/01/27	-
22/07/26	Rugs in the reception area	Everyone	2	Potential trip hazard	Instructors have signed an agreement which states on the spot	No action needed at present	22/01/27	

					risk assessments must be done before each booking.			
22/07/26	Hot water earn	Everyone	5	Burns, boiling water	There are clear caution signs on the earn.	No action needed at present	22/01/27	
22/07/26	Milk in the fridge	Anyone using the milk to make hot drinks	3	Out of date milk could lead to illness or bad smell	Weekly checks to make sure the milk is in date and dispose of any that isn't.	No action needed at present	22/01/27	Regular checks done by staff members
22/07/26	Cleaning chemicals	Everyone	5	Some chemicals are corrosive if used without proper protection and must not be ingested	Making sure they are clearly labelled	Masking sure they are in a locked cupboard and are labelled clearly	22/10/26	
29/07/26	Toilets	Everyone	2	Slips and trips on wet floors, bacterial growth	Toilets are cleaned weekly and monitored	No further action needed	Weekly	
29/07/26	Radiators	Everyone	2	Potential risk of burns and scalds	High surface temperatures could get hot enough to burn or scald skin on contact.	Monitoring radiators to make sure they have a low surface temperature	22/01/27	
07/08/26	Wooden building	Everyone	3	Risk of getting splinters from the wood	The building is made from wood so there is potential for people to get splinters	No action, we'll keep monitoring it.	Ongoing	
07/08/26	High storage	Anyone getting	3	Risk of falling or	The cupboards are high up so you	Make sure that people	Ongoing	

	cupboards	things from the storage		things falling down whilst getting things in and out.	would need a ladder to get up there. This poses the potential risk for falls or if there are things not stored away properly they could fall out whilst opening the doors.	don't go up alone and have someone to spot them whilst climbing up the ladder		
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THE HIDEOUT

DATE	HAZARDS	WHO/WHAT MAY BE HARMED	RISK LIKELIHOOD	OVERALL RISK	EXISTING CONTROL MEASURES	RECOMMENDATIONS /FURTHER ACTION REQUIRED	REVIEW DATE	WHAT ACTIONS HAVE BEEN DONE
22/07/26	Temperature	Studio users	5	Users could overheat	Making sure instructors give clear instructions to have water breaks and use the fans provided and open windows and security doors so the air can circulate and aid good ventilation.	No further action needed	22/01/27	
22/07/26	Flooring	Studio users	4	Because the building is old the floor is quite fragile with the heavy foot traffic we have so it has caused some flooring to become loose.	Making sure instructors are aware of parts of the floor that may be unstable. We have been reinforcing what we can.	We are in the process of getting some new flooring laid	Ongoing regular checks	We have reinforced and filled in the parts that need to be done and are in the process of getting new flooring to lay over the top.
22/07/26	Fans in the studio	Studio users	3	Potential trip hazard	Instructors have signed an agreement which states on the spot risk assessments must be done before each	No action needed at present	22/01/27	

					booking.			
22/07/26	Lights on the floor	Studio users	3	Potential trip hazard	Instructors have signed an agreement which states on the spot risk assessments must be done before each booking.	No action needed at present	22/01/27	
29/07/26	Radiators	Everyone	2	Potential risk of burns and scalds	High surface temperatures could get hot enough to burn or scald skin on contact.	Monitoring radiators to make sure they have a low surface temperature	22/01/27	

THE CABIN

DATE	HAZARDS	WHO/WHAT MAY BE HARMED	RISK LIKELIHOOD	OVERALL RISK	EXISTING CONTROL MEASURES	RECOMMENDATIONS/FURTHER ACTION REQUIRED	REVIEW DATE	WHAT ACTIONS HAVE BEEN DONE
22/07/26	Rugs	Everyone	2	Potential trip hazard	Instructors have signed an agreement which states on the spot risk assessments must be done before each booking.	No action needed at present	22/01/27	
22/07/26	Kettle	Everyone	4	Potential risk for burns due to boiling water	Instructors have signed an agreement which states on the spot risk assessments must be done before each booking.	Print out some caution hot water signs to put by the kettle	22/01/27	
22/07/26	Microwave	Everyone	4	Burns and scolds from super heated food/steam, fire risk from improper materials, electric shock from faulty cords or water exposure, and	Microwave is kept on a suitable surface, regular cleaning checks	Get it PAT tested	22/01/27	

				chemical leaching from unapproved plastics				
22/07/26	Taps	Everyone	2	Water stagnation can lead to respiratory illnesses if inhaled.	Regular cleaning, descaling and disinfection		22/01/27	
23/07/26	Steps by the fire exit	Everyone	3	Could be slippery when wet	We have anti slip tape on the edges of the steps	No further action needed	22/01/27	
29/07/26	Boiler	Everyone	2	Combustion and explosions, pressure failures, water systems (bacterial growth)	Regular checks done by our staff	No further action needed	Monthly	
29/07/26	Radiators	Everyone	2	Potential risk of burns and scalds	Monitoring radiators to make sure they have a low surface temperature		22/01/27	
07/08/26	Toaster	Anyone using the kitchen	2	Fire from crumb buildup or overheating, electric shock from misuse or damaged cords, burns from touching hot metal surfaces, and slips or trips from trailing power cables.	Regular checks and cleaning	No further action		

THE BURROW

DATE	HAZARDS	WHO/WHAT MAY BE HARMED	RISK LIKELIHOOD	OVERALL RISK	EXISTING CONTROL MEASURES	RECOMMENDATIONS/FURTHER ACTION REQUIRED	REVIEW DATE	WHAT ACTIONS HAVE BEEN DONE
23/07/26	Fire exit door	Everyone	2	Potential risk of trapping fingers	Instructors have signed an agreement which states on the spot risk assessments must be done before each booking.	No action required as all doors are fire safety doors and necessary	22/01/27	
23/07/26	Stairs outside fire exit door	Anyone using the side entrance	3	Could be slippery when wet	Instructors have signed an agreement which states on the spot risk assessments must be done before each booking.	Anti slip tape on the steps	22/01/27	
29/07/26	Radiators	Everyone	2	Potential risk of burns and scalds	High surface temperatures could get hot enough to burn or scald skin on contact.	Monitoring radiators to make sure they have a low surface temperature	22/01/27	
04/09/2026	Unvarnished floor	Everyone	5	Risk of getting splinters	We have a rug over the main area of concern		Tbc	

THE NEST

DATE	HAZARDS	WHO/WHAT MAY BE HARMED	RISK LIKELIHOOD	OVERALL RISK	EXISTING CONTROL MEASURES	RECOMMENDATIONS /FURTHER ACTION REQUIRED	REVIEW DATE	WHAT ACTIONS HAVE BEEN DONE
29/07/26	Radiators	Everyone	2	Potential risk of burns and scalds	High surface temperature s could get hot enough to burn or scald skin on contact.	Monitoring radiators to make sure they have a low surface temperature	22/01/27	
07/08/26	Rug	Anyone using The Nest	2	Risk of slips and trips	Make sure people are doing on the spot risk assessments.	No further action is needed	22/01/27	

THE HIVE

DATE	HAZARDS	WHO/WHAT MAY BE HARMED	RISK LIKELIHOOD	OVERALL RISK	EXISTING CONTROL MEASURES	RECOMMENDATIONS /FURTHER ACTION REQUIRED	REVIEW DATE	WHAT ACTIONS HAVE BEEN DONE
29/07/26	Radiators	Everyone	2	Potential risk of burns and scalds	High surface temperatures could get hot enough to burn or scald skin on contact.	Monitoring radiators to make sure they have a low surface temperature	22/01/27	
29/07/26	Door to the decking	Anyone using The Hive	2	Heavy door, potential risk of trapping fingers	Instructors have signed an agreement which states on the spot risk assessments must be done before each Booking.	No further action needed	22/01/27	

THE GARDEN

DATE	HAZARDS	WHO/WHAT MAY BE HARMED	RISK LIKELIHOOD	OVERALL RISK	EXISTING CONTROL MEASURES	RECOMMENDATIONS /FURTHER ACTION REQUIRED	REVIEW DATE	WHAT ACTIONS HAVE BEEN DONE
29/07/26	Pond	Anyone in the garden especially small children	2	Risk of drowning, slips and falls	Physical barriers fencing off around the perimeter. Adult supervision at all times when there are children outside.	No further action needed	22/01/27	
29/07/26	Steps into the burrow	Anyone using the steps	3	Potential slip and trip hazard especially when wet	We have anti slip tape on the edges of the steps and railings	No further action needed	22/01/27	
29/07/26	Dead hedge and debris	Anyone in the garden	3	Potential trips	People are aware that the garden is still a work in process	Make sure that the garden is always left in a suitable state	Ongoing	

29/07/26	Decking	Anyone in the garden	3	Risk of slips and trips and falls especially when wet	We have anti slip tape on the edges of the steps and railings	No further action needed	22/01/27	
07/08/26	Electric cables running along floor	Everyone	3	Risks of slips and trips over the cable	They have been well covered and kept to the edges of the garden	Tack the wire to the fence.	Ongoing	
21/09/26	Sharp Tools e.g. secateurs, shears, lawnmower blades, brush cutters, and chainsaws.	Anyone using equipment	5	Risks of cuts, punctures or amputations	Make sure that only people who have experience with this type of equipment use anything sharp		Ongoing	
21/09/26	Thrown objects: Projectiles like stones, twigs, or debris kicked up by strimmers and rotary mowers	Anyone in the area	4	Could cause eye injuries or bruising.			Ongoing	
21/09/26	Defective equipment: Equipment	Anyone using electrical equipment			Make sure regular checks are		Ongoing	

	failure due to missing safety guards, broken handles, or bypassed emergency stops				done on any electrical equipment.			
21/09/26	Electricity	Anyone using electrical equipment	2	Electric shocks, burns, or electrocution from damaged electric cables, wet conditions, or failure to use an RCD (Residual Current Device) with mains-powered tools.	If there is excessive rain make sure not to use electrical equipment		Ongoing	
21/09/26	Manual handling	Anyone picking things up	3	Muscular strains, back injuries, or hernias from lifting heavy bags of compost, pulling starter cords, or	Making sure people are using the right technique when lifting heavy things and making sure people to carry more		Ongoing	

				maneuvering heavy mowers	than they are capable of			
29/09/26	Hazardous substances (COSHH)	Anyone handling any chemicals	3	Skin irritation, chemical burns, or respiratory issues from handling fuels, oils, fertilizers, herbicides, and pesticides.	Make sure we have the right PPE		Ongoing	
29/09/26	Biological Hazards			Inhalation of dust/pathogens (such as Legionella or fungi) from handling dry potting compost, or infections from cuts exposed to contaminated soil, manure, or animal feces (tetanus, toxocariasis).	Make sure we have the right PPE			

