

**MINUTES OF A REGULAR MEETING AND WORKSHOP
OF THE BOARD OF EDUCATION
CITY OF LAKE FOREST SCHOOL DISTRICT 67**

December 11, 2017

Call to Order and Roll Call

The regular meeting of the Board of Education was held at Lake Forest High School West Campus in the Board Room, and called to order at 5:25 p.m. by Mr. Borkowski.

Board members present at roll call were:

Jeff Folker, Member

Kent Novit, Member

Mike Borkowski, President

Rob Lemke, Vice President

Absent: Alive LeVert, Tom Ford, Suzanne Sands

Recess Regular Meeting:

Mr. Borkowski asked for a motion to recess the regular meeting until the close of the Board Workshop at 5:30 p.m.

Motion: Mr. Folker moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, recess the regular meeting until the close of the Board Workshop

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Borkowski, Lemke, Novit

Nays:

Absent: LeVert, Ford, Sands (Mrs. Sands arrived at 5:40 p.m.)

The motion carried.

Administration Present:

Mr. Michael Simeck, Superintendent

Mrs. Rebecca Jenkins, Assistant Superintendent of Growth, Talent, and Human Relations

Ms. Susan Milsk, Director of Teaching and Learning

Ms. Jenn Hermes, Chief Operating Officer/CSBO

Mrs. Brittany Tjardes, Director of Business Services/CSBO

Mrs. Anne Whipple, Director of Communications Consultant

Board Workshop:

The Board discussed the option of eliminating the extended day Kindergarten fee that is on the agenda for approval. Mrs. Sands discussed the possibility of a property tax freeze and the effect on the finances of the District. The Board suggested that Mrs. Sands work with Mrs. Whipple regarding talking points for the future. Dr. Lemke discussed the process for shared service administrator compensation and advised the Board that a meeting of the Joint Ad Hoc Compensation Committee has been scheduled for January 24 to refine the process and formulate rules. The Board discussed District priorities including the possibility of a debt raise for capital projects. The Board will discuss further before voting on a debt raise.

Public Participation

There was no public participation.

Adjourn the Board Workshop:

Mr. Borkowski asked for a motion to adjourn the Board workshop.

Motion: Mr. Novit moved, seconded by Dr. Lemke that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adjourn the Board workshop

On voice vote motion carried.

Re-Open Regular Meeting:

Mr. Borkowski called back to order the regular meeting of the Lake Forest School District 67 Board of Education, Lake Forest, Illinois at 7:05 p.m.

Board members present at roll call were:

Rob Lemke, Vice President
Jeff Folker, Member
Kent Novit, Member

Suzanne Sands, Member
Mike Borkowski, President

Absent: LeVert, Ford

Administration Present:

Mr. Michael Simeck, Superintendent
Ms. Jennifer Hermes, Assistant Superintendent of Business Services/CSBO
Ms. Susan Milsk, Director of Teaching and Learning
Dr. Ingrid Wiemer, Executive Director of Student Services
Mrs. Anne Whipple, Director of Communications Consultant

Staff Present: Eileen Faller, Board Clerk

Guests who signed in: None

President's Report:

Mr. Borkowski stated that the annual Assessment Report would be presented that evening however, for his report, he had chosen a different theme: Gratitude, and he shared his 2017, District 67, top 10 gratitude list:

1. Mr. Borkowski is grateful for working alongside six outstanding Board members. The Lake Forest Caucus asked him to review a list of what a good Board of Education member looks like. He responded "board members who are smart, thoughtful, open-minded, good listeners, care about education, team players, hard-working and take the time to focus on the job," those descriptors accurately describe the great people that sit with him at the Board table.

2. Mr. Borkowski was also grateful that Mike Simeck is the District Superintendent. Mike is a thought leader, has a fantastic vision for the district, is working extremely hard to make that Vision a reality, and considers him to be the smartest person in Lake Forest on educational matters.

3. The third thing on the list is the Vision Statement that the Board, in collaboration with the community, created four years ago. That Vision has become a living part of the district and drives behavior at all levels as it provides a valuable compass to align decisions against.

4. Mr. Borkowski is grateful for the entire Administration and support team. They are the people at the Central Office who help steer the ship, reviewing and implementing new curriculum, ensuring the District acquires and develops the best talent, and keeps finances in good shape. These also include building principals and other support staff, who are critical to the district running smoothly.

5. Mr. Borkowski is grateful for the District teachers and other classroom personnel. The District Vision calls for world-class talent and that is exactly what District 67 has. There can always be improvements, but he was grateful for their hard work, dedication, and care for every student.

6. Mr. Borkowski stated that he is grateful for the students. All kids are wonderful, but the District student body is pretty special. They are smart, articulate, and mostly well-rounded. They are passionate and many of them understand that education actually matters. They go through some interesting years during middle school, and are mostly kind and respectful. In a word, District 67 students are fantastic.

7. The next item on Mr. Borkowski's gratitude list were his children, John and Katy. Because of them, he had the chance to get to know hundreds of students and parents that he would otherwise not have known. All of that, from daily interactions with their teachers to hearing about the latest science project provides a great perspective on how the District is doing as the Board strives to achieve the Vision. Beyond the utilitarian function that his

kids provide in measuring performance against the Vision, his children also bring him much joy.

8. Mr. Borkowski is grateful for the parents in the community. One of the critical success factors in education is supportive parents. The District is fortunate to have smart, passionate, dedicated parents who want what is best for their kids. For the most part District 67 parents view their children's education as a partnership between the schools and home. They are willing to volunteer, to help in the school buildings, to learn new math so they can help with homework, to fundraise, and Lake Forest students are incredibly fortunate to have these parents.

9. Mr. Borkowski stated that he is grateful for the District's financial resources. Achieving an ambitious Vision costs money, and having financial resources allows for the hiring of world-class teachers, performing basic upkeep of aging buildings, and also moving forward on larger projects such as the Haskins renovation and Classroom Transformations. The District is very fortunate to have money and resources available, and he is grateful for every single dollar in the budget.

10. Last but certainly not least, Mr. Borkowski stated that he is incredibly grateful to his wife, Renee. Without her support, he would not be on the Board, and certainly would not be in the role of Board President. A lot of time is given as Board members, and he stated he is definitely fortunate to have a wonderful and supportive wife at his side.

Mr. Borkowski wished everyone a safe and fun holiday season, and encouraged everyone to think about their experience at District 67 and make their own Gratitude List. If you care to share your list, feel free to email it to the Board or tweet it out with #FindingJoy67.

Mr. Borkowski commented that in the midst of constantly pushing forward to improve, improve, improve, it is easy to lose sight of all the wonderful things that the District already has and for which he is very grateful.

Superintendent's Report:

Mr. Simeck presented a video on the Instruction Milestone of the District's Mission, Vision and Milestones and highlighted personalized instruction in relation to learning styles and inquiry learning. Mr. Simeck commented that over 340 people attended the Julie Lythcott Haims presentation on her book "How to Raise an Adult" and thanked LEAD for their partnership. The presentation was taped for future viewing. Mr. Simeck reported that NSSD is working on its Mission, Vision and Goals and stated that they are headed in the right direction.

Public Participation:

There was no public participation.

Reports:

Assessment Report:

Ms. Milsk presented on the Assessment Report and stated that multidimensional assessments are used to identify and measure holistic growth for every student. Ms. Milsk discussed how students are meeting the standards and how students are growing and indicated that both PARCC and MAP can be used to look at growth. Ms. Milsk stated that District 67 students are growing at a higher rate compared to the nation and saw an increase in growth on English Language Arts of 8%. The inferences are based on 2016-17 data and include that curricular alignment to standards is beginning to transfer to student achievement, preparing students for testing situations will continue to be a best practice, continued analysis of strengths and areas of improvement are necessary for continued improvement, ongoing professional development for teachers is having an impact on student achievement.

Gallup Report

Dr. Wiemer reported that the Gallup Poll had been administered to 7th and 8th grade students in four areas, Engagement; involvement and enthusiasm for school, hope; ideas and energy students have for the future, entrepreneurial aspiration; talent and energy building businesses that thrive and career and financial literacy; information, attitudes and behaviors that students need to practice for healthy participation in the economy. Results showed that engagement, hope and student connection to staff were higher in 5th grade, with entrepreneurial aspirations being higher in 7th grade and both grades being level on career and financial literacy.

Board Committees:

Board Education Committee – Jeff Folker, Suzanne Sands, Alice LeVert

Mr. Folker reported that the Education Committee met on December 1, 2017 to discuss the Assessment Report that will be presented at the regular Board meeting. A full report on the Education Committee meeting is included in the Board packet.

Board Finance and Operations Committee – Tom Ford, Rob Lemke, Kent Novit

The Finance and Operations Committee had not met.

Board Policy Committee – Kent Novit, Jeff Folker, Alice LeVert

Mr. Novit reported that the Policy Committee had not met.

Ad Hoc Compensation Committee – Rob Lemke, Tom Ford, Mike Borkowski

The Ad Hoc Compensation Committee had not met.

Joint Shared Services Committee – Mike Borkowski, Rob Lemke

The Joint Shared Services Committee had not met.

District Committees:

North Suburban Special Education District - Suzanne Sands

Mrs. Sands stated that the NSSED Leadership Council met on December 6, 2017.

Dr. Schneider will be presenting the Vision, Mission, Beliefs, Statement of Purpose and status of the goal development process to the 18 member district Superintendents in a meeting on December 8. The strategic plan is currently scheduled for initial Leadership Council review in January. Debbie Doyle, Mary Morgan Ryan and Dr. Kevin Rubenstein presented an overview of ESSA including general history, major components and a broad review of the IL ESSA plan that was approved in August 2017. Andy Piper provided an overview of the Department of Personnel and Compliance.

Mrs. Sands reported that she will be attending the TASH conference, December 13-15, in Atlanta and advised that TASH is an international leader in disability advocacy. Founded in 1975, TASH advocates for human rights and inclusion for people with significant disabilities and support needs, those most vulnerable to segregation, abuse, neglect and institutionalization. TASH works to advance inclusive communities through advocacy, research, professional development, policy, information and resources for parents, families and self-advocates. The inclusive practices TASH validates through research have been shown to improve outcomes for all people. The next Leadership Council Meeting is scheduled for January 10, 2018 at 7 p.m.

Legislative Liaison – Tom Ford

No report was presented.

Spirit of 67 Foundation – Suzanne Sands

The Spirit of 67 Foundation had not met.

APT Executive Board – Jeff Folker

The APT Executive Board had not met.

Public Participation:

There was no public participation.

Action Items:

Adoption of 2017 Levy

Motion: Mr. Novit moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adopt the 2017 Levy

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Lemke, Borkowski, Novit, Folker

Absent: LeVert, Ford

The motion carried unanimously.

Approval of Perkins and Will Professional Services Proposal for Boilers, Air Handling Units and Electric Panels for Deer Path Middle School in an Amount not to exceed \$108,900.00

Motion: Mrs. Sands moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Perkins and Will Professional Services Proposal for Boilers, Air Handling Units and Electric Panels for Deer Path Middle School in an Amount not to exceed \$108,900.00

Votes were taken by roll call. Votes were cast as follows:

Ayes: Lemke, Borkowski, Novit, Sands, Folker

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

Approval of Perkins and Will Professional Services Proposal for Cherokee Playground in an Amount not to exceed \$8,000.00

Mr. Novit asked for a counter motion to table the Approval of Perkins and Will Professional Services Proposal for Cherokee Playground in an Amount not to exceed \$8,000.00, pending further discussion.

Motion: Mr. Novit moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, table the Perkins and Will Professional Services Proposal for Cherokee Playground in an Amount not to exceed \$8,000.00

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, Borkowski, Folker

Nays: Sands

Absent: LeVert, Ford

The motion carried.

Approval of Kindergarten Recommendation Eliminating the Extended Day Kindergarten Fee

Motion: Mrs. Sands moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Kindergarten Recommendation Eliminating the Extended Day Kindergarten Fee

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, Lemke, Folker, Borkowski, Novit

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

Approval of Furniture Purchase Phase 2 in the Amount of \$246,756.51

Motion: Mrs. Sands moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Furniture Purchase Phase 2 in the Amount of \$246,756.51

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, Borkowski, Sands, Folker

Nays:

Absent: LeVert, Ford

The motion carried.

Approval of AT&T Master Agreement Contract

Motion: Mrs. Sands moved, seconded by Mr. Novit that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the AT&T Master Agreement Contract

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Lemke, Novit, Folker, Sands

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

Approval of AT&T Managed Internet Service Pricing Schedule

Motion: Mrs. Sands moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the AT&T Managed Internet Service Pricing Schedule

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Novit, Sands, Lemke, Borkowski

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

Approval of AT&T Managed Internet Service Business Voice Over IP Service Addendum to Pricing Schedules

Motion: Mrs. Sands moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the AT&T Managed Internet Service Business Voice Over IP Service Addendum to Pricing Schedules

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Lemke, Borkowski, Folker, Sands

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

Approval of AT&T IP Flexible Reach, AT&T IP Toll-Free and AT&T Voice DNA Pricing Schedule

Motion: Mrs. Sands moved, seconded by Mr. Folker that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the AT&T IP Flexible Reach, AT&T IP Toll-Free and AT&T Voice DNA Pricing Schedule

Votes were taken by roll call. Votes were cast as follows:

Ayes: Borkowski, Folker, Novit, Sands, Lemke

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

Approval of Human Resources Items

Motion: Mr. Folker moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items, as presented

Votes were taken by roll call. Votes were cast as follows:

Ayes: Folker, Sands, Lemke, Borkowski, Novit

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

Consent Agenda

Any item may be removed from the consent agenda at the request of a Board Member.

Approval of Disbursements, Payrolls, and Financial Statements for November, 2017

Education Fund	\$201,734.22
Building and Maintenance Fund	93,707.58
Debt Service Fund	-
Debt Service Fund - Bond/Interest Wire Pyts	-
Transportation Fund	101,902.90
Capital Projects Fund	563,597.07
Procurement Card Expenses	105,681.86
Insurance Premium Wire Pyts	342,978.56
Direct Deposit Payroll and Taxes	<u>1,645,268.89</u>
Total Expenditures	<u>\$3,054,871.08</u>

Minutes of a Regular Meeting and Workshop, November 14, 2017

Minutes of an Executive Session, November 14, 2017

Minutes of A Special Board Meeting, November 29, 2017

Minutes of an Executive Session, November 29, 2017

Disposal of Audio Recordings, February 23, 2016

Motion: Mr. Novit moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items, as presented

Votes were taken by roll call. Votes were cast as follows:

Ayes: Novit, Sands, Borkowski, Folker, Lemke

Nays:

Absent: LeVert, Ford

The motion carried unanimously.

Freedom of Information Act (FOIA):

None.

Announcements:

Tuesday, December 12, 2017

Orchestra Winter Concert grades 6, 7 and 8 –
7:00 p.m. Auditorium

Thursday, December 14, 2017

Choir Concert grades 6, 7 and 8 -
7:00 p.m. Auditorium

Friday, December 15, 2017

Winter Break Begins at Close of School Day

Wednesday, January 3, 2018

School Reopens

Monday, January 15, 2018

No School

Monday, January 23, 2018

**Board of Education Meeting – 7:00 p.m.
West Campus Board Room**

Adjourn to Executive Session:

Motion: Mr. Folker moved, seconded by Mrs. Sands at 8:45 p.m., that the Board of Education, Lake Forest School District 67, Lake Forest, Illinois, adjourn to Executive Session to discuss matters related to the appointment, employment, compensation, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees

On voice vote motion carried.

Administration Present:

Mr. Michael Simeck, Superintendent

Mrs. Rebecca Jenkins

Also Present: Eileen Faller, Board Clerk

Executive Session:

No action was taken in Executive Session.

Return to Open Session:

Motion: Dr. Lemke moved, seconded by Mrs. Sands, that the Board of Education Lake Forest School District 67, Lake Forest Illinois, return to Open Session at 9:45 p.m.

Adjournment:

Motion: Dr. Lemke moved, seconded by Mr. Novit that the Board of Education of Lake Forest District 67, Lake Forest, Illinois, adjourn the meeting

On voice vote, motion carried.

The regular meeting adjourned at 9:50 p.m.

Mike Borkowski, President Date

Alice LeVert, Secretary Date