



Platt Tech Student/Parent Handbook Addendum

2024-2025

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This document provides additional school-level information, expectations, and policies in addition to the CTECS handbook provided by the district. Be sure to consult both handbooks when questions or concerns arise.

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Panther Pride PBIS:

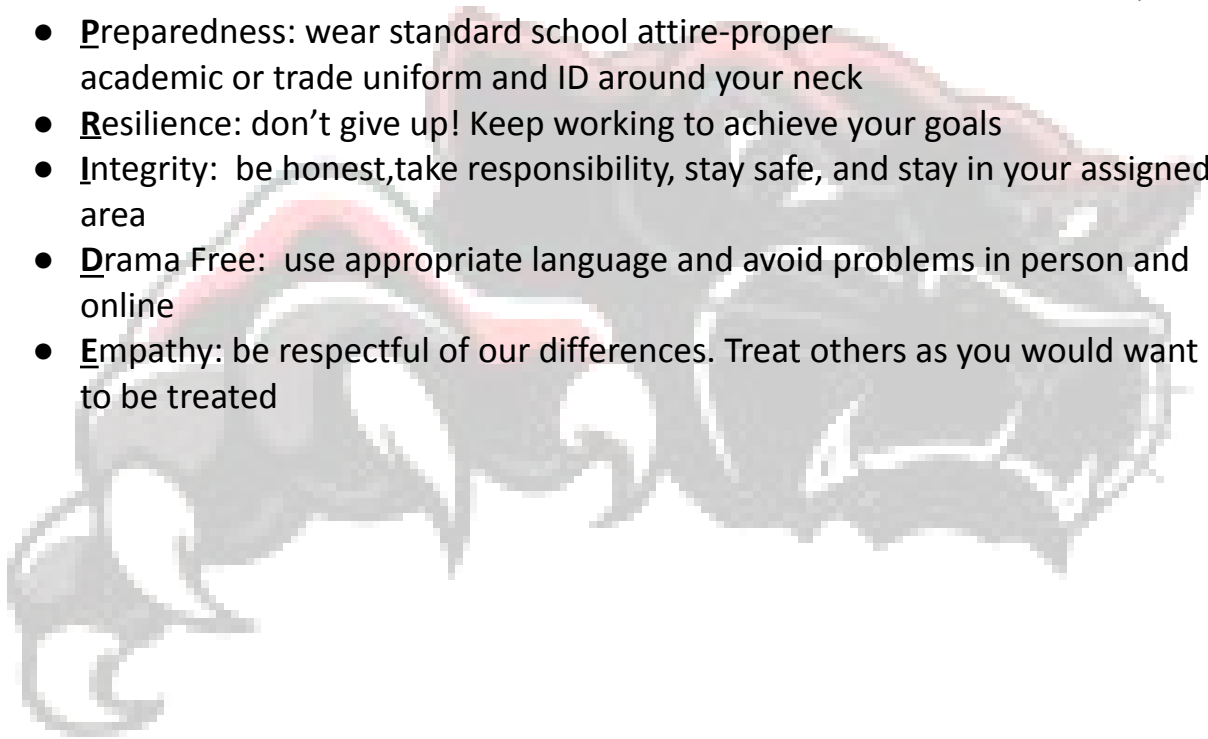
We strongly encourage staff to support and recognize students making positive choices at Platt that align with our PRIDE matrix. See below

Panther Pride

The Panther Pride Paw will symbolize our initiative to support students making good choices at Platt. The following categories will be used as the criteria to hand out a Platt Pride Paw ticket which can be used for a monthly raffle.



- **Preparedness:** wear standard school attire-proper academic or trade uniform and ID around your neck
- **Resilience:** don't give up! Keep working to achieve your goals
- **Integrity:** be honest, take responsibility, stay safe, and stay in your assigned area
- **Drama Free:** use appropriate language and avoid problems in person and online
- **Empathy:** be respectful of our differences. Treat others as you would want to be treated



Platt's Expectations for All Panther PRIDE!

Preparedness

Wear standard school attire - proper academic or trade uniform and ID around your neck.

Resilience

Don't give up! Keep working to achieve your goals.

Integrity

Be honest, take responsibility, stay safe, and stay in your assigned area.

Drama Free

Use appropriate language and avoid problems in person and online.

Empathy

Be respectful of our differences. Treat others as you would want to be treated.

MISSION STATEMENT

The mission of the Connecticut Technical Education and Career System is to provide a world-class, unique and rigorous learning environment for high school students and adult learners that:

- Ensures both student academic success and career technical education mastery, as well as promotes enthusiasm for lifelong learning.
- Prepares students for post-secondary education, including apprenticeships and immediate productive employment.
- Engages regional, state, national and international employers and industries in a vibrant collaboration to respond to current, emerging and changing global workforce needs and expectations.
- Pursues and participates in global partnerships that provide CTECS students with international exposure and experience.

PLATT TECH VISION

To develop a school climate and culture dedicated toward building an ethos of self-improvement for both students and teachers. Teachers will work within a teacher-driven professional development model where the learning is the labor that drives improving the instructional core. Students will develop 21st century skills such as problem solving, collaboration, communication, citizenship, and critical thinking.

The Platt Technical High School community is a family. We will all work hard, support one another and grow together, as educators. Success is a by-product of our commitment to working together and respecting each other.

Our vision is to lead Platt Technical High School so that it becomes the best technical high school in Connecticut. Moreover, we will develop, nurture, and sustain a culture that provides one of the best school experiences anywhere, in any town, throughout the state.

State of Connecticut Department of Education

Non-Discrimination Statements

No person shall, based on sex, race, color, national origin, handicap, or age, be denied benefits of, or otherwise be subjected to unlawful discrimination under any vocational education program or activity as conducted by the Vocational-Technical School System of the Connecticut State Department of Education.

Statement of Ethics

Our mission is to provide – through leadership and service – insight, expertise, training, encouragement and resources to assist those in the education and related communities to succeed in helping all Connecticut students become effective lifelong learners, able to reach their personal and career goals and become involved, productive, confident and satisfied members of society.

We cannot achieve our mission without the uncompromising practice of our values, one of which states our commitment to our fundamental ethical responsibility:

We conduct ourselves professionally and ethically in all situations and all settings.

As described in our detailed statement of values, this commitment has six critical elements:

- We are honest and consistent in dealing with others.
- We value, respect and protect the dignity of every Department employee and every customer.
- We do not tolerate discrimination of any kind.
- We receive and offer constructive criticism in a spirit of mutual support.
- We acknowledge conflict openly and use interpersonal and group problem-solving skills to resolve it.
- We respect all roles in the Department and in all organizations with which we work.

Educational Records:

TYPE OF RECORDS PERSON	LOCATION	CUSTODIAN/CONTACT
Cumulative School Records	School Counseling	Michele Haramis, Coordinator of Counseling & Admissions
Discipline Records	Assistant Principals' Office	Kimberly Lebrun, Assistant Principal
Health Records	Health/Nurse's Office	Kelly Moran, School Nurse
Special Education Records	Special Education Office	Amybeth Gustavson, Special Education Department Head
Special Education Records/Cumulative Records (For Students in Out-of-District Placements)	CTECS Superintendent's Office	Javette Allen, Consultant
Miscellaneous Records	Principal's Office	Brian Gilbert, Interim Principal

Some Important Contacts:

Administration	Brian Gilbert - Interim Principal Kim Lebrun - Assistant Principal Kristen Hart - Assistant Principal Daniel Laguerre - Assistant Principal	Extension 26304 Extension 26303 Extension 26388 Extension 26305
Attendance	Platt.attendance@cttech.org	Platt.attendance@cttech.org
Athletic Coordinator	Victor Cooper	Extension 26307
Bullying Prevention Coordinator 504 Building Coordinator	Kelly Ippolito	Extension 26325
School Counseling/Transcripts	Vacant Clerical	Extension 26363
Health/Medical Issues	Kelly Moran-School Nurse	Extension 26328
Social Workers	Mauricio Santa Vivien Perez	Extension 26413 Extension 26448
Title IX Coordinator (Sexual Harassment)	Mauricio Santa	Extension 26413

PLATT TECHNICAL HIGH SCHOOL STAFF

ADMINISTRATION

Principal	Brian.Gilbert@cttech.org	Brian Gilbert
Assistant Principal	Kimberly.Lebrun@cttech.org	Kimberly Lebrun
Assistant Principal	Kristen.Hart@cttech.org	Kristen Hart
Assistant Principal	Daniel.Laguerre@cttech.org	Daniel Laguerre
Principal's Secretary	Patricia.Fallon@cttech.org	Patty Fallon

STUDENT SUPPORT SERVICES

Director of School Counseling & Admissions	Michele.Haramis@cttech.org	Michele Haramis
School Counselor 9th	David.Masala@cttech.org	David Masala
School Counselor 10th	Vacant	Vacant
School Counselor 11th	Meghan.Geddes@cttech.org	Meghan Geddes
School Counselor 12th	Dianne.Higginson@cttech.org	Dianne Higginson
Dean of Students	Colleen.George@cttech.org	Colleen George
School Psychologists	Kelly.ippolito@cttech.org Amanda.Anderson@cttech.org	Kelly Ippolito Amanda Anderson
Office Assistant	deb.carature@cttech.org	Deb Carature
School Social Worker, Title IX Coordinator	Mauricio.Santa@cttech.org	Mauricio Santa
Social Worker	Vivien.Perez@cttech.org	Viven Perez

Platt Tech Bell Schedule 2024-2025

last updated: 7/25/24

Full School Day		Early Dismissal		2 Hour Delay		Activity	
Student Arrival & Breakfast – 7:00 - 7:17		Student Arrival & Breakfast – 7:00 - 7:17		Student Arrival & Breakfast – 9:00 - 9:19		Student Arrival & Breakfast – 7:00 - 7:17	
1	Announcements 7:22 - 7:25 7:25 - 8:15	1	Announcements 7:22 - 7:25 7:25 - 7:55	1	Announcements 9:24 - 9:27 9:27 - 10:00	1	Announcements 7:22 - 7:25 7:25 - 8:05
2	8:18 - 9:08	2	7:58 - 8:28	2	10:03 - 10:37	2	8:08 - 8:48
3	9:11 - 10:01	3	8:31 - 9:01	3	10:40 - 11:12	3	8:51 - 9:31
4	10:04 - 10:54	4	9:04 - 9:34	4	11:15 - 11:48	4	9:34 - 10:14
L 1	10:23 - 10:50 Auto, Carpentry, Electrical, Sustainable Arc., & CU (1 IT)	5	9:37 - 10:43 9th/10th - Academics: 10:00 - 10:43 11th/12th - Academics: 9:37 - 10:23	L 1	11:12 - 11:39 Diesel, Auto, DM, IST, HVAC, & Electrical	5	9:37 - 10:43 9th/10th - Academics: 10:00 - 10:43 11th/12th - Academics: 9:37 - 10:23
L 2	10:54 - 11:21 9th/10th Academic Lunch	L 1	9:37 - 9:57 9th/10th Academic Lunch	5	11:51- 12:57 (66 minutes) 9th/10th - Academics: 11:51- 12:24 11th/12th - Academics: 12:16 - 12:43	L1	9:37 - 9:57 9th/10th Academic Lunch
5	10:54 - 12:19 9th/10th - Academics: 11:24 - 12:19 11th/12th - Academics: 10:57- 11:52	L 2	10:00 - 10:20 CR, HC, HV, MT, PH & CU (2), EM	L 2	11:52 - 12:19 9th/10th Academic Lunch	L2	10:00 - 10:20 CR, HC, HV, MT, PH & CU (2), EM
L 3	11:24 - 11:51 CR, HC, HV, MT, PH & CU (2), EM	L 3	10:23 - 10:43 Grade 11/12	L 3	12:22 - 12:59 Grade 11/12	L3	10:23 - 10:43 Grade 11/12
L 4	11:52 - 12:19 Grade 11/12	6	10:47 - 11:17	6	1:00 - 1:33	6	10:46 - 11:19
6	12:22 - 1:12	L 4	10:47 - 11:17 Auto, Carpentry, Electrical, Sustainable Arc., & CU (1) IT)	L 4	1:02 - 1:29 Auto, Carpentry, Electrical, Sustainable Arc., & CU (1) IT)	L4	10:47 - 11:17 Auto, Carpentry, Electrical, Sustainable Arc., & CU (1) IT)
7	1:15 - 2:05	7	11:20- 11:50	7	1:32 - 2:05	7	11:22- 11:55

Assessment Information:

Platt THS students are required by law to complete the following assessments.

Assessment	Grade Level	Purpose	Dates
PSAT	Grades 9, 10, and 11	Measures how well students are meeting State of Connecticut learning standards for English and Mathematics.	September - October 2024
SAT	Grade 11	Pre-assess how well students are meeting State of Connecticut learning standards for English and Mathematics.	March 2025
NGSS	Grade 10 students. Grade 11 students who did not reach the proficiency level in grade 10.	Measures how well students are meeting State of Connecticut learning standards for science.	Spring 2025
Connecticut Physical Fitness Assessment	Grade 10 students. Students with documented physical disabilities or significant medical conditions can be exempt.	Measures students' fitness levels.	December 2024 – May 2025
Language Assessment Scales (LAS)	All English language learner students (ELL)	Measures the English proficiency of all English Language Learners.	January-February 2025
Senior Summative Assessments	Grade 12	Measures the level of competency and performance skills of students within their technology program.	April-May 2025

CONDUCT POLICIES AND PROCEDURES

ACADEMIC INTEGRITY

As we prepare our students for their career as young professionals, it is not only important to instill both academic and technical skills, but also embed academic integrity in everything we do at Platt Tech. While college and industry standards are always changing, the values and expectations that make our students successful should not. Students are expected to make the commitment to their learning and have the responsibility to enable others to do the same. Therefore, cultivating the following five fundamental values is imperative to the overall success of our learning community:

- Fairness
- Honesty
- Respect
- Responsibility
- Trust

As students and community members of Platt Technical High School, it is expected that cheating, forgery, plagiarism, falsification of records, obtaining an unfair advantage, and any other dishonest acts will not be tolerated. Any form of academic dishonesty will result in loss of credit on the assignment and disciplinary consequences.

PLAGIARISM

- CTECS Handbook Definition: Plagiarism or use or copying of the academic work of another individual and presenting it as the student's own work without proper attribution. Students are reminded that sharing work with other students (for example, allowing students to copy homework or classwork assignments) is also plagiarism on the part of the student sharing the work. In addition, students are often unfamiliar with the fact that submitting work previously used for another assignment is also considered a form of plagiarism.
- Response to plagiarism/cheating is at the teacher's discretion. Teachers can collaborate with school administration to discuss next steps with this as well.
- Artificial Intelligence Use. See [the District Policy concerning AI use](#)

CELL PHONES, Earbuds /wired headphones

For safety reasons, AirPods, earbuds, and earphones are not permitted during the school day. Cell phones have become a major distraction and detriment to the educational environment. Students are not allowed to be on cell phones or have them out at all during instructional time. Students may access and use their cell phones during their lunch period. For safety reasons, AirPods, earbuds, and earphones are not permitted during the school day. If parents need to contact a student due to an emergency or urgent matter, please reach out to the main office and we will call the student down.

Student Arrival to School

- All students will enter through the front main entrance or bus lane side of the school in their full uniform, ID badge on. Cell phones must be put away prior to leaving for 1st period, ear buds and headgear are to be put away prior to entering the building.
- Students must Swipe in on the SWIPE machine
- Students can access the cafeteria starting at 6:50am. Breakfast, food, and drinks must remain in the cafeteria.
- At 7:17am, the doors to academic and shop wing will also be unlocked to allow students access to the lockers and shops
- If arriving after 7:17am, they need to SWIPE to receive their tardy ticket and go to class.
- ISS: Any student who has In School Suspension (ISS) assigned for the day will SWIPE in, then report directly to the ISS room where the attendance officer will adjust the attendance status.

ATTENDANCE/EARLY DISMISSALS/TARDINESS

**Please refer to pages 20-23 of the district handbook for more information*

Students school day begins in first period by 7:22 am to avoid being marked tardy and ensure they are present for important morning announcements. Any absence, early dismissal, or tardy notes, should be brought to Mr Carpp/mailed to Platt.attendance@cttech.org to then be processed by the Dean of Students.

In accordance with the State Board of Education Policy on attendance, unexcused early dismissals, tardiness, and unexcused absences can result in loss of valuable instruction time, negatively affecting student learning. The following procedures are outlined below to prevent late arrivals from interrupting instruction in classes in the morning:

- **PARENT/GUARDIAN RESPONSIBILITY FOR STUDENT ATTENDANCE**
In order to ensure accurate attendance records, it is the parent/guardian's responsibility to:
 - Send your child to school with any signed documentation by parent or doctor's office. Notes will be given to the Dean of Students within 3 days of absence.
 - When it is anticipated that a student will be absent for an extended period of time, it is the **parent/guardian's responsibility to notify the student's school counselor as soon as possible.**
 - When a student reaches his/her 10th unexcused absence, a mandatory parent meeting with the principal and/or Dean of Students must occur.

District Attendance Policy

**Please keep this form for your records.*

TARDINESS (LATENESS) TO SCHOOL:

It is the desire of the Platt Tech administration and faculty to put an end to unexcused tardiness to school. Tardy students disrupt the learning process of other students when they arrive late to class. Habitual tardiness causes critical loss of instructional time, reflects lack of self-discipline and should never be tolerated. School starts each day with announcements, assignments, introductions, distribution of material, and problem solving. Therefore, arriving on time to school is critical to the success of your child throughout the day.

When children are habitually late, they develop one of two attitudes. Either they become very unconcerned about punctuality in general, which carries over into their habits for life, or they develop a helpless frustration when being tardy is not their fault. Neither of these possibilities helps the student develop as a responsible person. Parents need to assist their children in developing a sense of time, especially lead time between home and school. Parents should also model behavior that regards punctuality as a value. Getting to school on time is a natural opportunity to practice for a lifetime habit.

In our school system, tardiness carries disciplinary consequences:

- Students are issued an after-school detention when they reach three (3) unexcused tardy occurrences. Parents and guardians are contacted via the school's auto dialer phone system to alert them of each tardy incident. Parents are responsible for all transportation arrangements related to after-school detentions.
- Students are issued additional detentions for every subsequent unexcused tardy during the marking period. The attendance officer will contact parents and guardians to discuss ways to correct the tardy behavior patterns.
- When students reach six (6) or more unexcused tardy events during a marking period, the attendance officer will schedule a parent conference. The school administration will assign the student to the Student Assistance Intervention Laboratory (SAIL) for ninety
- (90) minutes at a time. During the behavior modification intervention, students will receive counseling and will be required to complete written reflections on selected topics designed to improve attendance habits and personal responsibility.
- The school administration will assign students that display chronic disregard for school attendance policies to in-school suspension. Mandatory parent/guardian conferences will be scheduled to discuss behavior intervention plans.
- Students that engage in extreme tardy behavior may be referred to the Juvenile Matters Court for defying school rules. DCF referrals for child neglect may also be made by the school, if applicable.

Student Dismissal

- **EARLY DISMISSAL (student version) keep or change????**
 - Due to our ongoing efforts to ensure the safety and security of our students, no student will be dismissed from school early without a **parent note** or an email to Platt.attendance@cttech.org verifying following your call made to Mr. Carpp or Ms. George.

- o Parent note must be brought to the Dean of Students.
- o This note will be signed by administration and verified if necessary.
- o It is the student's responsibility to make up for missed work during class.
- o Phone calls, faxes, emails, and texts are no longer a permissible way to dismiss students from school. If a note is not sent in with the student, the parent must come in with identification and sign his/her child out.
- o Only adults listed in PowerSchool are authorized to pick-up/sign out a student



The State Board of Education definitions establish two levels of criteria for an absence to be considered an excused absence (see table below).

Level	Total # of Days Absent	Acceptable Reasons for a Student Absence to Be Considered Excused	Documentation Required within 10 Days
1	One through nine	Any reason that the student's parent or guardian approves.	Parent or guardian note only.
2	10 and above	<ul style="list-style-type: none"> Student illness (<i>Note: to be deemed excused, an appropriately licensed medical professional must verify all student illness absences, regardless of the absence's length.</i>) Student's observance of a religious holiday. Death in the student's family or other emergency beyond the control of the student's family. Mandated court appearances (additional documentation required). The lack of transportation that is normally provided by a district other than the one the student attends (parental documentation is not required for this reason). Extraordinary educational opportunities pre-approved by district administrators. (Opportunities must meet certain criteria. See below for details). 	Parent or guardian note and in some cases additional documentation (see details of specific reason).

**Note: The total number of days absent includes both excused and unexcused absences.*

It is important to note that while the first nine absences in a school year can be deemed excused for any reason the parent or guardian provides, the 10th and each subsequent absence established a more stringent and specific set of reasons for the absence to qualify as excused. This flow chart offers a visual tool to help determine if an absence is excused or unexcused.

For example, if a student is absent five days on a family vacation and those absences represent numbers seven through 11, absences seven, eight, and nine would fall under Level 1 rules and can be accepted as excused; absences 10 and 11 would fall under Level 2 rules and would not be considered excused.

ATTENDANCE DOCUMENTATION

The table below details the different types of acceptable absence documentation and the required elements for each type.

Parent or Guardian Note	In-Person Explanation from Parent or Guardian to an Authorized School Staff Member	School Nurse Evaluation (either in person or telephone consultation)
Dates of absence	Dates of absence	Dates of absence
Reason for absence	Reason for absence parent or guardian reports	Reason for absence
Signature of parent or guardian	Name of parent or guardian reporting the absence	Date and location of the consultation
	Date and location of the report by parent or guardian	Type of consultation (i.e., did they see the student themselves or speak to a parent about the student)
	Signature of staff member receiving report	Signature of school nurse

EARLY DISMISSAL

- Due to our ongoing efforts to ensure the safety and security of our students, no student will be dismissed from school early without a **parent note** or an email to Platt.attendance@cttech.org verifying following your call made to Mr. Carpp or Ms. George.
- Parent note must be brought to the Dean of Students.
- This note will be signed by administration and verified if necessary.
- It is the student's responsibility to make up work missed during class.
- Phone calls, faxes, emails, and texts are no longer a permissible way to dismiss students from school. If a note is not sent in with the student, the parent must come in with identification and sign his/her child out.
- Only adults listed in PowerSchool are authorized to pick-up/sign out a student.

ATTENDANCE APPEAL PROCESS

**For more information, please refer to page 22 in the district handbook.*

After 5 days of unexcused absences, a letter shall be sent to the parent/guardian by the Dean of Students informing them of the status of the student. A student who accumulates **10 unexcused absences from school** will be **automatically denied credit**. *An Attendance Contract may be developed with the parent and student to prevent credit denial after eight absences.*

When a student accumulates 10 unexcused absences, *the parent must contact the school to arrange for a meeting with the principal to review the situation.* The parent may also request a hearing by the Attendance Appeal Panel to request restoration of credit.

* Please note that the State Board of Education Policy authorizes the Principal to review the Attendance Appeal Panel's recommendation and make a final decision regarding each case.

Members of the Attendance Appeal Panel:

Student's school counselor,
Principal, or Assistant Principal, or Principal's designee,
Two additional staff members, as appointed.

BUS CONDUCT

Platt Tech school bus routes are established by the town in which you reside. Please be aware that the school bus is an extension of the school. Therefore, school rules regarding behavior are the same as in school. Riding the school bus is a privilege.

If it is deemed a student seriously and/or continuously jeopardizes the safety and/or well-being of other students on the bus, the student may be suspended from their bus privilege. It will be the parent /guardian's responsibility to transport the student to and from school during the bus suspension.

DETENTIONS ASSIGNED BY CLASSROOM TEACHERS

An important goal for Platt Tech students is to develop a strong character and willingness to meet one's obligations and responsibilities. Unfortunately, there are times when students violate the behavior standards and must take accountability for unacceptable behavior.

One such responsibility is serving assigned detentions. The following procedure is in place for detentions:

- All detentions are served in the SAIL intervention lab 2:05pm-2:45pm. Students must arrange alternative transportation home from school.
- Students must serve a detention on the assigned date, unless the parent has made alternate arrangements with the assigning teacher.
- Students must be on time for detention. Otherwise, they will not be permitted into detention. This will count as a skipped detention.
 - If a student misses an assigned detention, the Dean of Students will be informed and will contact the student's parent/guardian.
 - The Dean of Students will inform the student and parent/guardian that the detention is doubled.
- Students must bring work to complete.
- No technology can be used during detention. Cell phones and talking are NOT permitted.
- Sleeping is not permitted.

OTHER IMPORTANT SCHOOL REGULATIONS

1. Any form of gambling is not allowed in the school, on school buses or at off-campus job sites. Card playing may only take place in the cafeteria during breakfast or lunch.
2. Tools are not to be taken to the cafeteria or to any unsupervised area of the building.
3. Food and/or drink must not be taken out of the café. Students are not to possess food or drink (with the exception of a bottle of water) of any kind in the classroom, shop or hallways. Students will have access to water fountains throughout the school.
4. Valuables should not be brought to school. The school does not assume responsibility for the security of these items. Students should not carry large sums of cash.
5. Use or copying of the academic work of another individual and presenting it as the student's own work without proper attribution is considered plagiarism. There will be no credit given for that assignment. Parents will be contacted and additional disciplinary measures may be taken.
6. Delivery of flowers, balloons, cakes, etc is **not allowed. There will be no delivery of food allowed.** This includes delivery of pizza or any other fast foods. Any delivered food will be disposed of. Only messages of an emergency nature will be accepted and delivered to students.
7. Coffee, tea, hot chocolate or other breakfast beverages or food will not be allowed in the building in the morning and must be disposed of prior to entering the building.
8. The playing of video games (including "Fortnight" and other similar games) depicting shooting and/or other violence is not allowed in the school, either on your school-issued

Chromebook or on a cell phone or electronic device. Failure to comply with this directive will result in immediate disciplinary consequences, including suspension.

9. Students are not permitted to leave class without permission.



Dress Code

	ACADEMIC UNIFORM REQUIREMENTS	
<u>Shirts</u>	<p>All students must wear a Platt Tech shirt. Options are:</p> <ul style="list-style-type: none"> • Embroidered polo, sweatshirt, long sleeve, or fleece. • Platt spirit wear from authorized school vendors, such as Darter, athletics, class fundraisers, booster club, PFO, etc. • Any visible underlayer must be a school color (white, gray, black, or red). 	<p><i>Shirts not allowed:</i></p> <ul style="list-style-type: none"> • Shirts without the Platt logo are not allowed. • Trade uniform gear is not allowed in academic cycles.
<u>Bottoms</u>	<p>To create a professional environment, students must wear pants, shorts and/or skirts which meet the following requirements. Options are:</p> <ul style="list-style-type: none"> • Gray, black or khaki style pants, shirts, and/or skirts. • Black and blue jeans are permitted. • Pants, shorts, and skirts are to be worn at the waist. • Skirts must fall at the knee or longer. • Shorts must fall to at least mid-thigh. 	<p><i>Pants and/or shorts not allowed:</i></p> <ul style="list-style-type: none"> • Sweatpants and pajamas pants • Yoga pants and/or leggings • Pants, shorts, and/or skirts with holes/rips are not professional, safe, or acceptable at any time. • Athletic shorts
<u>Footwear</u>	<p>Students must wear shoes that are safe and will not mark school floors. Options are:</p> <ul style="list-style-type: none"> • Sneakers • Close-toed shoes with backs • Work boots 	<p><i>Footwear not allowed:</i></p> <ul style="list-style-type: none"> • Flip flops • Slippers or soft-bottomed shoes • Crocs • Slides
<u>Sweatshirts/ Fleece Jackets</u>	<p>Students may wear a Platt Tech sweatshirt, sweater, or fleece jacket. Options are:</p> <ul style="list-style-type: none"> • Red or black Platt Tech hoodies, sweatshirts, and fleece jackets with the approved embroidered school logo are acceptable. • Platt spirit wear from authorized school vendors, such as Darter, athletics, class fundraisers, booster club, PFO, etc. 	<p><i>Sweatshirts/Fleece Jackets not allowed:</i></p> <ul style="list-style-type: none"> • Non-Platt hooded sweatshirts • Outerwear is not allowed. All jackets and coats must be stored in student lockers. • Hoods must remain off. • Blankets are not to be worn.

*To make purchasing easier, Darter has set up a secure online store where you can place your orders 24 hours a day, 7 days a week. Just look for the "Online Store" link: <https://schools.dartergroup.com/platt>

Please Note – Uniforms MUST be purchased through Darter and/or an approved vendor.

SHOP UNIFORM REQUIREMENTS	
9th Grade Exploratory	10th - 12th Grade
<ul style="list-style-type: none"> Freshmen must purchase and wear an Exploratory shirt. These are found on the Darter website. Safety glasses and work boots with a tan sole are required. <p>To create a professional environment, students must wear pants, which meet the following requirements. Options are:</p> <ul style="list-style-type: none"> Gray, black or khaki-style pants Black and blue jeans are permitted Pants are to be worn at the waist 	<ul style="list-style-type: none"> Each trade area has a designated uniform and tools requirement. Trade instructors will provide students with shop-specific required items.

ADDITIONAL UNIFORM REQUIREMENTS	
<p>Headwear: Hats, headbands, or bandanas are not allowed. (Exception: headwear that complies with the Crown Act. Please refer to the District Handbook on page 76 for more information)</p>	<p>IDs: Per the state of Connecticut policy, all students and staff must wear their school-issued ID badge around their neck or visibly affixed to their shirt at all times while in the building. These will be issued at the beginning of the year. Replacements can be purchased in the Main Office if lost.</p>
<p>P.E. Uniform: Students are required to wear P.E. appropriate clothing.</p> <ul style="list-style-type: none"> Uniforms can be purchased from Darter if desired, but are not required. More information will be shared during the first few PE classes. 	<p>Earpods/Airpods/Headphones: Earbuds and headphones are not allowed to be worn. Wired headphones may be required at teacher directive for instructional purposes only. Please ensure that personal earbuds and headphones are put away in a safe place.</p>

IDENTIFICATION CARD

State Board Policy requires that everyone in a state facility wear school-issued IDs every day. The reason for IDs is to provide an additional measure of safety for students and staff in the schools. ID badge around their neck or visibly affixed to their shirt at all times while in the building. Failure to have and wear school-issued ID at school will result in progressive discipline. This policy will be strictly enforced. If you lose your ID, please note the cost for replacement:

ID Replacement	\$5
Case Cover Replacement	\$1
Lanyard Replacement	\$1

The following process will be used:

Students needing IDs replaced will see Dean of Students for a temporary replacement. Excessive violations may result in disciplinary consequences. Note: photos must be shown on all ID's.

DRESS DOWN DAYS

**Please refer to the district handbook for more information.*

Administration occasionally uses dress down days as a reward. On these days, uniform is not required and students are permitted to dress casually. The casual dress must show respect for the school and not disrupt the learning environment.

Therefore, on these days, students may not wear the following:

- Ripped pants/jeans, shorts falling above mid thigh, skirts falling above knee length
- Pants/shorts that fall below the waist,
- Articles of clothing that contain offensive writing, graphics, and/or pictures,
- Articles of clothing that depict or refer to drugs, tobacco, alcohol, or weapons,
- Open-toed shoes, slippers, and slides,
- Midriff shirts (shirts must fully cover the stomach),
- Any revealing/offensive items that are deemed unacceptable, inappropriate, or distracting to the educational process.

SMOKING/VAPING/CHEWING TOBACCO

Smoking/Vaping/Chewing tobacco are not permitted on school/state property, including in school vehicles, or personal vehicles parked on school/state property. Smoking/Vaping/Chewing tobacco are not permitted at any school-related event, whether on school/state property or off.

Please Note: Cigarettes, vapes, and lighters will be confiscated if found or displayed by a student on school grounds. Student violators may face disciplinary actions and/or fines from law enforcement.

LOCKERS

Lockers will be issued on the first day of academics for each grade. Students are to use their assigned locker only. Students are expected to put their backpacks and other belongings (including umbrellas, jackets, and other outerwear) in their lockers as they will not be permitted to carry them during the day. Drawstring bags and purses are permitted for essential items. It is the responsibility of the student to see that their lockers are *kept locked* and orderly at all times. **LOCKERS AND/OR COMBINATIONS MAY NOT BE SHARED!** **The school is not responsible for items lost, stolen or damaged in student lockers.**

Lockers are school property. The school administration may conduct inspection of lockers or other school property (desks, workbenches, school vehicles, etc.) to maintain the integrity and security of the school environment.

LOST ARTICLES

A lost and found box is kept in SAIL/ISS Mr. Carpp's room. Email him or stop by if you have lost an item.

PARKING – STUDENT

**Students are expected to abide by the State of CT driving laws. This includes any restrictions due to age. Please refer to the end of this handbook.*

Driving to school and using the parking lot during the school day is a privilege. Students that fail to adhere to the parking regulations will have their permit to drive a vehicle to, and park at Platt Tech, revoked.

- Obtain and complete permission form.
- Apply for a permit each school year.
- Display the permit clearly hanging on the rearview window.
- Park only in designated areas—the student lot in back of the school.
- Drive safely and obey all traffic rules while on campus.
- Arrive at school on time.
- Move from vehicle to building in a timely manner after arriving – no loitering and no returning to the vehicle during the school day.
- Be willing to surrender vehicle key/s to any Platt Tech administrator when asked, if necessary.
- Comply with regular Platt Tech rules and regulations outlined in the Student Handbook.
- Students are not permitted to return to vehicles for any reason without an escort from security and/or an administrator.
- Unauthorized vehicles or vehicles parked outside of designated areas will be towed at the owners' expense.

The parking permission form **MUST** be completed by both the student and parent/guardian, returned and processed by the SRO (State Trooper) to get a parking pass to park in the student lot at Platt Tech.

STUDENT PASSES

Students should never be out of an assigned area without a handwritten, dated and time-stamped pass, regardless of how close the destination.

No student is allowed to go from shop to Academic or Vice versa without the Principal's express authorization with the exception of pull outs.

PHYSICAL EDUCATION CLOTHES, REQUIREMENTS, AND LOCKERS

Students are required to wear P.E. appropriate clothing. Uniforms can be purchased from Darter if desired but are not required. Proper physical education attire will be discussed at the first class.

Students are reminded not to leave personal possessions or school property in unlocked physical education lockers. It is the student's responsibility to secure his/her possessions. **Please note that the school cannot assume responsibility for lost or stolen items from unlocked student lockers.**

ALL jewelry must be removed or taped over to prevent injuries to yourself and other students. Please note that anatomical piercing and tongue piercings create high risks for injuries to students and their classmates in shops, physical education, athletics, and any physical activities. Tongue piercings must be removed or a parent's note will be required with their acknowledgement and awareness of the potential for injury and their consent for their child to wear the jewelry.

STUDENT DINING HALL

Students using the Student Dining Hall are to be courteous to ALL staff and faculty. After each lunch period, another group of students will follow and expect to have a clean table. Therefore, students are expected to follow these rules:

1. Students may not leave the cafeteria during lunch.
2. Must get verbal permission to use lavatory (no more than 3 students in lav at a time)
3. Remain seated during lunch.
4. Enjoy your friends, but speak at a conversational volume.
5. Clean up your area and assist the staff by picking up after yourself and friends.
6. Comply with a request from an adult to help pick up papers, etc.
7. Do not remove food or drink from the Student Dining Hall.

WORK BASED LEARNING (WBL)

** Please contact the Dean of Students or refer to page 81 of the district handbook for more information.*

The WBL program is provided in the Connecticut Technical High Schools in order to expand and enhance the student's learning with job site experiences, and to facilitate the transition from school to work. The program is available to qualified students that have demonstrated readiness to benefit from a WBL program. In addition to compliance with all stated requirements, a signed *Work Based Learning Agreement* between the student, parent/legal guardians, school, and the employer will be required for student participation.

Students must maintain good standing in grades, attendance and citizenship. Interested students should contact the Dean of Students. **Students who participate in WBL must maintain the eligibility criteria in order to continue in the program. Student participants receiving consequences for behavioral actions may have WBL privileges revoked.**

HOURS OF EMPLOYMENT

While school is in session: below are the allowable hours upperclassmen can do WBL as long as shop theory, trade related electives, and graduation requirements are met.

WBL during Semester 1

- 11th Graders – 14 hours per week during the trade cycle
- 12th Graders – 21 hours per week during the trade cycle

WBL during Semester 2

- 11th Graders – 28 hours per week during the trade cycle
- 12th Graders – unlimited hours per week during the trade cycle

The ability to participate in WBL continues while the student is in the academic cycle. As such, the student can legally work during early release, after school, and weekend/holidays with all WBL benefits and protection.

When school is not in session (summer vacation, school vacations, Saturday and Sundays) students may work the legal per day/per week maximum established by state statute and the Department of Labor.

Provisions shall be made to ensure that students in the program will have a minimum of ninety hours of shop theory per year, the fulfillment of time to be determined by individual schools.

When school is in session, no student shall be assigned to a job, which will require driving more than forty-five miles one way to the job.

Final decisions, relative to hours of participation up to the established maximum for all students, rest with the school Principal in consultation with the Trade Department Head and the WBL Coordinator.

If school is canceled due to inclement weather, participation in WBL is not required for that day due to safety concerns for student travel.



ACADEMIC POLICIES AND PROCEDURES

At Platt Technical High School, we strive to create a community of learners who are capable of achieving their highest potential. Please refer to the following information in order to help better support your student.

EXTRA HELP

If students are struggling with a concept, they are expected to contact their teachers to schedule time to take advantage of opportunities to get extra help after school from 2:10 pm – 2:45 pm or during Academic Access/Study periods.

ELECTRONIC DEVICES and COMMUNICATIONS

***Please refer to the district handbook for further policies regarding electronic devices and communications.*

Appropriate use of electronic devices and systems enriches the teaching and learning process. The use of electronic devices is linked to greater success in the acquisition of skills and competencies and prepares students for post-secondary education, the workplace and life. Staff members have the authority to limit or restrict use of electronic devices when they feel it necessary to do so. Student safety and the learning process are top priority.

Security regarding electronic devices is a legitimate concern and it is the responsibility of the user/owner to ensure all necessary precautions are taken. The school will not be responsible for personal items left unattended or in unlocked lockers. **Students are responsible for all personal electronic and/or other items issued to them by the school or CTECS, as these items are CT state property.**

CHROMEBOOKS

- CTECS is a one-to-one technology district where all students will receive a Chromebook to use for school purposes. Students are responsible for charging Chromebooks daily, and maintaining them to avoid damage, theft, etc.
- Students are required to use school-issued Chromebooks only. Students are not permitted to use personal electronic devices.

“*Note: “Electronic Devices and Communications” includes the Internet, interactive and digital technologies, cell phones, and any electronic communication that transfers signs, signals, writings, sounds, pictures, data, or intelligence among users.”

MAKE UP WORK POLICY

Platt's academic make up policy is as follows:

1. When absent, students are required to check the teacher Google Classroom for any assignments and/or documents. Students are required to contact the teacher as soon as possible (via email or upon returning to school) with any questions and/or to turn in missed work. Students have 2 days per days absent to make up their missed work.
2. Students who are excused from a class period (for meeting, etc) are expected to make up for their missed classwork before the next school day.

GRADUATION REQUIREMENTS

Students should become familiar with assessment, graduation requirements, and credit values of course offerings as contained in the district handbook. *Please see your school counselor or refer to the district handbook for more information.*

LIBRARY MEDIA CENTER (LMC)

**Please refer the district handbook for more information.*

The Library Media Center is for teacher and student use. It is a materials/resource center designed to enrich the curriculum.

The Library Media Specialist assists students in locating materials for completing assignments as well as to increase the student's interest in reading and research. Parents/Guardians and students are encouraged to speak with the Library Media Specialist regarding material selection and program proposals.

To visit the LMC, a pass must be obtained by the student from his/her instructor and the student must sign in and out. A pass will be given only to those students who will use the LMC for teacher/school-approved purposes.

A book may be borrowed for two (2) weeks and may be renewed for an additional two (2) weeks. Students who owe library materials will have their report cards withheld until the materials are paid for and will not be able to borrow books or participate in school activities.

Students are held responsible for damage and loss of books and/or electronic equipment (mouse, disk, computers, etc.) and will be charged for them. Students with their own phones, computers, and other electronic devices must comply with school rules governing the use of these devices.

PARENT/TEACHER COMMUNICATION

Teacher email and phone numbers are provided on our school website to promote clear communication between home and school. Please do not call teachers during school hours. We encourage you to leave a message for the teacher at the Main Office. Parent emails will be returned within two school days unless the teacher is absent from school. Texting or calling your child during school hours can be a distraction, please call the Main Office with any emergency information.

POWERSCHOOL

Platt Tech uses PowerSchool, a parent portal used to keep track of your child's progress. PowerSchool logins and passwords can be obtained in the school counseling office.

PARENTSQUARE

Our school district uses ParentSquare to communicate with parents and students at the school. ParentSquare provides a simple and safe way for everyone at school to connect. Learn more on page 115 of the CTECS Student/Parent Handbook.

STUDENT ACTIVITIES/DUES

While some student activity positions are elected positions, there are a variety of ways the student body can contribute to the positive climate of the school while exercising leadership and demonstrating character. Eligibility to participate in these activities is reassessed throughout the year. *With the growing student population at Platt Tech, more student clubs are expected to be added.*

ATHLETICS

Platt Technical High School has a selection of boys' and girls' athletic programs. Student athletes are taught to work well with others and show sportsmanship on and off the field. Offering athletics is another way we create responsible students and prepare them for the real world. Any student interested in participating in sports, must complete the Athletic Packet found in the Main Office. The following sports will be offered for the 2024-2025 school year:

Boys Varsity	Girls Varsity	Boys/Junior Varsity
Baseball	Basketball	
Basketball	Cross Country	
Cross Country	Softball	
Soccer	tennis	
Tennis	Volleyball	Girls Junior varsity
Outdoor track	Outdoor Track	
Indoor track	Indoor track	
esports	Cheerleading	
	eSport	

Please contact the Athletic Director for more information:

Victor Cooper

Victor.cooper@cttech.org

Phone 203-783-5600 ext: 26307

Fax: 203-783-3970

NATIONAL HONOR SOCIETY

The National Honor Society (NHS) is the nation's premier organization established to recognize outstanding high school students. More than just an honor roll, NHS serves to recognize those students who have demonstrated excellence in the areas of scholarship, service, leadership, and character. These characteristics have been associated with membership in the organization since its beginning in 1921.

Please contact NHS advisor Ms Flowers, for more information on the National Honor Society:

SKILLS USA

SkillsUSA is a national partnership of students, teachers, and industry representatives working together to ensure America has a skilled workforce. SkillsUSA is a national membership organization serving middle school, high school, and college/postsecondary students who are preparing for careers in trade, technical and skilled service occupations, including health occupations.

Mission:

SkillsUSA empowers its members to become world-class workers, leaders, and responsible American citizens. SkillsUSA improves the quality of our nation's future skilled workforce through the development of personal, workplace, and technical skills grounded in academics. Throughout the year, there are competitions available for students in all grade levels. The regional competition takes place in the spring.

Please contact the advisors Ms. Shannon Cozza and Eric Shutt for more information on SkillsUSA: shannon.cozza or eric.shutt@cttech.org

STUDENT GOVERNANCE ORGANIZATIONS

Students will elect officers to provide leadership for their peers as well as input into aspects of the Platt Tech school experience. Students will represent their classmates, and so should take the Platt Tech system of student governance seriously. Students running for any elective office at Platt Tech must be in good standing in attendance, grades and citizenship. An administrator may remove any officer who does not maintain reasonable grades, and attendance or who exhibits unacceptable behavior. Students are responsible for any assignments missed due to student governance activities. The following are organizations in which students can be elected as officers:

1. **STUDENT COUNCIL:** The purpose of the Student Council is to govern the activities of the Student Activities Association and
 - a. To promote student leadership.
 - b. To promote cooperative leadership, involving students, faculty, staff, and administrators.
 - c. To operate as a democratic form of government.
 - d. To aid in the improvement of the school program.
 - e. *Please contact the Student Council advisor for more information:*
Danielle Camera and John Hatfield
danielle.camera@cttech.org
john.hatfield@cttech.org
2. **CLASS OFFICE:** Students elected to this position will plan and organize class and school-wide fundraising events to benefit class activities, field trips, and dues. *For more information, please contact your student's class advisor:*
 - a. Class of 2025: Dan Niver & Dianne Higginson
 - b. Class of 2026: Latrice James & Corene Crozier
 - c. Class of 2027: Kathleen Mahon

d. Class of 2028: TBD

INDIVIDUAL CLASS DUES:

All Platt Tech students are considered part of the Student Activity Program upon admission to Platt Tech. In order to defray the costs of graduation and other class events, individual student dues must be paid. The total cost of class dues is \$200.

Dues are payable from freshman to senior year: \$50 (freshman), \$50 (sophomore), \$50 (junior) and \$50 (senior). All senior dues must be paid by December 1, 2024. All other grades must pay dues by April 1, 2025. Students with up-to-date paid dues will be eligible to participate in class activities such as ice cream socials, Holiday Extravaganza, etc. If dues are not paid, students cannot participate in any activities which the dues support.

Class dues are collected to pay for the following:

- Senior awards/breakfast,
 - Senior cap & gown,
 - Senior class trip/picnic,
 - Defrays the costs related to graduation,
 - Yearbook.
-
- Students/families are also encouraged to participate in school fundraisers that will help defer the cost of the individual's dues.

All payments must be made either by cash or money order, and can be processed in the Business Office located in the Main Office during lunch waves (with permission from an instructor) or following end of day dismissal. If you have questions or inquiries regarding your student due balance, please reach out to your designated class advisor. Please retain all receipts of payment for your records.

PARENT INVOLVEMENT

The policy of Platt Technical High School is to ensure participation of parents in consistent, meaningful, two-way communication between school, community members, and parent partners. Families play a vital and important role in their child's learning. Therefore, families are encouraged to be actively engaged in partnership with the school. The partnership between school, families, and the community is important for increasing student achievement and developing positive attitudes about school and self.

FAMILY ENGAGEMENT TEAM

To encourage a comprehensive approach to school-family-community partnerships, Platt Technical High School's Family Engagement Team develops programs addressing each of the following standards:

- Parent Education
- Communication
- Creating a welcoming climate
- Volunteering
- Decision-making and advocacy
- Collaborating with the community

The Family Engagement team consists of school staff, family, students, and community partners. The team meets at least once a month to plan, implement, and assess the school-based family engagement plan. The team also develops home-school compacts, family engagement activities, and ways to increase school climate and connectedness.

If you have additional questions about the school's Family Engagement Team, or would like information on how you can get involved, please contact:

Mr. Daniel Laguerre daniel.laguerre@cttech.org

~ We look forward to seeing you at our next Family Engagement Event! ~

PARENT FACULTY ORGANIZATION (PFO)

Our mission is to foster a collaborative relationship between parents/family, students and teachers in order to enhance the student's high school experience. We do this through social activities, worthwhile school projects/events, as well as parent and community events.

Each year the Parent Faculty Organization (PFO) sponsors a number of activities including fundraisers, trade events, student social activities, scholarships for college and trade-bound students, assistance to the teachers and the school. We meet regularly and welcome all Platt parents, family, teachers, students and friends to join us in creating this wonderful organization.

STATE OF CONNECTICUT

Driving Restrictions for 16 and 17 Year Olds

**Please keep for your records*

Learner's Permit Restrictions for 16/17 Year Olds:

Passenger	Only a parent, legal guardian or <u>qualified trainer</u> for the duration of the permit. Parents or guardian may accompany the instructor.
Curfew	No curfew, but must be accompanied by a <u>qualified trainer</u> .
Seatbelts	All passengers in vehicle must use permanently installed seat belts.
Cell phones, etc.	May not use cell phones (even if hands-free) or other mobile electronic devices while driving. This includes any hand-held computer or other device with a video display.

Driver's License Restrictions for 16/17 Year Olds:

Passenger	<p>During the first six months the newly licensed driver may not have any passengers in the vehicle except for:</p> <ul style="list-style-type: none"> • Licensed driving instructor; or • Parents or legal guardian, at least one of whom holds a valid driver license; or • Person providing instruction who is at least 20 years old, has held a license for at least 4 years with no suspensions during the last 4 years <p>For the second six months, may drive with the above people or may also drive with immediate family (e.g., brothers, and sisters). *See exemptions below</p>
Curfew	<p>Until 18th birthday, may not drive between hours of 11PM – 5AM unless it is for:</p> <ul style="list-style-type: none"> • employment • school - see detailed info regarding prom season. • religious activities • medical necessity <p>*See exemptions below</p>
Seatbelts	Until 18th birthday , all passengers in vehicle must use permanently installed seat belts.
Cell phones, etc.	Until 18th birthday , may not use cell phones (even if hands-free) or other mobile electronic devices while driving. This includes any hand-held computers or other device with a video display.

***Passenger/Curfew Exemptions:**

The **passenger** and **curfew** restrictions do not apply to:

- active members of a volunteer fire company or department who are responding to, or returning from, an emergency or carrying out duties.
- active members of a volunteer ambulance service or company who are responding to, or returning from, an emergency or carrying out duties.
- active members of medical service organization who are responding to, or returning from, an emergency or carrying out duties.
- assigned driver in a Safe Ride program.

APPLICATION FOR STUDENT PARKING

****A VALID DRIVER'S LICENSE, REGISTRATION & PROOF OF INSURANCE IS REQUIRED TO OBTAIN A PARKING PERMIT****

Student Name: _____ Class of _____

Year of Graduation

Shop/Trade: _____
Plate _____

License

Address: _____

Make/Model

_____ Vehicle Year

Student Phone #: _____

Vehicle Color

Students are required to have a parent/guardian grant permission and sign below:

My son/daughter has permission to drive the above vehicle to Platt Technical High School and park in the student parking lot (lot on left). I understand that this privilege can be revoked by the school if my son/daughter violates any of the parking regulations listed below:

Parent/Guardian Signature

Date

Parent/Guardian Phone #: _____

Students:

1. You must have your license plate number to fill in your application.
2. Each vehicle you use for school requires a separate application and permit. The first permit is free.
There will be a **\$3.00 charge for each additional vehicle & replacement permit.**
3. You must bring this application and a **valid driver's license** to the SRO (School Resource Officer, Room D109-1st Floor Academics) yourself during Homeroom or after school. Do not come before school or between classes.

SCHOOL PARKING REGULATIONS

1. All automobiles parked on school grounds must be registered with the school and must have a parking permit sticker on the driver's side of the windshield.
2. Parking is strictly limited to the student parking area. Do not park on the side or behind the school.
3. All cars must be parked with the front end in first.
4. All students must be licensed and covered by insurance at all times. The school is not responsible for the automobile or its contents.
5. There is no loitering in the parking lot, or visitation of same without permission.

6. The speed limit is 10 miles per hour. There will be no speeding or any form of **reckless driving** on school grounds.
7. Student vehicles may be subject to search if there are reasonable grounds to believe that drugs, alcohol, stolen property or other contraband might be present in the vehicle.
8. Parking regulations are strictly enforced. It is considered a privilege to park on school grounds. Suspension of driving privileges, towing of vehicles and/or suspension from school may occur when violations of these regulations occur.
9. Students applying for and receiving parking permits should fully understand their responsibility in following these rules.

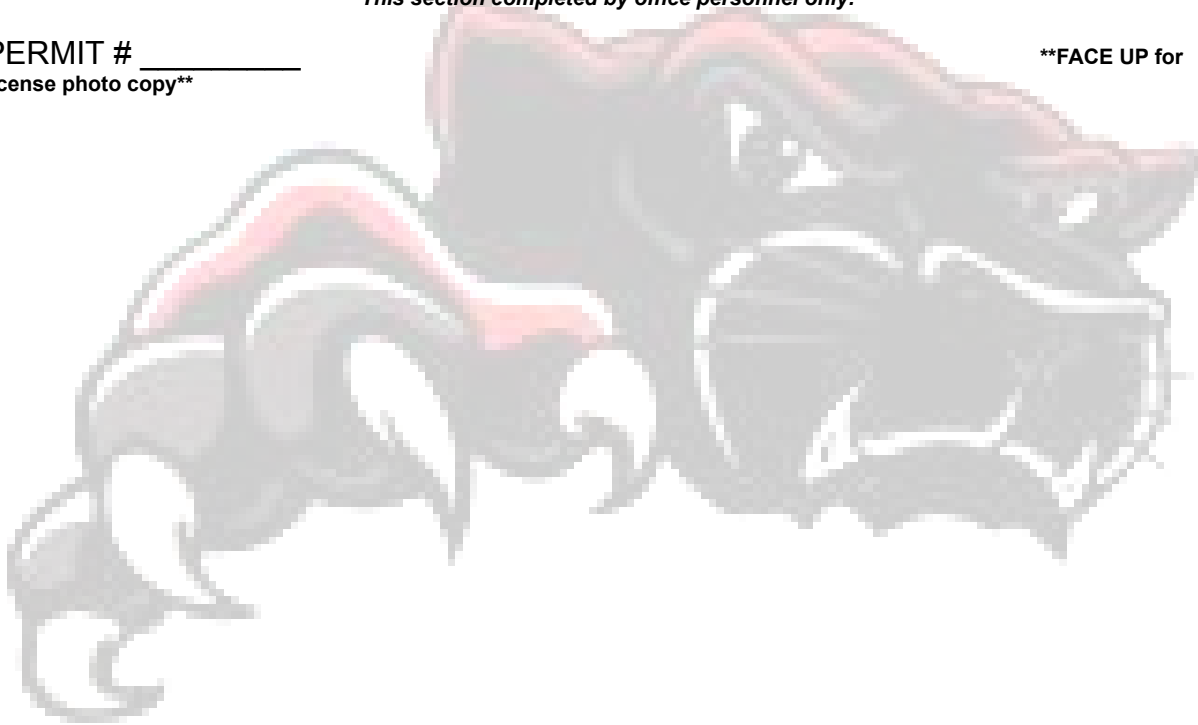
I have read and understand all of the above rules.

Student Signature

This section completed by office personnel only:

PERMIT # _____
license photo copy**

****FACE UP for**



2024-2025
Parent/Student Acknowledgement/Agreement

Student Dress Policy

We understand the requirement for academic and shop uniforms. We also understand that failure to abide by these policies may lead to disciplinary action.

Discipline Policy and Substance Abuse Policy

I understand the responsibilities outlined in the Discipline Policy and Substance Abuse policy. I also understand that should my child violate either policy he/she shall be subject to disciplinary action, up to or including expulsion from school and/or referral to law enforcement officials, for violation of the law.

Attendance Policy

I understand that regular attendance is the responsibility of the student and his/her parent and is a critical aspect of the educational process. I also understand that after 10 days of unexcused absence, my child will be denied credit and a complaint may be filed with The Superior Court, Juvenile Matters. I further understand that I may make a written request for review within ten school days following receipt of notification of denial of credit. ***Students, regardless of age, will be required to bring in a note from a parent/guardian for dismissal prior to 2:10pm.***

Education Records

Regarding education records, I understand that certain personally identifiable information about my child is considered directory information and does not require a signed release for disclosure. I understand that unless I deny the release of any or all of this information within 10 school days of the date this student handbook was issued to my child, directory information may be released. I also understand that as a parent/guardian I have a right to inspect and review all student records of my child.

Electronic Information and Resources Policy

I acknowledge and agree to abide by the Electronic Information Resources Policy of the Technical High School System.

*Full text of the above policies can be found in your child's handbook.
Platt Tech's Title IX coordinator is Mr. Mauricio Santa.*

I acknowledge that I have reviewed the above with my child _____
(Print Student Name)

Parent/Guardian Signature

Date

Student Signature

Date