DRAFT
McKenzie Valley Wellness
Board of Directors Meeting
October 24, 2023

Attending (In Person):
Val Rapp, President
Galen Phipps, Treasurer
Steve Severin
Attending (Zoom):
Robin Roberts, Vice President
Jane Wilson, Secretary
Jennifer Zirkle
Absent:
Tim Hooton
Guests (Present):
Guests (Zoom):
Shawn Dufault
Margaret Beilharz
Doug Murkley
Dale Turnley
Curt Wilson

TOPIC	LEAD	NOTES/ASSIGNMENTS
Call to Order	Val Rapp	Call to Order at 7:05pm
Introduction of Visitors	Val Rapp 5 minutes	Visitor Policy: Visitors present at the beginning of the meeting may stay for the entire meeting or leave after topics of interest are discussed. In-person visitors should sit in observer seats, not at the main table. Online visitors will be muted during the meeting. At the regular meeting's end session, guests still present and unmuted Zoom guests will have a chance to comment. Responses to questions will be addressed via later contact by a Board member. All visitors must leave or sign off before any executive session is held.
Agenda	Val Rapp	2023.10.24 MWV Board Agenda.docx
Rebuild	Steve Severin Curt Willson	Submitted for permit Propane tank ● Will be underground ● Dale talked with State Fire Marshall may be able to approve under variance

		• Until this happens/is resolved the actual site location will be removed Drain field • Solution achieved and getting this answer through the review process • Don't expect the building permit to be assigned until this is resolved Foundation has been trenched, etc and once permit issued then can pour concrete Site work won't begin until early next year so don't expect any large delays in construction Preliminary budget sent to Val et al • 2023.10.24 Preliminary Budget\.pdf • $1.7 with 100,000 contingency and is comprehensive number Meetings • Wednesday meetings moving forward with Curt, Steve and Dale • Friday finance meetings will be at 9am and include Steve, Galen and Jane - Nov 3 first meeting KLCC coverage of ground breaking ceremony went well and OPB may pickup story DAS said no extension needed with the grant
	Jane	Minutes from September Board meeting reviewed 2023.09.26 MVW Board Minutes.docx **Motion:** Moved to approve minutes as corrected: Jennifer Zirkle Seconded: Steve Severin Approved
Bylaws	Jane	Plans changed due to evacuations and fire situation • Everyone back in their homes • Only feedback received was from Val, Jane • Tim and Jennifer have no comments to submit • Anyone else? If not will move forward with Val and I setting up appointment with David • No other additions or changes suggested

		• Jane to incorporate all comments into Google documents and set an appointment with David Williams to complete.
		  o The ByLaws will be done but not approved by the Membership until the next Membership Meeting
		  o However the Board has agreed to follow the new ByLaws in their decision-making and management

Finances	Galen Phipps Val Rapp	2023.10.20 Activity Comparison.pdf 2023.10.20 Financial Position Detail.pdf 2023.10.20 Financial Position Summary.pdf 2023.10.20 Activity by Month.pdf Val announced that Barbara Evarts passed away suddenly in July • Bookkeeper Terra is her daughter and will continue • They will be honoring our letter of engagement and still want to continue our relationship • Organization taxes are due in November and if we may need an extension as Barbara usually completed it report Builder's Risk insurance now a monthly bill We are still spending insurance dollars and will continue to do so until depleted, then move to State grant and finally to additional insurance payment (which does not have to be spent on construction, etc. These final monies can be spent on monthly support of building. That additional insurance payment should be approximately $170,000 • Hanover has a new agent who reached out to Val and said he was updating his files • We will complete the forms he needs, including justification for the additional funds to be written by Steve and Val We have contracts that need to be signed before the prices go up. There will be a short meeting on November 7 and 7pm via Zoom. Robin is now a signer on all accounts with Umpqua Bank Reviewed current statements **MOTION:** Moved to approve the finance reports: Jennifer Zirkle Seconded: jane Approved
President's Items	Val Rapp	Groundbreaking ceremony was well attended and went very well. • KLCC was there and it is thought that OPB will also pick up the coverage

		● Kent Robert's song that he sang was great and the Board extended their thanks to him ● KLCC link: https://www.klcc.org/health-medicine/2023-10-16/rural-lane-county-clinic-to-be-rebuilt-following-wildfire Fall mailing will be put together at Jennifer's home On Friday the O'Brien Library will hold their groundbreaking ceremony Orchid's Trick or Trunk is also on Friday with a potluck and dance held at the Upper McKenzie Community Center Tim may be willing to work on Website
Questions from floor	Val	Shawn asked re next building committee ● Answered within next couple of weeks Tim mentioned that the LTRG is furnishing air purifiers/filters ● Orchid is also distributing air purifiers/filters
Meeting adjourned	Val Rapp	**MOTION:** Motion to close meeting at 8:12pm: Jennifer Zirkle Seconded: Galen Approved Meeting adjourned by Val Rapp at 8:12pm
Minutes	Jane Wilson	Submitted