

## **SCL Library Board Minutes**

### **April 13, 2009**

#### **Call to Order:**

Chairman Annette Sosa called the regular meeting of the Stevens County Library Board of Trustees to order on April 13, 2009. Those in attendance were Annette Sosa, Heather Augustine, Charlotte Veatch, Director Eunice Schroeder, and Assistant Director, Stacey Strickland.

#### **Agenda Approval:**

Three items were added to the agenda by Director Schroeder. "Front door," "microfilm reader," and "printer" were added to New Business.

#### **Correspondence:**

Director Eunice Schroeder informed the Board that several requests for assistance with genealogy had been received. She informed the Board that Wanda Williams had been asked to come in and assist with the requests.

#### **Reports:**

Director Eunice Schroeder and Assistant Director Stacey Strickland presented their monthly reports.

#### **Unfinished Business:**

1. Goals and Objectives for the ensuing year were reviewed.
2. The holidays for the 2009 year were discussed. The Library will be closed on Saturday, July 4, 2009. Charlotte Veatch moved and Heather Augustine seconded to close the Library on Friday, July 3, 2009. Motion carried.
3. The shelving has been received and will be installed in the very near future.

#### **New Business:**

1. Director Schroeder announced that a celebration during the summer would be planned in honor of the Library's 95th anniversary.
2. The Library's fair booth will be in the office building during the fair.
3. The Director and Assistant Director will be reviewing the Stevens County Library's policy guide in the future. Some revisions may reflect suggestions from a presentation of Black Belt Librarians Policy Revisions.
4. Discussion by the Board concerning the purchase of a shredder. Two bids were discussed. Heather Augustine moved and Charlotte Veatch seconded to purchase a new shredder for the best price with a reliable dealer and the stipulation that the shredder not be a rebuilt item. Motion carried.
5. The Director contacted Kenny Glass to procure a bid for a front door that is handicapped accessible. More information will be presented at the next regular meeting.
6. The Director informed the Board that the Microfilm Reader is 9 years old and

suggested that a new machine would be an upgrade. The new machine would scan and email to patrons. The matter was tabled until the next regular meeting and the Director was asked to procure another bid.

7. The Director purchased a new printer for \$199. The older printer will be placed in the Kansas Room.

8. The Ancestry Library Edition Database subscription for \$877 was discussed. The Board requested more information so the matter was tabled until the next regular meeting.

9. The Board appointed Eunice Schroeder as SWKLS Representative to Full Board Meetings.

10. The Board regretfully accepted Lisa Whitham's resignation from the Board of Trustees due to personal reasons.

**Financial Report, Check Summary, Receipts & Disbursements:**

1. The Board discussed the renewal of a time certificate. It was decided to renew for 30 months.

2. The 2010 Budget was discussed. A decision will be made at the next regular meeting.

3. Heather Augustine moved and Charlotte Veatch seconded to accept the financial report, receipts, and disbursements numbered 022081-022107 and the payrolls of April 16 and 30. Motion carried.

Charlotte Veatch, Secretary