Date: July 12, 7:00 p.m.

Location: Virtual Meeting

Board members present:

- Pamela El-Feghaly (Vice-President)
- Alan Wong (Treasurer)
- Miguel Botero (Director)
- Adele Landriault (Director)
- Elisabeth Russ (Director)
- Dave Williams (Director)
- Trish Williams (Hub Director)

Absent:

- Heather Scott (President)
- Nathalie Seguin (Secretary)
- Arifuzzaman Arif (Director)
- Jonathan Lesarge (Director)

Minutes	**Action**
1. Call to order 7:00pm	
2. Additions/Deletions, Approval of July 12, 2023 Agenda No additions or deletions Motion to approve: Elisabeth Second: Trish	
3. Approval of Meeting Minutes **a) Draft meeting minutes: June 14, 2023** Minutes are in recording form only – minutes to be produced	
4. President's Update **Canada Day:** Event held two weeks ago and was well attended Air quality and weather were a concern, but did not impact the event Large line up for food – how do we make this go faster or more prep time required?	

Cotton candy 200 premade were consumed plus another 100 sticks, over 500 hot dogs eaten Lines for face painting were long, unclear why delay existed so will revisit for next year Balloon animals feedback: also took time to produce Volunteers level was excellent – kids were running the games, set up went quickly Suggestion for next year: look to have a bouncy castle for next year, our insurance would have to be changed to accommodate Next year will be 10th anniversary of first Canada Day event. **Incorporation:** As things progress with the city, we need to get underway to vote on this at AGM next year and understand what it means for us as an organization	
5. Director Updates **Hub Rentals (Trish)** Some consistency on bookings An upcoming party will require parking lot space for a video game truck in October, will need to confirm the space is available Dave will provide an extra key card to Pam for the hub **Snow Blower (Miguel)** Has looked into machine specs, will take measurements of existing machine to facilitate decision making Determining that electric is better option with chute control Will write up report to share with board on results **Community Garden (Pam)** No new updates since last meeting, needs to touch base with Miguel on current status	
6. Financial Update	

Account Status (Alan) Will present complete report after Canada Day event, expenses being tallied up and settled E-transfers received for a few Canada Day expenses already Bank signing authorities still being updated to add Alan and Pam Canvassed team on use of outdated authorities, Elisabeth and Dave do not mind being a back-up so cheques can be prepared Alan will reach out to the bank again on status, Dave shared contact person Reminder of previous discussion if we want to change banking service providers	1) Alan: Will reach out to bank on update status and on e-transfer capability 2) Pam: Will reach out to BMO contact on e-transfer capability
7. New Business **Movies in the Park:** August 4 is date for this event; movie TBC PCA out to support councillor's event **Roundtable:** Dave: Consultation of new strategic plan, no committee meeting yet Dave: Update from community constable on encampments and violent incidents in area, we are being asked to report what we see on non-emergency line to facilitate tracking, contact information appears on our sites Pam: Garbage issues – submit a request to 311 Dave: Councillor's office also working on garbage issue, a project manager has been assigned to site and follow it to rectify the issue, has asked for their contact information to communicate directly with bylaw contact Trish: Need to purchase sticks (1000 for $50 or $73 for 1000 bags) for cotton candy for Movies in the Park; consider	3) Trish: Will purchase requirements for cotton candy

pre-making to avoid use of a generator, will also give out leftover freezies and bottled water Elisabeth: AGM: traffic on Meadowbrook, is there a possibility of adding more stop signs? Dave identified that there was a plan alluded to for Meadowbrook but meeting with councillor's office has not yet occurred so do not have details Pam: Usually August meeting is cancelled, then September meeting would be our next engagement, no issues raised by the board Dave: Still needs electronic signatures so will resend to finalize Pam: Think about nature of meetings, do we go back face to face? Aim to have this happen at hub in September	
8. Adjournment: Next Meeting September 13 @ 7pm Motion to adjourn: Alan Second: Adele Meeting adjourned 7:43pm	