

**West Fork Community School District Board Minutes**  
**Official Proceedings – Regular Meeting – October 16, 2023 – unapproved**

The West Fork Board of Education met for its regular meeting in the Media Center in Sheffield. The meeting was called to order at 5:00 PM by Board President, Grant Petersen. Board members present: Holly Henricks, Erin Suntken, Amber Marzen, and Rob Heimbuch. Also present were Superintendent Mike Kruger, HS Principal Darren Huisenga, Elementary Principal Ashley Flatebo, and West Fork Board Secretary Lacey Pueggel.

Visitors: Mark Twedt, Tony Laudner

Heimbuch made a motion to approve the Agenda, Minutes from September 18, 2023, October 2023 bills, September 2023 Financials; seconded by Marzen. Motion carried 5-0.

Mark Twedt shared with the board a little bit of information on starting a Student Athlete Hall of Fame. He will be looking for a committee, a nomination process, and would like to get started sooner than later.

Mark Twedt left the meeting at 5:09pm

Principals Report:

1. Thank you to the Rockwell Fire Department for visiting the school on Friday the 13<sup>th</sup> for Fire Prevention week
2. Our Watch Dog program has started at the Elementary
3. Conferences October 30<sup>th</sup> and November 2<sup>nd</sup> from 4pm-8pm
4. The Wandering Brew will be in Rockwell for Conferences on Monday the 30<sup>th</sup>
5. Working towards a PBIS goal, Making Magic Happen, will have a Magician coming to the Elementary for this reward
6. CTE Advisory meeting on the 30<sup>th</sup>
7. Fall sports are coming to an end and Winter sports will start, thank you to all coaches and athletes for representing West Fork Nation well
8. HS had a SOAR reward on Friday with Ice Cream
9. 6<sup>th</sup>-8<sup>th</sup> graders will be going to the ISU Women's Basketball game on November 6<sup>th</sup>
10. Middle school has started a new Middle Schooler of the Month program

Superintendent's Report

1. PD was held on October 9, 2023, with Law Enforcement working on Craze Training
2. Certified Enrollment was completed and our counts are down about 13.6 students
3. Food Service update from OPAA!

Transportation

1. Discussion on 12 passenger van
2. Tony has applied for a Grant for another new bus
3. The bus inspection on October 9<sup>th</sup>, went really well and things are looking good

Buildings and Grounds

1. Review of remaining ESSER funds for the district

Tony Laudner left the meeting at 5:40pm

Old Business:

Update on building projects: Phase I, HVAC project is complete and final payment made. Supt. Kruger updated the board on the Phase II process.

The board reviewed the LAU Plan for ELL, which is reviewed annually.

New Business:

After discussion, Henricks moved to approve the first reading of the following Board Policy Updates: 104, 104.R1, 200.02, 200.05, 210.05, 213, 402.02, 402.07, 405.02, 407.02, 501.02, 503.07, 503.07E1, 503.07E2, 503.08, 505.05, 505.08, 507.02, 507.02E1, 507.02E2, 507.02E3, 507.02E4, 601.02, 605.02, 605.03, 605.03R1, 605.03E1, 605.03E2, 605.03E3, 605.03E4, 605.03E5, 605.05, 605.07R1, 607.02, 607.02R1, 701.02, 701.05, 701.05R1, 705.01R2, 708, 804.05, 804.05E1, 804.07R1; seconded by Heimbuch. Motion carried 5-0.

Heimbuch moved to approve the 28E agreement with Osage and Forest City for a Shared Social Worker; seconded by Marzen. Motion carried 5-0.

After discussion, Marzen moved to change the November meeting date to Monday, November 27<sup>th</sup> at 5pm in the Rockwell Band Room, this is due to the meeting of County Supervisors and the official canvas of votes from November 7<sup>th</sup> being after our regular scheduled Board Meeting; seconded by Henricks. Motion carried 5-0.

Heimbuch moved to approve a contract to Dan Westhoff, to serve as Head Varsity Boys Wrestling Coach; seconded by Henricks. Motion carried 5-0.

Henricks moved to approve a contract to Ellen Gansen, to serve as a MS Track Coach; seconded by Heimbuch. Motion carried 5-0.

Henricks moved to approve Brittney Stevens, to serve as a Volunteer Girls Wrestling Coach; seconded by Heimbuch. Motion carried 5-0.

Heimbuch moved to approve a contract to Vanessa Perrott, to serve as a Part Time Para at the Rockwell Campus; seconded by Henricks. Motion carried 5-0.

Marzen moved to approve the resignation of Para, Elizabeth Bogue; seconded by Henricks. Motion carried 5-0.

Marzen moved to approve the resignation of Para, Jani Caspersen; seconded by Henricks. Motion carried 5-0.

The board discussed positions that are still open: Freshman Girls Basketball Coach, Assistant Softball Coach, Prom Advisor, MS/HS Special Ed Teacher, Paras at both campuses, and Spanish Teacher.

Next Regular Board Meeting is November 27, 2023 in Rockwell in the Band Room at 5pm.

Henricks moved to adjourn the meeting at 6:30 pm; seconded by Marzen. Motion carried 5-0.

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Board President – Grant Petersen

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Board Secretary – Lacey Pueggel



