



Governing Board Agenda
August 22, 2020
9:00 AM-12:00 PM

You can access zoom either on your computer or your phone.

- Use the following URL:
<https://us04web.zoom.us/j/71716683120?pwd=aWYvNGUrSG9kdUJJejB0SWJZTm0ydz09>
- Meeting ID: 717 1668 3120 * Password: OSCA
- **WHEN you LOG on to the ZOOM call and check out this agenda --**
PLEASE mark your attendance with a "Y".
Thank you!

Board Member's Name	Role	Preferred Email Contact	Attended Y or N
Sue Harte	President	oscapresident@oscainc.org	Y
Laureen Held	Past President	oscapastpres@oscainc.org	Y
Roberto Aguilar	President-Elect	oscapreselect@oscainc.org	Y
Amanda Bennett	Treasurer	oscatreasurer@oscainc.org	Y
Anna Woodard	Secretary	woodarda@hsd.k12.or.us	Y
Kimi Ross	Membership Chair	kimikibler78@hotmail.com	N
Ronda Gatewood	Elementary VP	gatewoor@hsd.k12.or.us	Y
Louisa Kinder	Middle VP	kinder@gresham.k12.or.us	Y
Teresa Dowdy	High School VP	teresa.dowdy@lagrandesd.org	Y
Eric Strid	CommunicationsChair Appointed -- July 2020 - President	communications@oscainc.org	Y
Megan Faith O'Malley	Graduate Liaison	momalley12@georgefox.edu	Y
Gene Eakin	Advocacy Chair	gene.eakin@oregonstate.edu	Y
Erika Ochoa	Education Chair	erika.ochoa@medford.k12.or.us	Y
Liz Mogil	Legal & Ethical Chair	liz1017018@aol.com	Y
Luz Rivera	Outreach Chair	lmrivera5@gmail.com	Y

Abraham Cazares-Cervantes	Counselor Educator Chair	cazaresa@oregonstate.edu	Y
Beth Wigham	Oregon Department of Education - Board Liaison	beth.wigham@state.or.us	N

Agenda Items:

Item	Time Allotted / END time		Outcomes & Decisions
Sue Approval of agenda Approval of April Minutes Ground Rules/Code of Conduct review	15 minutes 9:00-9:15am		Request for Time Keeper: Ronda Gatewood Meeting to order: Sue Harte 9 :03am Approval of agenda: Luz Rivera Seconded by: Eric Strid Moved to approve the April minutes: Luz Rivera Seconded by: Laureen Held Zoom etiquette -- Reading of the Ground rules and Code of Conduct.
Sue Welcome and 5-4-3-2-1	10 min 9:15-9:25 am		Please mark attendance and check email for preferred address.
Sue OSCA Roles/Job responsibilities President Past President President-Elect Treasurer Secretary Membership Chair Elementary VP Middle VP High School VP Communications Chair Grad Liaison Advocacy Chair Education Chair Legal & Ethical Chair Outreach Chair Board Task Calendar	45 Min 9:25-10:10 am	Review of Roles and Responsibilities	Questions - Does OSCA have a ZOOM account? Conversation about changing dates of annual elections Conversation about adding Google Resource sites to OSCA website - Eric will work with VPs to facilitate this. Add Scholarship committee role to MS/HS VP role description? Question about Don Perkins Grant committee membership - who all needs to be represented? Gene built out more responsibilities for his role as Advocacy Chair, particularly around collaboration with School Counselor Educators in the state. Conversation about having those folks share resources that can be placed on OSCA website. Luz suggested highlighting on website the benefits of OSCA membership, including the opportunity for continuing ed/grad credits through PSU or other programs.

Sue Vision and Mission Statements draft	10 Min 10:10-10:20	The mission of the Oregon School Counselor Association is to serve the needs of Oregon School Counselors. OSCA does so by: • Providing professional school counselors with resources and training. • Collaborating with all stakeholders to advocate for equity, ethical practices, and professional identity regarding the role of school counseling. • Disseminating information and focusing public attention on legislation impacting school counseling work. • Promoting development and implementation of comprehensive school counseling programs as mandated in OAR 581-022-2060.	Read draft and discuss further changes or adoption. (In Oct we discussed and voted ~ we need to follow up on adoption and adding to our bylaws.) Revised Vision and Mission Statements were presented to counselors in attendance at OSCA. Were to have folks vote on it. Need to give them 30 days, so if we want to vote 10 October 2020, need to have it posted/available for members to review by 10 September 2020. Board discussion about rephrasing the mission - serving needs of School Counselors, and adding statement about promoting development of Comprehensive School Counseling programs as mandated by OARs Laureen moved to accept as mission statement, seconded by Erica, Motion passed Statement will be shared with members, and voted on during last day of conference.
Treasurer report: Amanda	10 min 10:25-10:40	https://docs.google.com/spreadsheets/d/1I89-BL1WknkzHVJ8ssyMtFChCFpB1g9x7Gh5ENDBF2E/edit#gid=0	Amanda/Eric - Financial report Amanda will look into the possibility of having USPS Informed Consent set up for OSCA PO Box. Discussion about the need to keep Lines of Credit Open at multiple banks. Amanda is contacting banks for more information. Did get refund from SunRiver for cancellation of conference. That has been deposited to OSCA account. Send all Reimbursement Receipts to: OSCA PO Box 20093 Portland, OR 97294

			Update on accounting support from ASCA: We may be able to have ASCA have access so accounts can be viewed rather than sending bank statements each month. This is close to being set up. Update on changing signature holders with OnPoint account: Sue, Amanda and Roberto are all authorized on account. Are setting up business account with online access. Access to view can be shared. There is a difference between authorized person and signature person. Sue and Amanda will be authorized persons for next 2 years. Whoever is listed on state register is supposed to be the authorized representative. There will be a need to increase postage for conference due to mailing conference swag to participants. Need to have another budget meeting prior to conference.(2nd Monday of month, 4:00) 14 Sept.
Kimi Membership Chair update	No update		

Laureen Conference 2020 Planning	60 min 10:40-11:40	https://docs.google.com/document/d/1rh3INvsMA1LWqTEbL5sXgUsmIuGPC9GnmNS7VEOxNkA/edit (can access to this doc be changed so we can all see it now?) Thanks! Anna Anna, how do we do that? Thanks, looks like you got it!	SunRiver cancelled the conference, so contract is voided. This was a gift from SunRiver. Leisl is amazing contact with ASCA who will be helping with online platform. Rates will depend upon what services we access. Currently, estimated to be around \$20,000 (less than SunRiver). It is recommended that breakout sessions would be recorded with live Q&A. ASCA can help with speakers around Equity, Anti-racism and Re-entry topics. We will have 6 breakout sessions with 3 options for each. There will be potential to view sessions for a limited time - ASCA contract will determine cost for this service. Need for repeated advertising of conference. Need to make sure registration is live when we push out publicity. Laureen has spoken to Dr. Lake, keynote. He is very flexible in scheduling and supporting school counselors. Sponsors - we need to really publicize them - recognize them during introductions of breakout speakers. Membership care packages - use padded envelopes. Lots of items left from last year's conference. OSU will provide 400 new conference bags with OSU and OSCA logo. Roberto is getting masks from Danner. Swag bags will be first-come, first-served. As things run out, they will not be replenished. Need to advertise as "while supplies last". Registration will be \$50 less than if in person. Board members \$100 Early bird closes 11 September. (\$140, Grads, \$125) Voting on budget will happen during closing session and voted on via app. Laureen is continuing to reach out to presenters, some are not back in school yet. ACTION STEPS - 1. Vendors - list from last year is available. 2. Mailers - Anna will check on padded mailers from USPS - (It looks like free mailers can be requested in up to 6 groups of 15, so 90 at a time)
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			Laureen ordered 6 x15 padded bags (total of 90) on 8/22/2020. Laureen will order more in a week. 3. Schedule time to pack mailer - Sunday 13 Sept, 1:00 at Laureen's - 836 N Holland Street, Portland, OR Volunteers to assist: Sue,(Luz if needed), Discussion about having a choice on registration that allows for purchase of OSCA membership tied to OSCA conference. Conference attendance includes annual membership to OSCA Registration questions - Who will respond to emails, among a small group of board members (Eric, Teresa, Amanda with Roberto and Liz also assisting Amanda suggested script for vendor contact. Reviewed conference registration website Conversation about difference between vendor/sponsor differences in virtual world. Eric will connect as needed to finalize registration online site.
Upcoming Dates:	5 Min 11:40-11:45		Upcoming Board Member Meeting Dates / Locations 2020 Board Meeting Dates Facilitated by Sue Harte: October 10 following virtual conference / January 16 2021 zoom / April 10 2021 2020 OSCA Conference - October 9 & 10, 2020 --Virtual - Keynote speaker - Dr. Johnny Lake LDI PreConference - Las Vegas -- July 8-10, 2021 ASCA Conference - Las Vegas -- July 11-14, 2021 2021 OSCA Conference - November 5, 2021 -- Portland, OR - Location and speaker to be confirmed (Possibly OSU campus in Corvallis, OR)
Questions? Comments? Other Discussion Points?	15 min. 11:45-12:00		SPRING event 2021 - wait to determine topic/location/schedule Sue will tap someone to take role of Ethics Chair, due to Liz's move to role outside of school counseling (yay, Liz!) Alex Liechty has been recommended to take lead on Ethics Chair. Liz will connect with her.

