

# PTA 2024-2025 Parent Checklist

Welcome/welcome back to Bridlemile! The following will get you started with important (and fun) back to school links!



- ☐ **Go to the [Membership Toolkit](#) to get started!**  
Confirm your family's contact information in the FREE online school directory. This is a great tool to keep in touch with the Bridlemile community. Download the App for quick access!
- ☐ Walk through the links to [join PTA](#), [donate to outreach](#), and sign up to [volunteer](#).
  - ☐ **PTA is an annual membership**, so please make sure you renew at the start of each school year! \$15 per member or \$30 per family (This is a **donation** to support [Oregon PTA](#) - Our parent organization who facilitates Bridlemile PTA's nonprofit status. [The Portland Council](#) provides important outreach and support throughout the district.)
  - ☐ **Purchase your [ALL ACCESS PASS](#) for \$195!** You will get 2 PTA memberships, access to all the major events as well as support the Bridlemile PTA. We're working towards making more of our community building events **low cost or free**, your support through all access helps us achieve this goal. Any events that are added as low cost will be included in your membership.
    - 2 PTA memberships
    - Missoula School Play entry for 4 people
    - Freaky Friday carnival - t-shirt, 20 tickets and wristband for one student.
    - Complimentary Bridlemile t-shirt for one student
    - Donation to PTA!
- ☐ For the 2024-25 school year, **Bridlemile has purchased all school supplies needed, Families will no longer need to buy school supplies for their individual children.** Bridlemile has moved to a donation model for school supplies. Families can donate \$35 per student to cover all school supplies, please consider making the donation [here](#).
- ☐ Set up your links to support giving programs. Every time you make a purchase you can help our school!
  - ☐ [Fred Meyer Community Rewards](#)
  - ☐ [Box Tops](#)
- ☐ **Room Parent Sign-up.** Consider signing up to [be a room parent](#) for your child's classroom!

- ☐ **Get your Bridlemile swag! Show your spirit and support PTA!**
  - ☐ [Apparel!](#)
  - ☐ [Bridlemile yard signs!](#)
  - ☐ [Labels for clothes and bags!](#)
- ☐ **Visit [www.BridlemileSchool.org](http://www.BridlemileSchool.org)**
  - ☐ We will keep the [events calendar](#) updated for the school year. Follow the link for instructions to sync the calendar with your phone. All Events will be listed and links to various program information will be posted there! Note that all events/dates/times are subject to change.
- ☐ Follow the [Bridlemile Facebook Page!](#)
- ☐ Follow Bridlemile on [Instagram](#). [Bridlemile PTA](#) has one too!

# About PTA

[Bridlemile PTA](#) is a group of parents that work with the school staff and teachers to provide financial and volunteer support.

Bridlemile is an amazing school, and we need parents and volunteers to help make it even better! You can also go online and donate to the [PTA General Fund](#). Your financial support makes all of our programs possible!

PTA fundraising and volunteering has gone to support:

- ☐ Helping teachers stock their classrooms with necessary materials.
- ☐ Grow Portland Garden Education for every classroom every month.
- ☐ Past support of the Reading Results program.
- ☐ Providing new computers, software, Chromebooks and iPads in the classroom.
- ☐ Providing playground equipment for recess.
- ☐ Paying for new materials and for books in the library.
- ☐ Providing community enrichment opportunities.

# Room Parents

At Bridlemile we have an active and loyal community of parents and caregivers who are invited to support the teachers and staff with in-class and extra-curricular activities. The PTA knows that you are looking forward to getting involved in your child's classroom, and if you'd like to get a jump start, the PTA has a fun and important opportunity. We are looking for enthusiastic and organized parents for each classroom to become Room Parents.

## What is a Room Parent?

Each classroom has 2 parents (3 for Kindergarten classrooms) who make up a Co-Room Parent team. The team's role is to represent and communicate the needs of your child's teacher with parents and (if applicable) volunteers in your class.

You will act as a liaison between the PTA, your teacher, the office and in connection with school activities. You will recruit and coordinate volunteers for in-class help, depending on teacher request and need.

At Curriculum Night, the Room Parent team has the opportunity to introduce themselves and to make sign-ups available for class communications, parent activities and connection and hopefully in-class and extra-curricular volunteer opportunities.

## How do I sign up?

Once you have received your teacher placement letter, send an email to the 2023-2024 Room Parent Coordinator, [Maddie Cois](#) with the following information by Thursday, September 7th:

- ☐ Name
- ☐ Email
- ☐ Child's name
- ☐ Child's teacher

# Bridlemile Community Outreach

Bridlemile Community Outreach is a program run by Bridlemile School counselors in coordination with administration, staff, and teachers, which provides essential and confidential assistance to students and families. Community Outreach works to ensure students who face barriers to full participation at Bridlemile community events have the ability to take part. Donating to the Outreach Fund helps give all students the same opportunities: family entry into school sponsored evening events and necessary school supplies; just to name a few. This year, we are especially focused on helping provide the basic and essential needs of the Bridlemile Elementary School Community. Any donation amount is welcome and much appreciated. Thank you for your generosity.

If you'd like to make a general donation, please make a check payable to Bridlemile PTA, add "outreach donation" in the memo line and turn it into the PTA box in the office or [donate online](#). All funds support Bridlemile Outreach students. All monetary donations are tax deductible, Tax ID #93-6000

# Interested in volunteering?

## **NEW VOLUNTEERS**

Before volunteering please go to this link to start the [background check process](#). Read the code of conduct and the mandatory training slides. All adults visiting campus must check in with the office for a volunteer or visitor pass. Once completed, the background check is valid for 3 years.

It can take a few weeks for the background check to be completed, so start the process early! The PPS security office will notify you directly by email when your background check is complete. You can forward your notice to [Dana Burling](#) so that she can get you in the system. The first time you come in to volunteer, bring a state issued ID and let them know you need a volunteer badge. Once you are set up, you can check in on the computer inside the office for a badge each time you arrive.

**Seasoned Volunteers:** Remember that background checks are only good for three years. Please verify with Dana whether you need to renew this year.