

YI HWANG ACADEMY OF LANGUAGE EXCELLENCE

Minutes of YHALE Governing Board Meeting on November 3, 2022

A meeting of the Governing Board (the “Board”) of Yi Hwang Academy (the “School”) was held on November 3, 2022, at 6:30pm at 1441 Dunwoody Village Parkway, Suite 100, Atlanta, GA 30338. The meeting began at approximately 6:32pm.

I. Attendance of Board Members

The following members of the Board were physically present: Liza Park

The following members of the Board were present via Zoom: Marissa Le, Tamecha Buck, Emile Hanam,

II. Welcome any members of public, announcements & take 1st public comments

Susan George

Ami Hastings

Ella

Caelyn Furman

Johnny

Rong Su

No public comments at this time

III. Approval of any previous meeting, special meeting and/or emergency meeting minutes

Need to revisit September minutes to be approved

Motion to approve previous meeting minutes for October, made by Marissa Le

Tamecha Buck seconded the Motion

No objections to approve the Motion

All in favor, seeing no opposition, Motion approved by unanimous vote.

IV. School Policy & Operations

A. Principal report – Dr. Yu is at a conference tonight. Susan George reminded everyone that Dr. Yu sends out weekly emails and updates are included in those emails. Dr. Yu will update her report in December’s meeting.

B. Reporting to the SCSC or GaDOE – October reporting done

- a. Student numbers, staff numbers, establishes budget for the rest of the year- compared to May’s report. We were close to what we were projected in May. Budget should be a bit more because of credentials of our teachers. Higher credentials of teachers, more allocation of funds.

Board Members Training in Feb & April 2023

C. Covid/ Pandemic Plan – Update Covid & Infectious diseases policies handbook

D. General Policies: Conflicts in current published handbook and updates we made previously like for absences and doctor’s excuses

There are policies that need to be reviewed again and updated. For instance, after pandemic-changed dr. excuses required from 3 to 5

Early workshop or committee meeting may be required to review and amend the current policies to make sure it's all updated

- E. Financial & Health – Susan – last month of CSP Grant; use for Facilities Grant
 - a. Susan sent her written report to the Board earlier today. No questions or comments from the Board at this time.
 - b. ESE Telemedicine has been set up and parents must visit the link to set up registration
 - c. Another report from Candy Yu most likely available next month

V. School Committees, Support Organizations

A. PTO – Ami Hastings

- a. Spirit events went well- tallys are not available yet, update to follow
- b. \$3500 Scholastic dollars – bigger return for scholastic dollars vs. cash option
- c. \$3000 grant for the library set up – Chinese and Korean books
- d. PTO newsletter to be sent out soon
- e. Promoting door decorating contest and canned food drive

B. Committee Reports:

Facility – Liza & Emilie – SUP public hearing by Plan Comm: 11/7/2022; 120 rent space; City Counsel meeting in December for zoning only- Liza will send out date to the Board

Marketing & Enrollment – Trunk or Treat report

Great turn out, no rain at the time of the event and all trunks were so creative and fun. Students had a wonderful time

Olivia – Website/social media/merchandise

Ji- Marketing for 23-24 enrollment – committee can make date determination

Target Language test – working with Ms. Su on it. Ms. Su will submit to Dr. Yu at the end of the week. November 14 – start to implement test

Academic & Student Programs – Liza – Language screening for admission; Advanced Language Options will be addressed in Workshop; Spring Workshop; student ambassadors (4th and 5th graders) & student houses/teams, peer tutoring/mentoring program – Liza is working on this

Finance – Melanie – Facilities Grant Uses

Fundraising/special events – Marissa/Tamecha – Lunar New Year 2023 – date of event 1/28/23

Lunch/ 3rd Party Vendors – Tamecha

Tamecha has addressed concerns with the lunch vendor and is still concerned with their program. She suggests starting to look for other vendor options for the future years.

VI. Old Business – vote that Board didn't take on record from March

Need to wait until December for Quorum to take the vote

Heather Robinson requested extension until tomorrow, November 4, 2022, for report on incident with student AB discussed at last month (October) meeting. Will discuss in December board meeting

Academic committee to be meeting about middle school planning starting in November

VII. New Business

VIII. 2nd Public Comment Section

No public comments at this time

IX. Executive Session – not necessary

X. Adjournment 7:32pm